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Reconciliation Committee

Meeting to be held on Wednesday, 4 September 2024, at 2.30 pm
in the Colonel Light Room, Adelaide Town Hall

Committee Members:

Dual Chairpersons:

City of Adelaide Council Member:

The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith (Ex-Officio)

Aboriginal and/or Torres Strait Islander Community Representative:

Yvonne Agius

City of Adelaide Council Members:

Councillor David Elliott, Councillor Janet Giles and Councillor Dr Mark Siebentritt

Strategic Agency Representatives:

Ian Liddy and Jason Downs

Kaurna Yerta Aboriginal Corporation Representative:

Mitzi Nam

Aboriginal and/or Torres Strait Islander Community Representatives:

Ivan-Tiwu Copley and Deanne Hanchant-Nichols

Proxies:

Lynette Crocker, Dennis Rigney and Kveta Vlotman

Aboriginal and Torres Strait Islander People Warning

Aboriginal and Torres Strait Islander peoples are advised that reports contained in this Agenda may contain names, images, or references to deceased persons.



Reconciliation Committee

Meeting to be held on Wednesday, 4 September 2024, at 2.30 pm
in the Colonel Light Room, Adelaide Town Hall

Agenda

1. Welcome and Apologies

Nil

2. Acknowledgement of Country

'The City of Adelaide Reconciliation Committee acknowledges that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past, present and emerging.

City of Adelaidelru ngadlu Kurna Yartangka tampinhi.

Kurna miyurna yaitya mathanya Wama Tarntanyaku.

Ngadlurlu Kurna Miyurna, puki-unangku, yalaka, tarrkarrila tampinhi.

We recognise and respect their cultural heritage, beliefs and relationship with the land.

We acknowledge that they are of continuing importance to the Kurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.'

3. Moment Silence in Remembrance of Departed Community Members

4. Confirmation of Minutes

That the Minutes of the meeting of the City of Adelaide Reconciliation Committee held on 8 May 2024, be taken as read and be confirmed as an accurate record of proceedings.

View public 8 May 2024 Minutes [here](#).

5. Reports

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6. Presentations

Nil

7. Any Other Business

8. Next Meeting

Wednesday 4 December 2024, 2.30 pm – 4.30 pm

9. Closure

Light Square / Wauwi Master Plan update

Wednesday, 4 September 2024
Reconciliation Committee

Strategic Alignment - Our Environment

Public

Program Contact:

Sarah Gilmour, Associate
Director Park Lands, Policy &
Sustainability

Approving Officer:

Ilia Houridis, Director City
Shaping

EXECUTIVE SUMMARY

The purpose of this report is to present the draft Light Square / Wauwi Master Plan (draft Master Plan) (**Attachment A**), endorsed by Council on 13 August 2024 for the purposes of public consultation.

Targeted stakeholder (Phase 1) and community engagement (Phase 2) is occurring in two phases as part of the development of the Master Plan.

- Phase 1 is complete and involved meetings and on-site visits with key stakeholders from February 2024 to May 2024, and a survey open from 18 March 2024 to 15 April 2024, to inform the development of the draft Master Plan. This included a site visit on 22 March 2024 with members of the Reconciliation Committee and the Kurna Yerta Aboriginal Corporation (KYAC).
- Phase 2 is open from 2 September to 7 October 2024 and is an opportunity to review and provide feedback on the draft Master Plan.

Phase 1 consultation revealed an expectation that the draft Master Plan be bold and transformational for the west end precinct and invite increased use and enjoyment of the Square.

The draft Master Plan presents two options for a pedestrian-centred, safe, activated, inclusive and greener Square, and feedback is being sought on the preferred option through public consultation.

Following public consultation, the final Master Plan will be presented to the Council for decision at its meeting in March 2025. The next stage of the Master Plan will be detail design and costing of priority elements with a 2024/25 Annual Business Plan and Budget allocation of \$250,000.

RECOMMENDATION

THAT THE RECONCILIATION COMMITTEE

1. Notes the opportunity to provide feedback on the draft Light Square / Wauwi Master Plan as contained in Attachment A to Item 5.1 on the Agenda for the meeting of the Reconciliation Committee held on 4 September 2024.
 2. Notes that further updates will be provided to the Reconciliation Committee as design development of the Light Square / Wauwi Master Plan progresses.
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IMPLICATIONS AND FINANCIALS

City of Adelaide 2024 - 2028 Strategic Plan	Strategic Alignment – Our Environment The status, attributes and character of our green spaces and Park Lands are protected and strengthened.
Policy	The draft Master Plan responds to the City of Adelaide’s draft City Plan and is a key project in the Adelaide Park Lands Management Strategy 2015-2025 and draft Adelaide Park Lands Management Strategy – Towards 2036.
Consultation	Consultation is occurring in two phases using the inform, consult, and involve levels of engagement. Phase 1 is complete and informed the development of the draft Master Plan. Phase 2 will seek feedback on the draft Master Plan from 2 September to 7 October 2024. Staging options for the Master Plan will be explored with the community through the consultation period.
Resource	The draft Master Plan provides recommendations to guide future public realm investment according to community and Council priorities.
Risk / Legal / Legislative	Consideration for current electrical infrastructure upgrades, existing artwork and the ongoing programming of community events within the Square has informed the program and development of design and planning principles. The staged approach to the Master Plan seeks to manage financial sustainability for the City of Adelaide.
Opportunities	The draft Master Plan will provide a vision and framework to enhance Light Square / Wauwi and guide future investment. The draft Master Plan is seeking to address a broad range of matters from Kaurna culture, history, art, culture, greening, events and activation. The Master Plan provides an opportunity to implement sustainable, renewable and green systems, infrastructure, practices and materials in our projects.
24/25 Budget Allocation	The 2024/25 Annual Business Plan and Budget includes \$250,000 capital budget allocation for detailed design and costing of priority elements of the draft Master Plan. Delivery will be subject to prioritisation by Council through future Annual Business Plan and Budget processes.
Proposed 25/26 Budget Allocation	Future costs to implement the Master Plan will be identified through detailed design and be listed within the schedule of new and significant upgrades for implementation from 2025/26, subject to Council decision through budget deliberations. The Master Plan and subsequent detailed design will provide Council with the opportunity to seek capital funding from external sources including the State and Federal Government. Council may prioritise its investment in delivery of the Master Plan contingent on external party funding support, such as State or Federal Government investment.
Life of Project, Service, Initiative or (Expectancy of) Asset	Implementation of the Master Plan and the associated implications for the Long-term Financial Plan will be considered further through the detailed design process.
24/25 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	While no direct costs are associated with the Master Plan, the enhanced/upgraded and new features will require corresponding asset and ongoing maintenance budgets. These costs are subject to future budget deliberations.
Other Funding Sources	External funding sources will be sought to implement the Master Plan.

DISCUSSION

1. The City of Adelaide has developed a Master Plan with the input of Oxigen Landscape Architects (Oxigen), and subconsultants Yellaka – Karl Telfer, for Kaurna cultural inputs and Wallbridge Gilbert Aztec (WGA), for strategic transport inputs.
2. The purpose of this report is to present the draft Light Square / Wauwi Master Plan (draft Master Plan) (Attachment A), endorsed by Council on 13 August 2024 for the purposes of public consultation.
3. The draft Master Plan (Attachment A) presents two options for a pedestrian-centred, safe, activated, inclusive and greener Square and feedback is being sought on the preferred option through public consultation.
4. Targeted stakeholder and community engagement is occurring in two phases as part of the development of the Master Plan.
 - 4.1. Phase 1 is complete and involved meetings and on-site visits with key stakeholders from February 2024 to May 2024, and a Your Say Adelaide survey open from 18 March 2024 to 15 April 2-24, to inform development of the draft Master Plan. This included a site visit on 22 March 2024 with members of the Reconciliation Committee and the Kaurna Yerta Aboriginal Corporation (KYAC).
 - 4.2. Phase 2 is currently underway and is an opportunity to review and provide feedback on the draft Master Plan from 2 September to 7 October 2024.
5. Following public consultation, the final Master Plan will be presented to the Council for decision at its meeting in March 2025. If endorsed, the next stage of the Master Plan will be detailed design and costing of priority elements with a 2024/25 Annual Business Plan and Budget Allocation of \$250,000.

Draft Master Plan

6. The draft Master Plan is based on three themes:
 - 6.1. Theme 1 – Greener – to increase green space and tree canopy for cooling, biodiversity and amenity.
 - 6.2. Theme 2 – Safer – to increase the attractiveness of the Square as a destination and place of wellbeing and provide more space for active transport and other uses while reducing traffic impact.
 - 6.3. Theme 3 – Inclusive – to reflect diverse cultures, including Aboriginal and Torres Strait Islander culture and create an accessible space for residents, students, businesses and visitors.
7. To achieve these themes, two options are presented as follows:

Option	Key Changes	Metrics
1	Bold transformation of the road network by relocating north-south traffic to eastern side of the Square to create a more pedestrian centred, safe, activated, inclusive and greener Square	4,096m ² (22%) reduction in hardstand 9% increase in green space 30% increase in tree canopy 14% increase in space for biodiversity 35% increase in open lawns for open activity spaces
2	Expansion of the central open space through removal of two vehicle slip lanes	2,895m ² (15%) reduction in hardstand 4% increase in green space 25% increase in tree canopy 13% increase in space for biodiversity 20% increase in open lawns for open activity spaces

8. The draft Master Plan’s themes and principles are addressed through the following 11 strategies:
 - 8.1. Greening: Direction on increasing green space, tree canopy, water sensitive urban design, diverse native species gardens and succession management of existing trees.

- 8.2. Resilience and Climate Change: Direction on providing cool spaces in summer and low emissions and circular economy material and products.
- 8.3. Pedestrian Movement: Direction on improving safer access around and through the Square.
- 8.4. Vehicle Movement: Direction on shifting from a vehicle dominated space to more useable open and green space.
- 8.5. Lighting: Direction on improving lighting for safety and site character.
- 8.6. Aboriginal and Torres Strait Islander Culture: Direction on cultural aims and outcomes.
- 8.7. National Heritage Values: Notes the colonial lens that has shaped the current Square and consideration of recommendations of the Adelaide Park Lands and City Layout Draft National Heritage Management Plan.
- 8.8. Access and Inclusion: Direction on universal access and improving safety for increased use.
- 8.9. Events and Programming: Direction on creating an attractive destination for events and cultural programs.
- 8.10. Public Art: Direction on inclusive approach to public art including Aboriginal public art and temporary artworks and performances.
- 8.11. Technology and Innovation: Direction on technologies to enhance visitor experience and understanding of the space.

Master Plan Staging

9. The draft Master Plan provides recommendations to guide future public realm investment according to community, stakeholder and the City of Adelaide's priorities.
10. General project staging for implementation of a master plan includes a planning, design and delivery stage.
11. The draft Master Plan is a concept, and its implementation is unfunded and subject to future annual business plan and budget processes.
12. The design stage will commence in 2024/25 and continue in 2025/26. To inform the design stage a Light Square / Wauwi Master Plan working group will be established to provide input on the subject areas of art, climate change, culture, access, greening, inclusion and infrastructure.

Next Steps

13. Public consultation on the draft Master Plan is open from 2 September to 7 October 2024.
14. Staging options for delivering the Master Plan will be explored with the community through the consultation period.
15. Following public consultation, the final Master Plan will be presented to the Council for decision at its meeting in March 2025.
16. The next stage of the Master Plan will be to commence detailed design and costing of priority elements with a 2024/25 Annual Business Plan and Budget allocation of \$250,000.

DATA AND SUPPORTING INFORMATION

Nil

ATTACHMENTS

Attachment A – Draft Light Square / Wauwi Master Plan for public consultation



Page 8

Image: Joshua Pathon

Light Square / Wauwi Draft Master Plan



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Cover image: Light Square/Wauwi, Joshua Pathon
Lead consultant: Oxigen - Landscape Architecture, Urban Design, Urban Planning
Contributing consultant: Yellaka, Karl Winda Telfer - Kurna cultural inputs
Contributing consultant WGA - strategic transport planning

Issue: Draft version 14 Date: 20 August 2024 Project: 24.002

Kurna Acknowledgement

City of Adelaide tampendi, ngadlu Kurna yertangga banbabanbalyarnendi (inbarendi). Kurna meyunna yaitya mattanya Womma Tarndanyako. Parnako yailtya, parnuko tappa purruna, parnuko yerta ngadlu tampendi. Yellaka Kurna meyunna itto yailtya, tappa purruna, yerta kuma burro martendi, burro warriappendi, burro tangka martulyaiendi. Kumarta yaitya miyurna iyangka yalaka ngadlu tampinhi.

City of Adelaide acknowledges the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations.



Part one

Introduction

About the Light Square/Wauwi Master Plan

Light Square/Wauwi is one of the six City Squares of the Adelaide Park Lands. The Square was named after Colonel William Light who was the first Surveyor-General of Adelaide responsible for its planning and layout. Its Kaurna name is in honour of Wauwi, who was the wife of Kaurna Elder, Kadlitpina. Kadlitpina was one of three key Kaurna Elders who provided language and cultural information to first colonists. Wauwi is the Kaurna word for female kangaroo.

The Light Square/Wauwi Master Plan (the Master Plan) outlines a bold transformation for one of the city's key urban spaces. The Master Plan aims to transform the Square through a holistic approach to create a distinct character as a greener, safer and inclusive urban area.

The Master Plan aims to acknowledge the colonial history of Light Square/Wauwi in the context of reconciliation. This means acknowledging Kaurna in the design and landscape of the Square and embedding Kaurna history and current living culture.

The Adelaide Park Lands and City Layout are Australian National Heritage Listed. Light Square/Wauwi contributes to National Heritage Values as the burial site of Colonel Light and reflects Light's concept of the Square and through landscape design.

The Master Plan responds to the three goals of the Adelaide Park Lands Management Strategy - Towards 2036 (draft) to provide a range of experiences, landscapes and attractive places

that enhance health and wellbeing, that are connected and safe to move around, address climate change and celebrate Adelaide's unique natural and cultural heritage.

The City Squares are a highly valued element of the city's fabric and to optimise their value to the South Australian and local resident community the Master Plan aims to enhance Light Square/Wauwi in ways that better serve a growing and increasingly diverse city community.

Light Square/Wauwi



Delivering the Master Plan

The Light Square / Wauwi Master Plan provides the first step in a planning, design and delivery process.

Planning Stage

Master planning is an iterative process of reviewing and testing options with the community and responding to project specific principles established through stakeholder consultation and engagement.

Design Stage

The design stage includes further site investigations and the development of landscape, engineering, stormwater, traffic, lighting and urban elements drawings. Cost estimates will be prepared to inform an investment strategy that identifies partnerships and funding opportunities.

A traffic assessment and road safety audit will be undertaken to review the performance of intersections and the impact of proposed changes on the surrounding road and bridge network.

Service checks will be undertaken to determine the age, location and condition of services and whether they need renewal or upgrading.



Planning and Design Staging

Timelines and staging are indicative only and subject to modification. Factors affecting timing and delivery include available funding, annual budget and service delivery priorities.

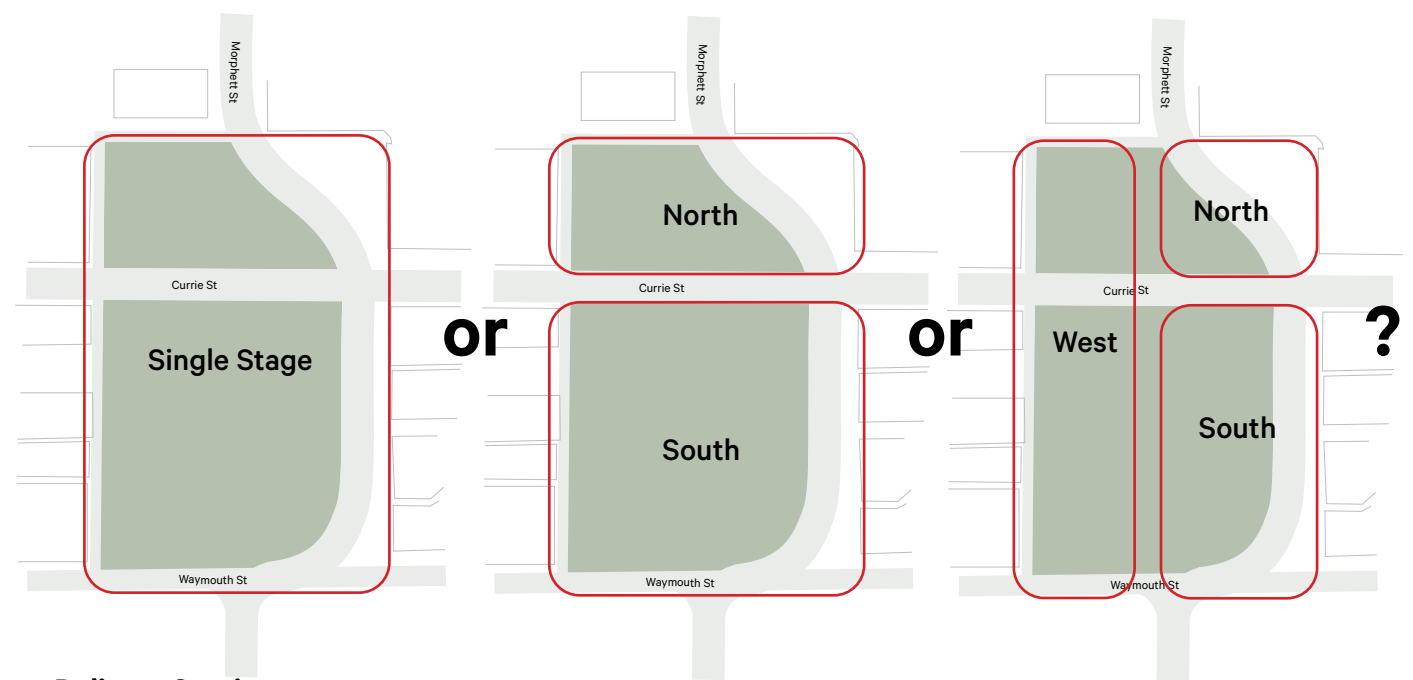
Delivery Stage

Construction is dependent on Council approval, the availability of funding and prioritisation of the project. Future implementation is likely to be staged to minimise impacts to surrounding residents, businesses and commuters.

A construction methodology will be developed with construction industry expertise to provide an efficient staging of works minimising impacts whilst delivering an optimised project program. Options will consider a range of community considerations to determine the best outcome.

Community Considerations

- Maintaining vehicle movements around construction works.
- Limiting construction times and hours of work.
- Demolition, dust, noise and vibration management.
- Providing access to businesses and educational institutions during open hours.
- Providing access to residential properties at all times.
- Clear walking and cycling connections and detours.
- Maintaining access to open space when not in construction.
- Staged re-opening of access to open space.
- Coordination with planned community and social events.
- Fast tracking elements where possible to enable early completion.
- Commitment to regular communications on current construction progress and a look-ahead for upcoming works.



Delivery Staging

Construction staging options will be explored and may include separate packages to minimise construction impacts on residents and businesses.

The Case for Change

Light Square/Wauwi is an increasingly important green space in the north-west of the city as population and density increase.

The City of Adelaide aims to double the resident population to 50,000 by 2036. Light Square/Wauwi will support a growing population in the city's north-west, which could house 8% of the city's residents by 2036. The area will transform through more residential development and increased university, health and medical uses. The student population in the north-west of the city is already significant with the highest concentration of student accommodation in the City of Adelaide.

The Master Plan supports growth and builds on the area's reputation for art, culture and night time economy.

Encouraging active transport through a north south green pedestrian spine and east west connection to the Adelaide Park Lands will encourage vibrant business activities and have health and cooling benefits, particularly as temperatures increase.

The Master Plan sets a vision for Light Square/Wauwi as:
*A green oasis that celebrates diverse cultures, creative expression and supports community wellbeing. Community open space that is **greener, safer and inclusive** as a front yard, third space, event, fitness and recreation space and destination. A gateway to the business, arts, entertainment and education precincts of the north-west of the city.*
 The Master Plan aims to address:

- Kaurna history and culture alongside colonial history
- Car dominance that makes the Square difficult to access, creates disconnection and makes it feel uninviting
- Safety and movement for people walking, wheeling and cycling
- Inclusiveness, edge activation and connection with surrounding uses
- Transformation of the area, future community, recreation, cultural and event needs and an increase in demand for green space that contributes to wellbeing
- National Heritage Values of the Square including its rectangular form
- Event infrastructure and expanded opportunities for small and medium events in the Square.

The Master Plan establishes principles for change and sets out strategies to deliver on three themes:

1. Greener
2. Safer
3. Inclusive

The Master Plan's proposes two options for the purposes of consultation.

Option 1 will reduce road pavement by 22% and increase usable space in the Square by 9% by transforming movement in and around the Square. It will connect people with surrounding uses and activities with north south through traffic relocated to the eastern side of the Square.

This will activate and return the western edge of the Square to Park Lands Purposes, increase safety, space for trees and cooling and open up more green space to enhance safety, wellbeing and activation.

Option 2 will reduce road pavement by 15% and increase usable green space in the Square by 4%

by reducing the number of traffic lanes on the south-east and south-west of the Square.

This will open up more space for trees and cooling, reduce the impact of traffic and improve access to the Square.

The Master Plan has been informed by the City of Adelaide Strategic Plan and City Plan (draft). The Master Plan is the result of comprehensive engagement with Kaurna Yerta Aboriginal Corporation (KYAC), stakeholders, businesses, government and non-government organisations in the area, and the community. It includes advice from the Kadaltilla/Adelaide Park Lands Authority, and the City of Adelaide's Reconciliation Committee and Access and Inclusion Panel.

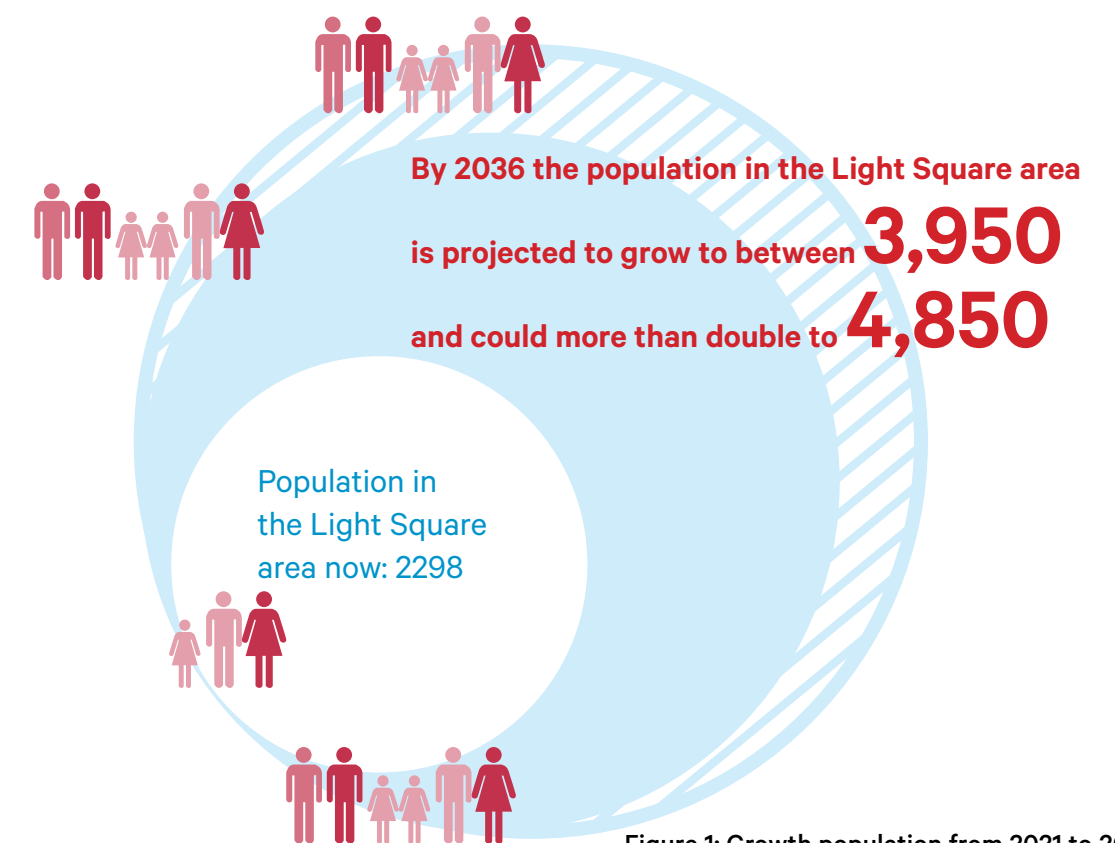


Figure 1: Growth population from 2021 to 2036

Strategic Context

Development of the Master Plan has been informed by State and local government strategies and priorities.

State Government

The Greater Adelaide Regional Plan (GARP) (under development)

GARP will identify land and the infrastructure needs of the Greater Adelaide region to support sustainable growth over 15-30 years. It sets out a concept for Living Locally with open space and services near where people live. The GARP will build on the Metropolitan Open Space System.

Draft Urban Greening Strategy for Metropolitan Adelaide

The Strategy aims to bring together a range of stakeholders, including local government to create a greener, more liveable city. Priority areas include government leading by example, building nature back in; and future proofing our urban forest.

Kadaltilla/Adelaide Park Lands Authority

Draft Adelaide Park Lands Management Strategy – Towards 2036

The Strategy sets the strategies, projects and planning considerations guiding decisions for the Adelaide Park Lands. It provides a bold vision towards 2036 for the overall enhancement and protection of the Adelaide Park Lands. The Strategy includes the Light Square/Wauwi Master Plan as a strategic priority.

City of Adelaide

Strategic Plan 2024-2028

The Strategic Plan describes the future vision for the City of Adelaide: Our Adelaide. Bold. Aspirational. Innovative. The Master Plan contributes to aspirations for:

- Our Community: Create fun, lively and interesting experiences; Celebrate and honour community and cultures.
- Our Environment: Protect, enhance and activate our Park Lands and open space; Be climate conscious and resilient; Prioritise sustainability in our decisions for the future.
- Our Economy: Continue to grow our economy in alignment with the community
- Our Places: Encourage bold, interesting and purposeful development; Facilitate and activate our places in a safe and accessible way for our community.

Draft City Plan – Adelaide 2036

The City Plan is an urban design framework to guide planning for growth in the City of Adelaide to achieve a target population of 50,000 residents by 2036. Principles to achieve this target seek to respect the past, build resilience for future growth, and create a city that welcomes all people. The four priorities for sustainable growth in the city are:

1. A Greener and Cooler City
2. Transit Diversity
3. A City of Neighbourhoods

4. Housing Diversity for a Growing Population

The Plan provides place principles that support the priorities of 13 neighbourhoods across the city. Light Square/Wauwi is part of the Light Square neighbourhood.

Adelaide Park Lands and City Layout Draft National Heritage Management Plan

The Adelaide Park Lands and City Layout are National Heritage Listed. The Management Plan helps with understanding the National Heritage Values and provides a tool to manage change, inform future development, decision making and management strategies. The Master Plan responds to the objectives relevant to Light Square/Wauwi.

Disability Access and Inclusion Plan 2024-2028

The Plan is a roadmap for how the City of Adelaide promotes inclusion in the community and how people with a disability can access the city's mainstream supports and services. It includes five goals, including goals focused on enabling people to move around and navigate the city and spaces that allow everyone to participate. The Master Plan responds to opportunities to ensure that universal design principles are incorporated in public space and streetscape upgrades, and that access to the Adelaide Park Lands is improved.



Draft Economic Development Strategy

The Strategy sets out how the City of Adelaide will achieve its vision of a thriving economy for all. It is guided by the long-term aspirations established in the City of Adelaide Strategic Plan. The Adelaide Park Lands are a key component of the Strategy as a place to visit with diverse landscapes and their ability to host a variety of economic activity including internationally renown events and festivals.

Draft Stretch Reconciliation Action Plan 2024-2027

The Action Plan’s vision for reconciliation is for the City of Adelaide to deepen ties with Aboriginal and Torres Strait Islander people, prioritising reconciliation through innovation, collaboration and visibility. It honours Kurna people as the Traditional Custodians, embeds reconciliation into the City of Adelaide’s work and empowers cultural protocols. The Master Plan responds to the Respect theme to increase Kurna visibility.

Homelessness Strategy – Everyone’s Business

The Strategy outlines the City of Adelaide’s commitment to a housing first approach for people experiencing homelessness. It highlights the role of public spaces in meeting the needs of people without a home and includes the principle to design the public realm to create cultural safety for Aboriginal and Torres Strait Islander people.

Housing Strategy – Investing in our Housing Future

The Strategy responds to provision of long term housing by setting goals and targets for the city to become a place where people are not burdened by housing costs and have a choice in the type of housing they live in. The Adelaide Park Lands and Squares provide vital open space for city residents including people living in higher density apartments.

Integrated Climate Strategy 2030

The Strategy aims to halve greenhouse gas emissions by 2030 and achieve net zero by 2035. It includes goals to create a climate resilient city where nature thrives and where the economy transitions to become low carbon and circular. The Master Plan responds to these goals.

Wellbeing Plan 2020-2025

The Plan highlights the interrelated social, economic, cultural and environmental components of wellbeing. The Master Plan responds to the action for the Adelaide Park Lands to be diverse spaces with enhanced biodiversity that provide opportunities for connection to nature and to promote health and wellbeing.

Adelaide Design Manual

The Manual provides design guidance across the city including the Adelaide Park Lands and City Squares. The Master Plan considers the general guidance provided for City Squares.



Economic Value Creation

The Master Plan transforms Light Square/Wauwi by changing the balance of roadway to open space. It increases capacity for holding events and exhibitions, attracting more people to spend longer in the area. The Master Plan provides areas for small to medium events and festivals, and as an attractive green and open space for people to enjoy.

The Master Plan is anticipated to have a number of benefits including to:

- Design open space and other amenities to support residential growth
- Increase activation on the western edge of the Square by returning road to open space
- Expand existing infrastructure to cater for small and medium events
- Attract local residents and workers as well as visitors
- Establish a functioning and appealing tourist destination within the Adelaide CBD
- Support the establishment of new businesses and uplift of businesses adjacent the Square
- Increase local employment opportunities and active involvement by individuals and businesses in the activities and events occurring in the Square.





Part two

Master Plan Principles and Options

Vision

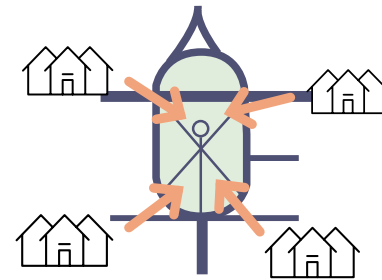
A green oasis that celebrates diverse cultures, creative expression and supports community wellbeing. Community open space that is greener, safer and inclusive as a front yard, third space, event, fitness and recreation space and destination. A gateway to the business, arts, entertainment and education precincts of the north-west of the city.

Themes and Principles

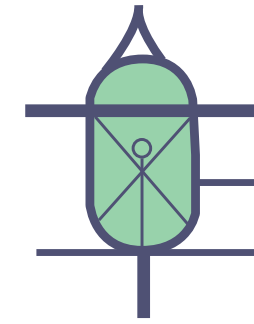
The Master Plan establishes three themes including the following principles to guide decisions about investment and implementation.



Greener



Safer



Inclusive

- The Square is re-imagined as a green oasis within the city that contributes to health and wellbeing.
- Greening, including an increase in tree canopy, provides shade, cooling and planting diversity, including seasonal colour and celebration of Australia's native flora.
- The landscape character of the Square permeates into the surrounding streets and lanes further connecting to the North Terrace Cultural Boulevard and the River Torrens/Karrawirra Pari.

- The usable area of the Square is expanded with reconfigured road geometry to prioritise pedestrian access to the lawns, pathways and facilities, whilst reducing traffic speeds and enhancing safety.
- Boundary interfaces are managed to increase safety and define access, including clearly legible and accessible crossings, entry points and paths.
- The Square is designed to promote safety at all times of the day and night, including lighting design that enhances safety, wayfinding and the sense of place.
- The impact of traffic noise and speed is reduced in favour of enhancing wellbeing and improving active transport amenity and safety.

- The Square's bold transformation reflects inclusiveness and a diversity of cultures including interpretation and story-telling
- The Square integrates the cultural aims of Kaurna people and other non-Kaurna people.
- The Square has a unique character informed by its location at the centre of an art, innovation, medical and educational precinct set to grow.
- Activity, event and exhibition spaces are built into the design, working with adjacent creative and arts industries to brand the area as a place of creativity and innovation.
- Universal design principles are incorporated with smart technologies to improve people's experiences.

Greener

Light Square/Wauwi plays an increasingly important open space role as the city's residential population and density increases. To address diversity, the Master Plan incorporates a hierarchy of spaces and opportunities.

Increasing open space by reclaiming road pavement for greening reduces the impact of traffic and contributes towards the character and attractiveness of the Square.

Light Square/Wauwi is envisioned as a vibrant green oasis in the city's north-west.

The Master Plan strengthens green connections within the north-west of the city, extending to Light Square/Wauwi and the Adelaide Park Lands. Gardens, shade trees, windbreaks, native gardens, and tree avenues within Light Square/Wauwi will enhance cooling and create biodiversity links to the River Torrens/Karrawirra Pari, Hindmarsh Square/Mukata, and West Terrace.

Advanced planting strategies and ecological enhancements will boost biodiversity, while integrated water-sensitive urban design solutions and resilience measures will assist climate adaptation.

Light Square/Wauwi will act as a main artery for linking biodiversity across the city, serving as a noise and visual buffer, whilst addressing broader ambitions for greening. This approach ensures Light Square/Wauwi is a functional, attractive and sustainable urban space.

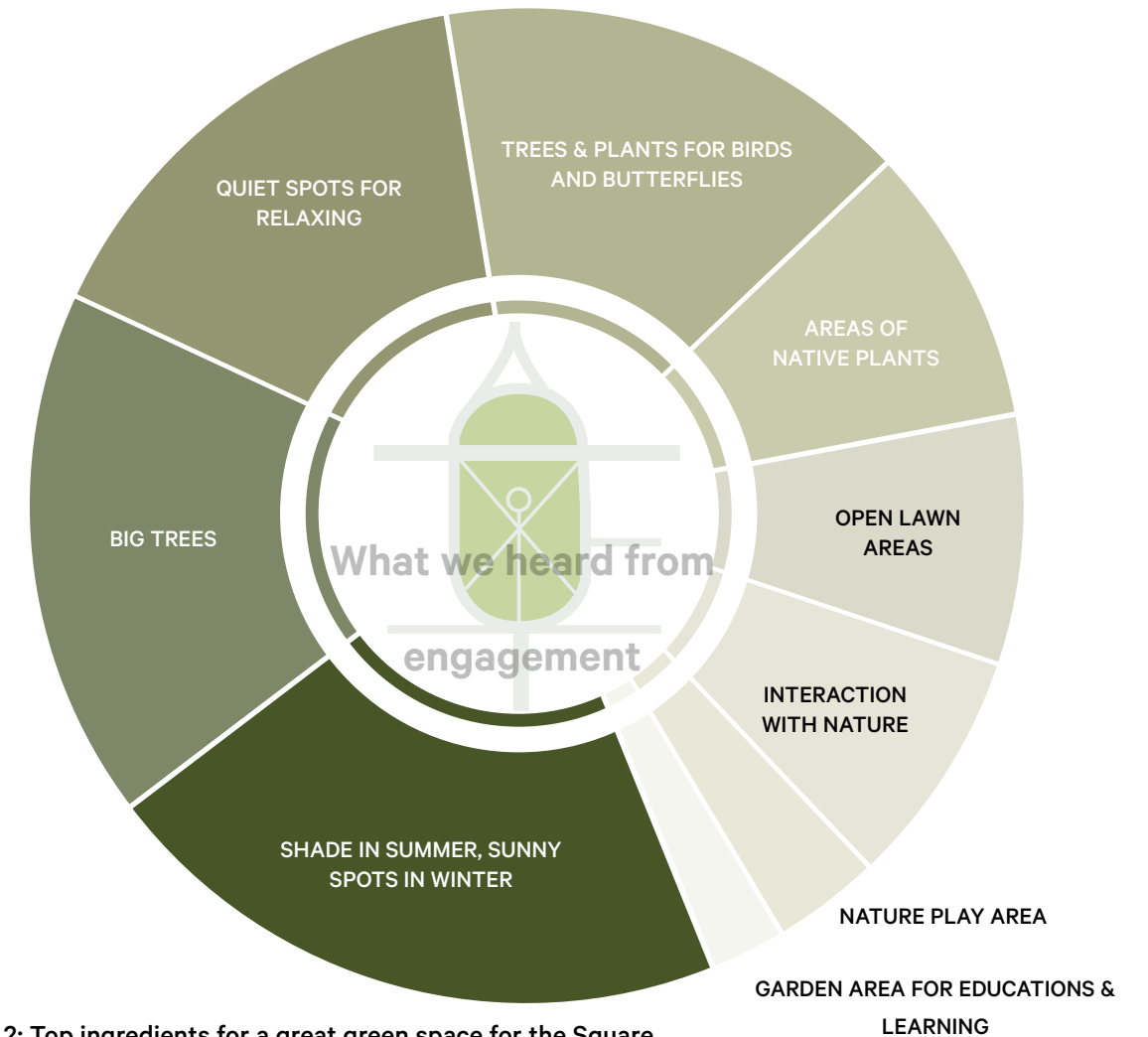


Figure 2: Top ingredients for a great green space for the Square

Greening



Resilience and climate change



Strategic links to

ADELAIDE PARK LANDS MANAGEMENT STRATEGY	<ul style="list-style-type: none"> Natural Systems, Cultural Landscapes and Climate Resilience Place and Spaces
STRATEGIC PLAN	<ul style="list-style-type: none"> Our Environment: Resilient, protected and sustainable
DRAFT CITY PLAN	<ul style="list-style-type: none"> A Greener and Cooler City
INTEGRATED CLIMATE STRATEGY	<ul style="list-style-type: none"> A climate resilient city A net zero ready city A city where nature thrives Transition to a decarbonised city A climate leading capital city
WELLBEING PLAN	<ul style="list-style-type: none"> Environmental Leadership

Safer

To enhance safety and wellbeing and reduce traffic impacts, the Master Plan rebalances public space for greening, creating a safer and welcoming environment for people to meet, stay, walk, wheel and cycle.

By prioritising traffic calming measures and enhancing sightlines, the Master Plan ensures that Light Square/Wauwi becomes an accessible, safe and vibrant urban space.

The Master Plan connects people with and is sensitive to surrounding uses and is an attractive place to use both day and night. This connection along with increasing the capacity to hold events

and exhibitions will encourage more people to spend longer in the area and has the potential to drive the economy and build upon the area's night-life and art and cultural offerings.

The Master Plan prioritises safe entry points and pathways, facilitating vehicle movement around the Square whilst enhancing safety with improved intersections, crossings and reduced speed limit.

Traffic calming measures, similar to those in Grote/Wakefield Streets at Tarntanyangga/Victoria Square, along with a reduced speed limit and auditory treatments enhance safety and comfort.

Light Square/Wauwi will become a key connector within the city, engaging with creative industries, knowledge sectors, and the cultural vibrancy of the Adelaide Central Market and West End precincts. Revitalising Hindley Street and improving connections to the River Torrens/Karrawirra Pari will reinforce the Square's attraction for events and visitation.

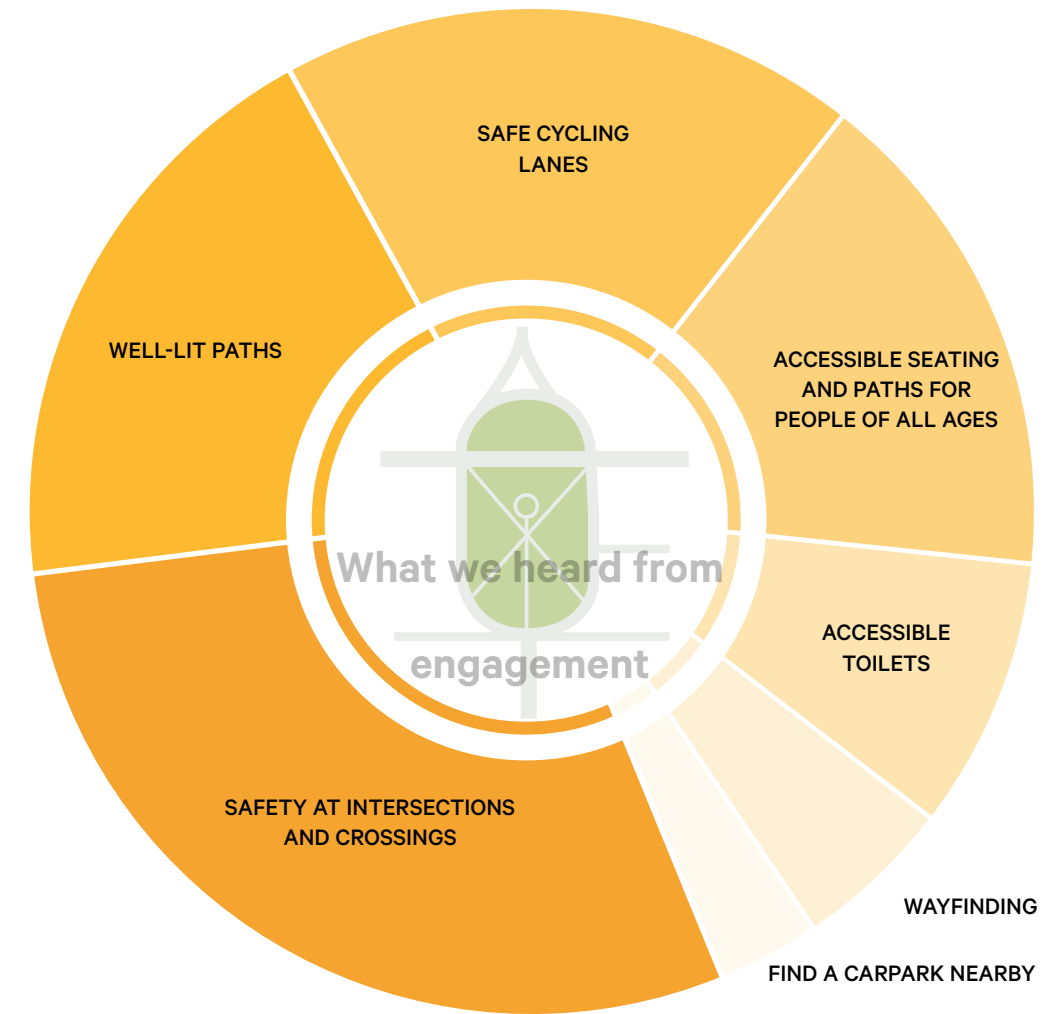


Figure 3: Top ingredients for great experiences in and moving around the Square

Pedestrian movement



Vehicle movement



Lighting



Strategic links to

ADELAIDE PARK LANDS MANAGEMENT STRATEGY	<ul style="list-style-type: none"> • Connections and Networks
STRATEGIC PLAN	<ul style="list-style-type: none"> • Our Community: Resilient, protected and sustainable • Our Places: Interesting, purposeful and safe
DRAFT CITY PLAN	<ul style="list-style-type: none"> • Transit Diversity • A City of Neighbourhoods
ACCESS AND INCLUSION PLAN	<ul style="list-style-type: none"> • Infrastructure that helps people to move around and navigate the city • Liveable neighbourhoods and communities that enable everyone to participate
HOMELESSNESS STRATEGY	<ul style="list-style-type: none"> • Closing the Gap - Aboriginal and Torres Strait Islander people have equitable outcomes
WELLBEING PLAN	<ul style="list-style-type: none"> • Thriving Communities

Inclusive

Respecting our past is central to the City of Adelaide’s vision for Light Square/Wauwi, recognising Aboriginal and Torres Strait Islander culture, the city’s rich history, cultural heritage and the diverse contributions of its communities, including culturally and linguistically diverse populations.

The Master Plan is strategically crafted to emphasise the preservation and celebration of Adelaide’s unique identity, fostering inclusivity, understanding and appreciation across various cultures, traditions and perspectives. The Master Plan aims to integrate historical roots with modern needs, enhancing pride and belonging among residents.

Light Square/Wauwi is set to become a hub for interpretative and educational opportunities, showcasing the area’s

cultural and heritage values. The Master Plan fosters a welcoming environment that highlights strong, visible cultural elements, ensuring the design evolves in harmony with both historical significance and contemporary cultural dynamics. In particular, the design celebrates Kaurna inclusion and acknowledgement.

The Master Plan establishes a welcoming, expansive area that enhances neighbourhood engagement and accommodates various uses, ensuring flexibility for different user groups.

A revitalised Light Square/Wauwi will serve as a communal ‘front yard’, meeting the needs of a growing population and enhancing local connections.

This includes designated areas for events and cultural activities, positioning the

Square as a vibrant hub for community interaction. Light Square/Wauwi becomes a ‘third place’, a social environment distinct from home and work where people can gather, relax and connect.

The Master Plan strategically incorporates transition spaces at the interface with the adjacent streets and built form. Noise mitigation and sensory respite are key priorities for access and inclusion.

Smaller, intimate areas within the Square are enriched with cultural and green elements, fostering a sense of belonging and creating an inviting green oasis. This integrated approach ensures that Light Square/Wauwi serves as a functional and attractive space at the heart of the community.

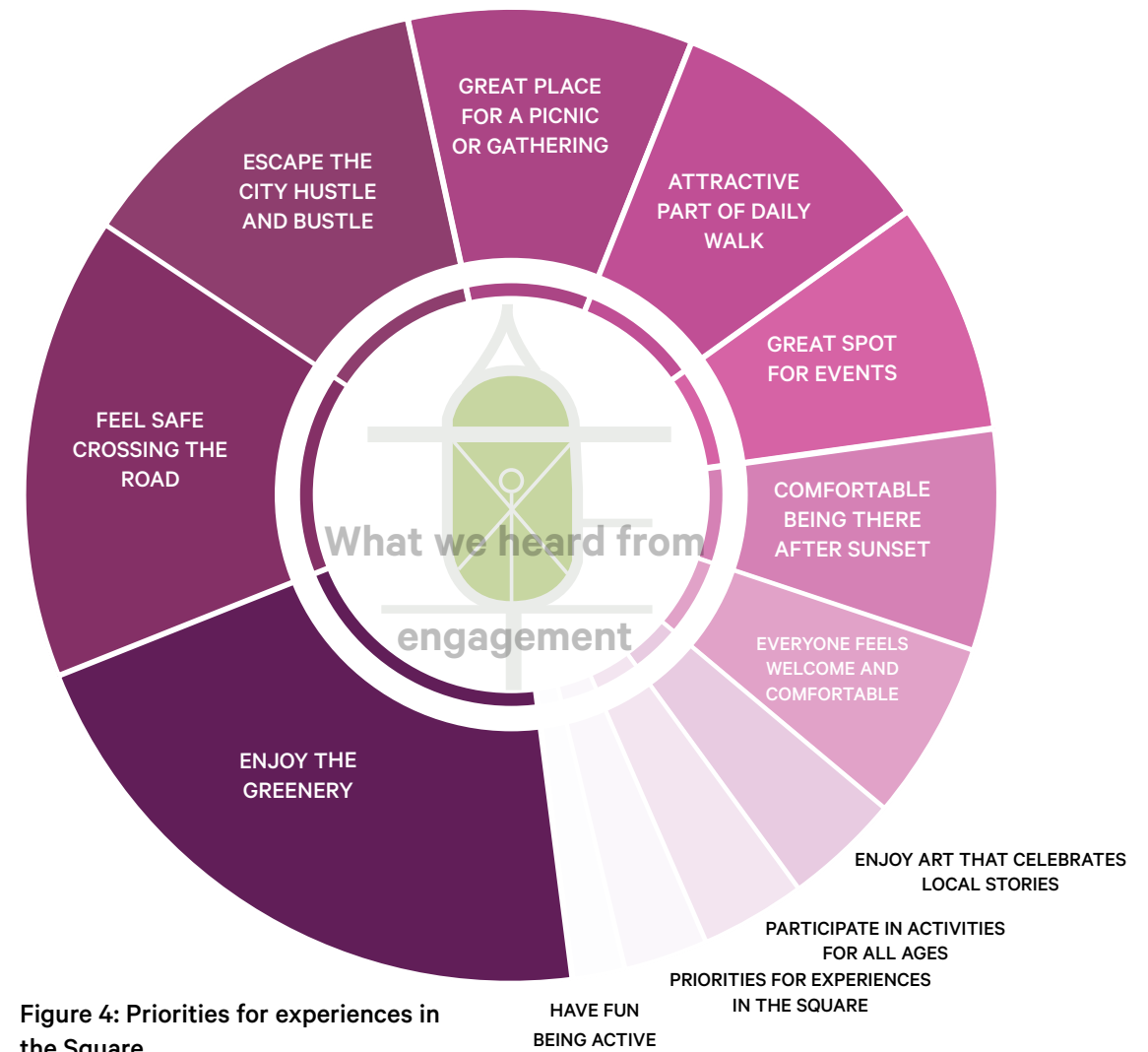


Figure 4: Priorities for experiences in the Square

Aboriginal and Torres Strait Islander culture and identity



Events & Programming



National Heritage Values



Public Art



Access and Inclusion



Technology & Innovation

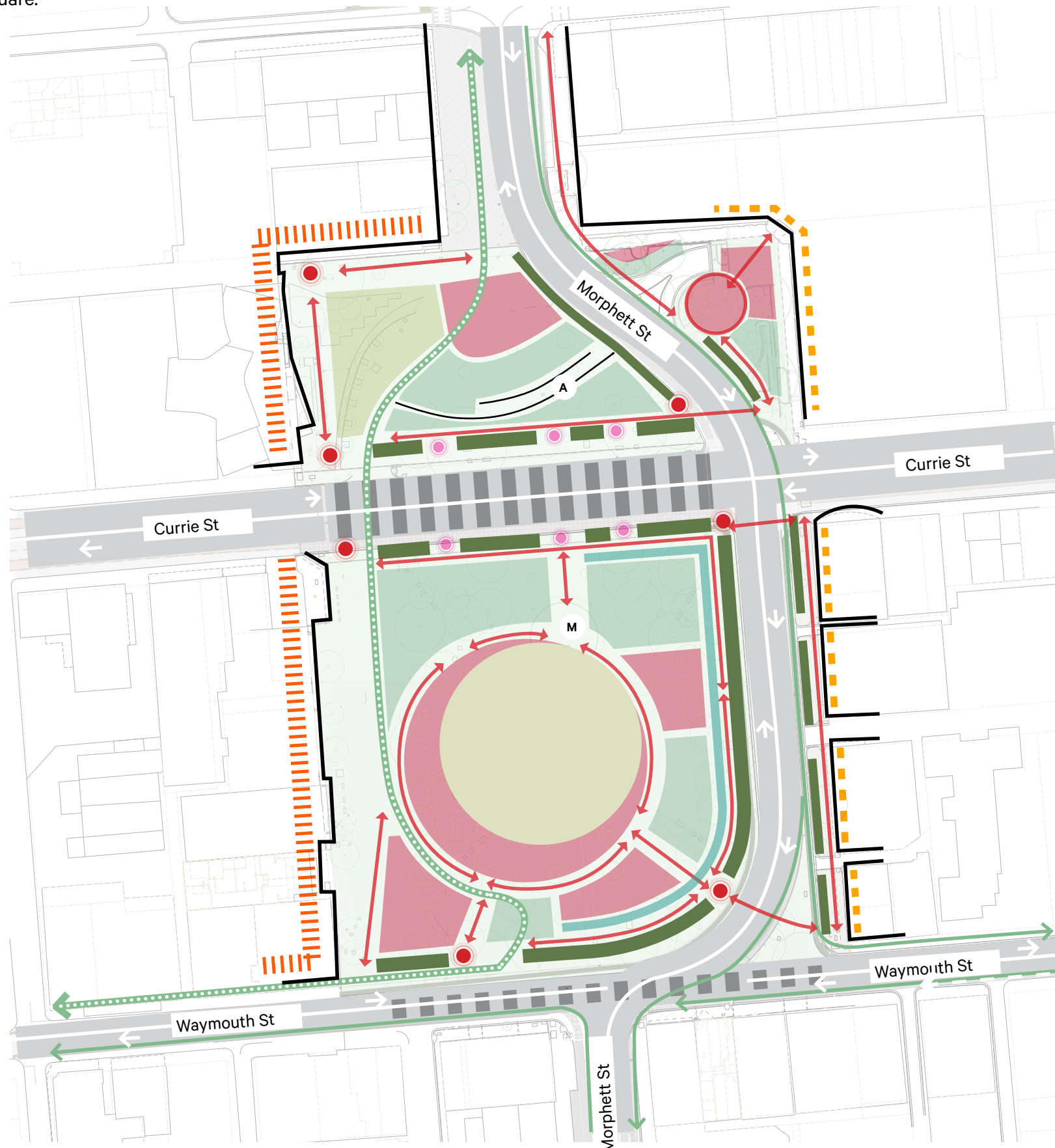


Strategic links to

ADELAIDE PARK LANDS MANAGEMENT STRATEGY	<ul style="list-style-type: none"> Natural Systems, Cultural Landscapes and Climate Resilience
STRATEGIC PLAN	<ul style="list-style-type: none"> Our Community: Vibrant, connected and inclusive
DRAFT CITY PLAN	<ul style="list-style-type: none"> Housing diversity for a growing population
DRAFT STRETCH RECONCILIATION ACTION PLAN	<ul style="list-style-type: none"> Relationships: Building meaningful relationships supports the Council meet the aspirations of local Aboriginal and Torres Strait Islander communities Respect: Respect for Aboriginal and Torres Strait Islander communities creates healthy relationships, embraces diversity and promotes harmony
DRAFT HERITAGE MANAGEMENT PLAN	<ul style="list-style-type: none"> Ensure the heritage values are appropriately cared for
WELLBEING PLAN	<ul style="list-style-type: none"> Dynamic City Culture

Master Plan: Option 1

Option 1 will reduce road pavement by 22% and increase usable space in the Square by 9%, by transforming movement in and around the Square. It will connect people with surrounding uses and activities with north south through traffic relocated to the eastern side of the Square. This will activate and return the western edge of the Square to Park Lands Purposes, increase safety, space for trees and cooling and open up more green space to enhance safety, wellbeing and activation. This map shows the potential for small and medium activity spaces, an enhanced northern section and western frontages with direct access to the Square.



ENVIRONMENT

- Green edge
- Feature gardens
- Open lawns
- WSUD
- Events/flexible space*
- Direct Square active building frontage
- Building frontage

CONNECTION

- Primary access point
- Access point
- Primary pedestrian path
- Shared use zone
- Cycle lane**
- Vehicle lane
- Paved roadway

Key Points

- A Level Change - Potential amphitheatre
- M Monument

OPTION 1 ACHIEVES:

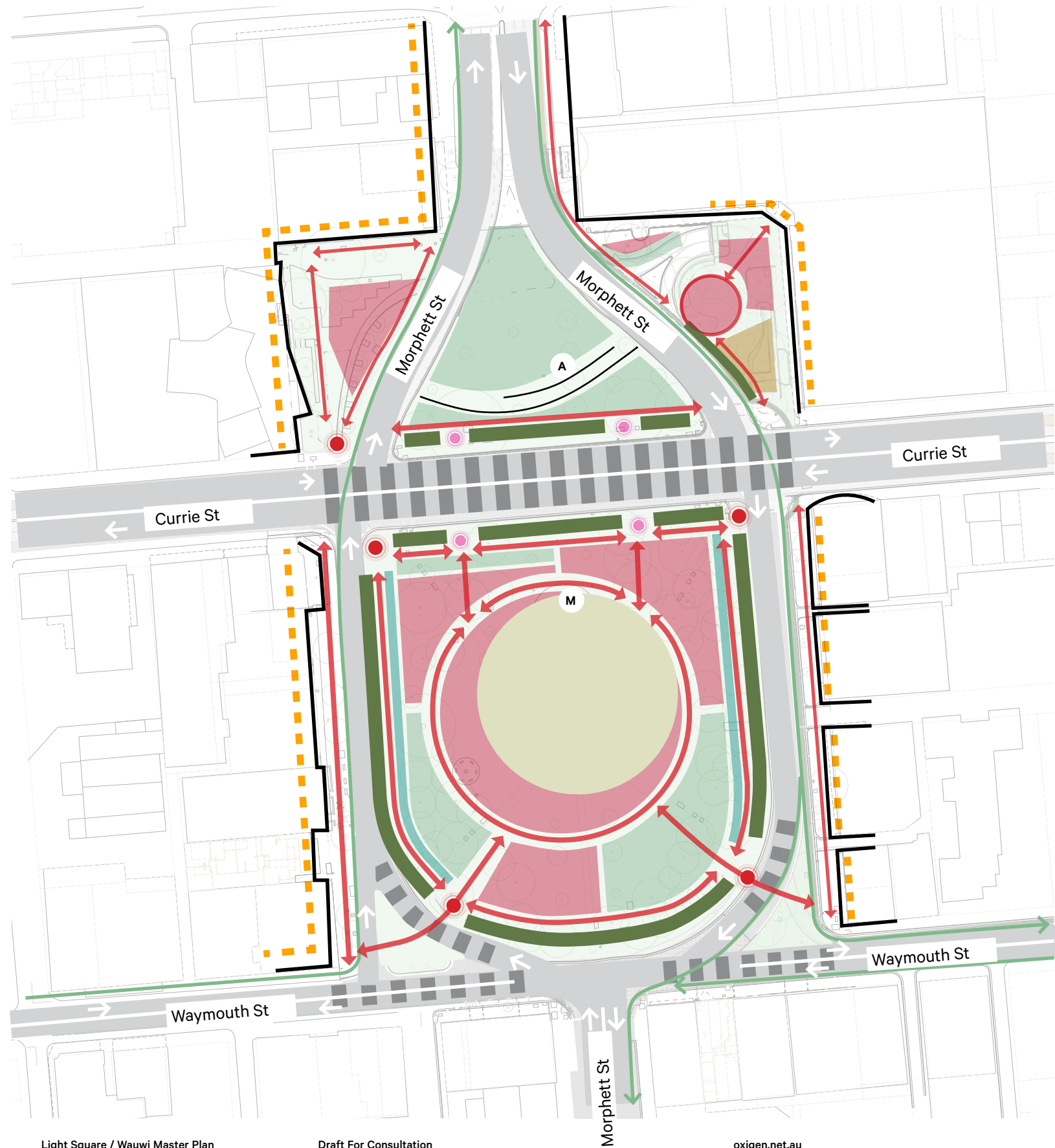
Active Edge	Creation of 270m of direct Square active building frontage.
Safety	Replacement of road crossings with direct access to open space.
Greening	Replacement of 4,096m ² (22%) of road pavement with green space. An increase in green space of 9% and an increase in space for biodiversity of 14%.
Tree Canopy	An increase in tree canopy of 30%.
Open Activity Spaces	An increase in open lawns for open activity spaces of 35%.

* Detailed design to define open spaces that will allow for a range of activities at various scales

**Detailed design to define at grade/separated

Master Plan: Option 2

Option 2 will reduce road pavement by 15% and increase usable green space in the Square by 4% by reducing the number of traffic lanes on the south-east and south-west of the Square. This will open up more space for trees and cooling, reduce the impact of traffic and improve access to the Square. This map shows potential for an enhanced northern section, access points into the Square and small to medium activity spaces.



ENVIRONMENT

- Green edge
- Feature gardens
- Open lawns
- WSUD
- Events/flexible space
- Building frontage

CONNECTION

- Primary access point
- Access point
- Primary pedestrian path
- Cycle lane*
- Vehicle lane
- Paved roadway

Key Points

- A Level Change - Potential amphitheatre
- M Monument

OPTION 2 ACHIEVES:

Safety	Removal of 2 vehicle slip lanes.
Greening	Replacement of 2,895m ² (15%) of road pavement with green space. An increase in green space of 4% and an increase in space for biodiversity of 13%.
Tree Canopy	An increase in tree canopy of 25%.
Open Activity Spaces	An increase in open lawns for open activity spaces of 20%.

* Detailed design to define open spaces that will allow for a range of activities at various scales

**Detailed design to define at grade/separated

Options Comparison

This section provides a comparison of hard stand (road surfaces) and greening for Light Square/Wauwi and the changes associated with Option 1 and Option 2 of the Master Plan.



Existing Light Square/Wauwi

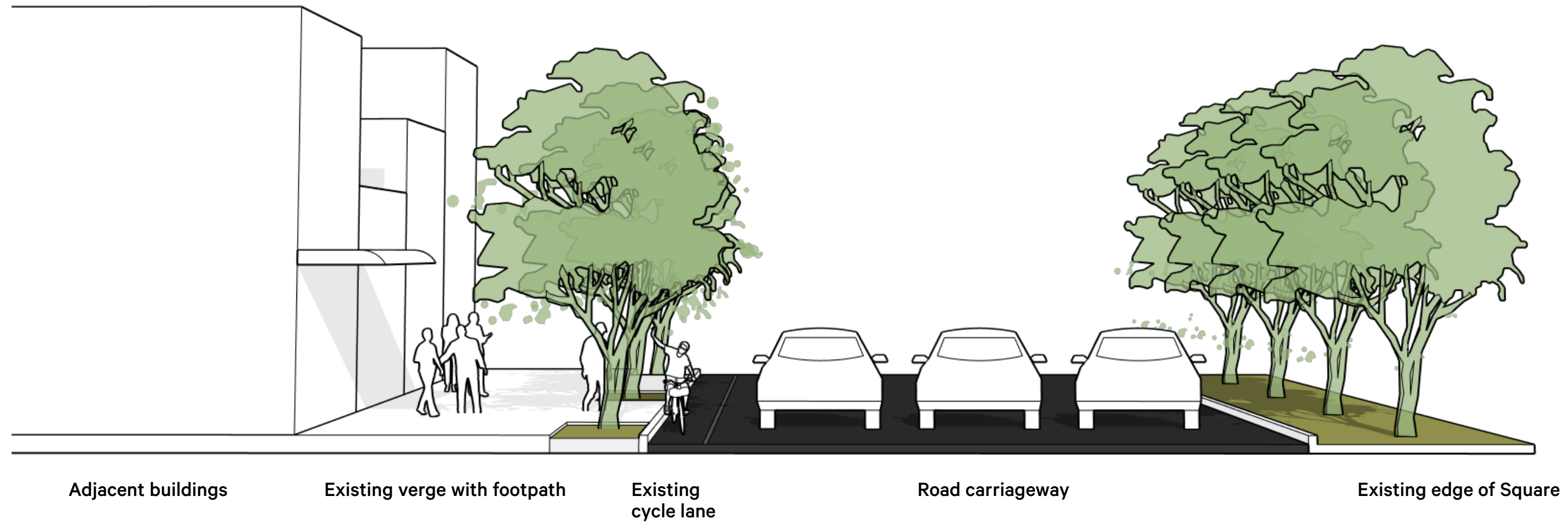
Option 1

Option 2

Legend	Existing Light Square/Wauwi	Option 1	Option 2
Total area within scope of Master Plan	39,108m ²	39,108m ²	39,108m ²
Area of road surface	18,740m ²	15,260m ²	16,916m ²
Area of road surface removed	N/A	4,096m ²	2,895m ²
Footpaths, lawns and gardens (green space)	20,368m ²	19,752m ²	19,297m ²
Total area of green space	20,368m ²	23,848m ²	22,192m ²
Percentage of green space	52%	61%	56%

Western side of Square Existing

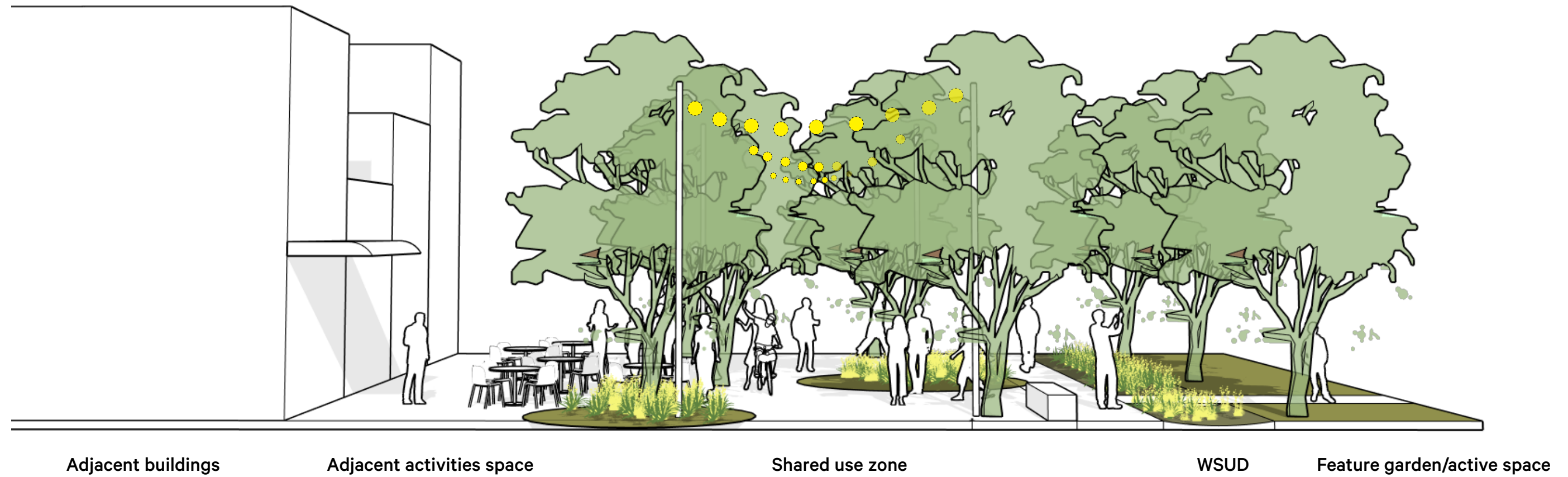
Existing western side of Morphett Street with three traffic lanes and at grade cycle lane.



Western side of Square

Option 1

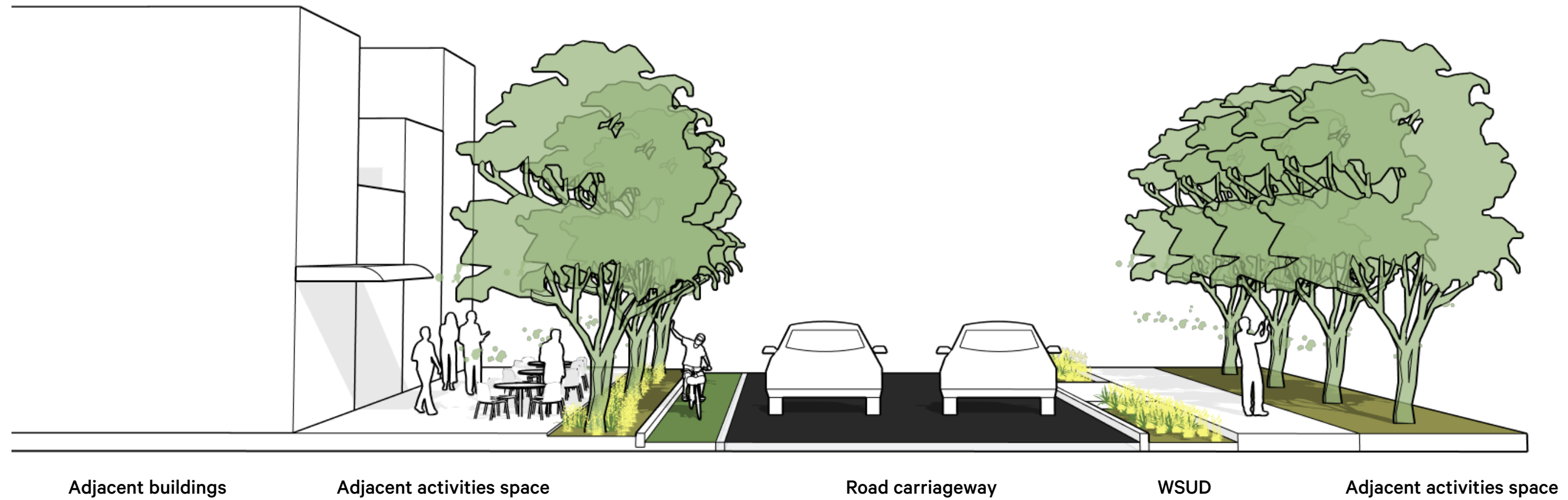
Option 1 will relocate north south through traffic to the eastern side of the Square and allow for a shared use path and direct access to the Square for the western edge without crossing the road.



Western side of Square

Option 2

Option 2 will remove two vehicle slip lanes along Morphett Street and increase the central green area of the Square, reduce traffic impact and open up more space for activities.





Part three

Master Plan Strategies

Master Plan Strategies

The Light Square/Wauwi Master Plan outlines a bold transformation for one of the city's key urban spaces. The Master Plan aims to transform the Square through a holistic approach to create a distinct character as a greener, safer and inclusive urban area. The key strategies focus on:


- Enhancing planting and ecology to create a green oasis
- Increasing resilience to climate change
- Honouring Aboriginal and Torres Strait Islander culture and Adelaide's rich history
- Improving accessibility and inclusion.

The Master Plan emphasises health and wellbeing needs of the diverse residents and users of the Square with events and programming to enliven the Square year-round, supported by strategic lighting to enhance safety and aesthetics.


The Master Plan also responds to the Square's place and aims to connect the edges with surrounding uses, open up more space for people and as an inspiration for further activation and engagement with surrounding arts and cultural opportunities. Together, these strategies will transform Light Square/Wauwi into a vibrant, inclusive and green oasis in the Adelaide CBD.

GREENER

GREENING



RESILIENCE AND CLIMATE CHANGE



SAFER

PEDESTRIAN MOVEMENT



VEHICLE MOVEMENT




LIGHTING




INCLUSIVE


ABORIGINAL AND TORRES STRAIT ISLANDER CULTURE




NATIONAL HERITAGE VALUES




ACCESS AND INCLUSION




EVENTS + PROGRAMMING



PUBLIC ART



TECHNOLOGY AND INNOVATION



Master Plan Strategies

Greening

Trees contribute to the character and functionality of the Square, frame spaces, provide the overarching umbrella and create cool refuges. The existing tree canopy is actively managed to remove moribund or unsuitable trees, allowing the spatial structure of the Square to be redefined as open lawns and gardens. The Master Plan will deliver new garden beds to enhance the green character of the Square.

The Master Plan outlines a high level of amenity. Places that are well maintained and provide for a wide range of activities and uses are welcoming and accessible to many people.

1 Trees

- New trees are planted in the Square. These include avenue trees, legacy trees and framing trees. Emphasis is given to planting large, long lived trees resilient to a changing climate. Large trees are placed to organise existing and new space for active and passive uses within the Square.
- Lighting clearance and underground services are also considered for tree placement.
- Active management of existing tree assets ensures retention and longevity of the existing tree assets, including Morton Bay Fig Tree. Improved growing conditions assist improved health whilst edging and seating provide the

opportunity for greater use

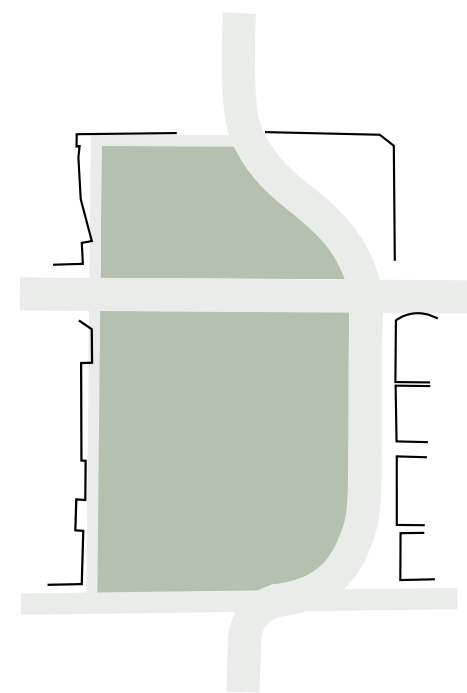
- Shady tree avenues and garden beds right around the outside footpath and the inner edge of the Square extend the green park feel. Trees either side maximise shade and visually narrow the roadway encouraging drivers to travel slower and making pedestrians more comfortable.
- Crime Prevention through Environmental Design principles are achieved through clear sightlines, well lit open spaces and landscape design.

are strengthened to enhance sustainability and functionality.

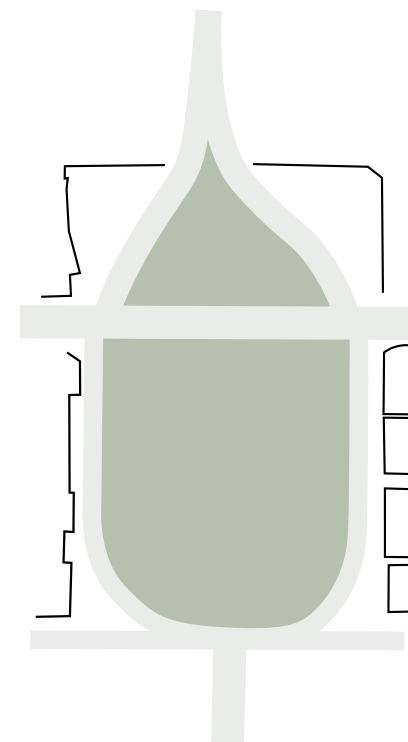
- Systems collect runoff from adjacent surfaces for use in irrigating green spaces, reducing potable water use and flood risks.
- Rain gardens are established around the Square to manage stormwater by filtering runoff, removing pollutants, and supporting native plants suited to local conditions.
- Implement permeable paving in suitable areas to allow water infiltration, replenishing groundwater and minimising runoff.

2 Water sensitive urban design

- Links with existing water management systems



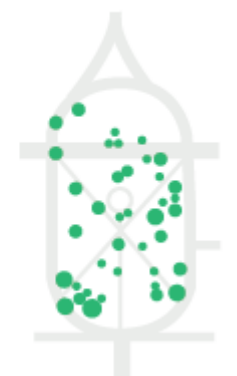
Proposed option 1
Light Square usable area: **23,848m²**
Additional **3,480m²**



Proposed option 2
Light Square usable area: **22,192m²**
Additional **1,824m²**



Maintain and manage existing legacy trees. Additional fig trees planted as part of new succession plan.



Remove trees not suited to the Square or beyond their expected useful lifespan.



Transplant smaller short lived trees or trees not in ideal location for new spatial organisation.



Plant large long lived shade trees for the future. Extend the 'Green' Square to the adjacent building frontages.



A long term vision for the Square is to increase tree numbers and canopy cover.

Master Plan Strategies

Greening cont.

3 Native gardens

- Gardens use native species that are resilient to a changing climate enhancing resilience and supporting biodiversity.
- Informative signage and interactive elements educate visitors about the traditional uses and ecological roles of each plant, highlighting their significance in local Aboriginal culture.
- Garden layouts mimic natural ecosystems for sustainability, grouping similar species and using natural land contours for efficient water management.
- Gardens provide opportunities for connection with nature and nature play.
- Different sized lawns complement gardens to

provide structure and a high level of amenity to the Square. The planting scheme is based on a core selection of low shrubs and ground covers that are selected with regard to Aboriginal and Torres Strait Islander culture, to increase biodiversity, and that thrive in the urban environment.

- Vergé planting in selected locations extends greening of the Square and helps extend a buffer to create a green oasis.

4 Seasonal gardens

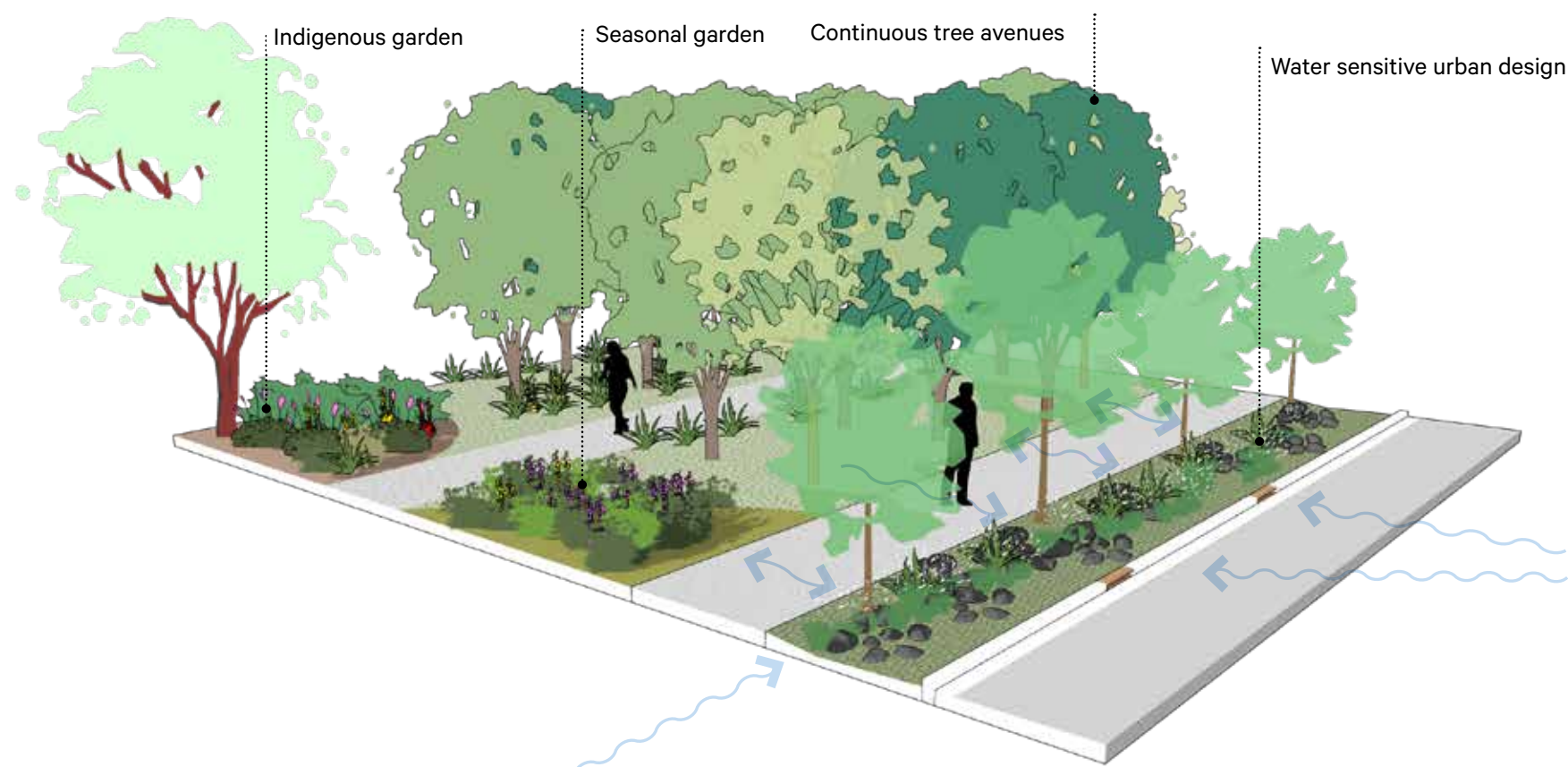
- Plants bloom in different seasons, ensuring year-round visual interest and habitat support.
- Gardens showcase a succession of colours

and textures that change with the seasons as an ever-evolving backdrop that enhances the urban landscape and provides food and habitat.

- Sustainable gardening practices such as mulching, composting and the use of native plants are used to reduce water use and maintenance.
- Gardens are used as an educational tool to engage the community and with signage explaining the ecological roles of the plants and their adaptive strategies.
- Gardens are designed with accessible paths and seating areas that invite visitors to engage with the space differently as it changes throughout the year.

5 Maintenance

- As a Square with high amenity, trees and gardens will require appropriate care during establishment and maintenance to retain their standard.



Master Plan Strategies

Resilience and Climate Change

The Light Square/Wauwi Master Plan includes strategies for addressing climate change through design and implementation. These strategies aim to reduce temperatures with an increased tree canopy resulting in shaded areas that provide refuge from summer heat. Passive design principles are adopted to create a space that is comfortable to use throughout the seasons. Material is chosen that reduces embodied carbon and supports a circular economy.

The Master Plan:

1 Responds to a changing climate

- Increases tree canopy to create a cool refuge for hot days.
- Integrates passive design principles to maximise shade in summer and warmth in winter and for placement of event and activity spaces.
- Assesses the design for low carbon and climate resilience.

2 Minimises hardscape and structures

- Aims for 70% planting and 30% paving.
- Minimises thicknesses of paving and base courses
- Reduces concrete, steel and aluminium and replaces it with more sustainable and/or recycled materials.
- Maximises use and reuse of materials already present in the Square.

3 Utilises sustainable and low carbon materials

• Wood and wood products

Considers recycled timber and requires timber stamped by a third-party sustainable forestry organisation, with a documented Chain-of-Custody (CoC) and sourced from a certified managed forest or stand. Timber components are designed for longevity, durability and reuse and for efficiency, using the right wood for the right application.

• Reduces embodied carbon

Wherever possible, materials are used that are hard wearing and demonstrate a lower carbon impact, such as recycled concrete and low carbon cement.

• Supports a circular economy

Materials and products that can be reused and recycled and that support a circular economy are selected. This includes recycled steel or steel produced with electric arc furnaces (EAFs). Use and reuse of materials already present in the Square are maximised.



Master Plan Strategies

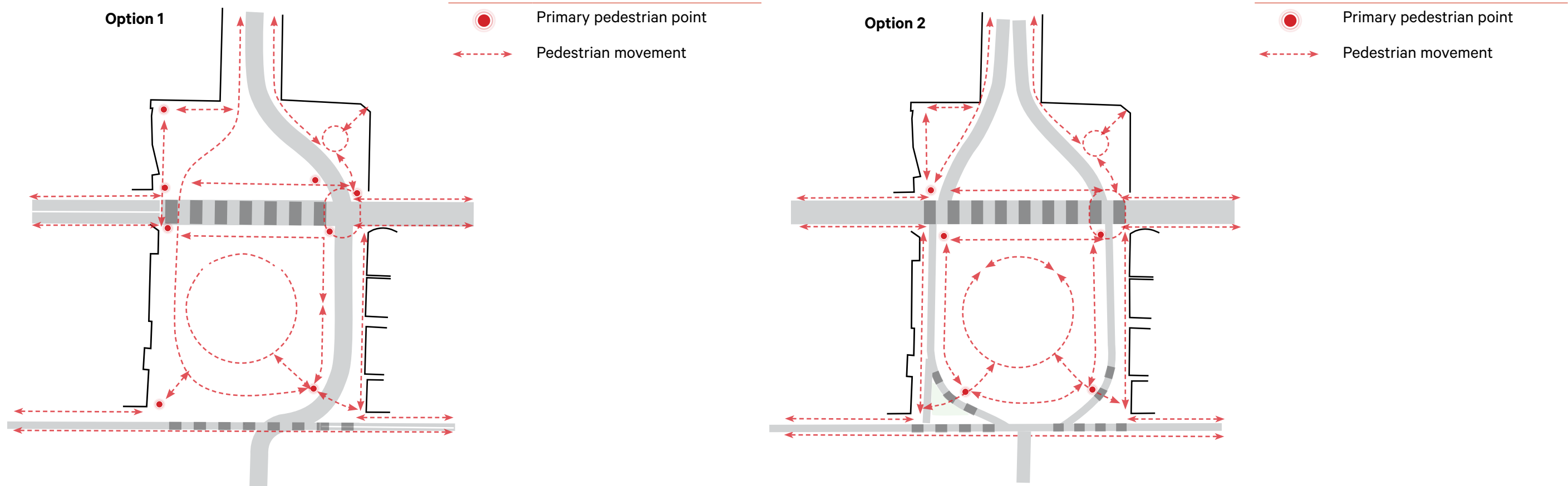
Pedestrian Movement

Pedestrian movement and safe and convenient access to open space takes precedence over vehicle movement in the reinvigoration of Light Square/Wauwi, whilst noting that north-south vehicle movement along Morphett Street and east west vehicle movement along Currie Street is to remain.

The Master Plan:

- Provides safe and comfortable pedestrian access to Light Square/ Wauwi and throughout the adjacent neighbourhood.
- Enables pedestrian movement to assist in place-making, site identity and wayfinding.
- Integrates pedestrian movement into routes designated in the City Plan which includes pedestrian links to Hindley Street and the city's West End.
- Develops a hierarchy of surfaces and elements that are incorporated dependent on intensity of use and requirements for occasional vehicle passage.
- Achieves Crime Prevention through Environmental Design principles through clear sightlines, well lit open spaces and possible CCTV.
- Supports safe pedestrian access around and into the Square through design and placement of furniture and elements.

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Master Plan Strategies

Vehicle Movement

Two options have been considered when developing the draft Master Plan for Light Square/Wauwi.

For both options:

- The primary bus route on Currie-Grenfell Street is retained.
- The left hand turn from Morphett Street travelling south into Waymouth Street is removed.
- The left hand turn from Morphett Street travelling north into Waymouth Street is retained.
- The slip lane from Morphett Street heading north into the TAFE carpark is removed.
- The one-way connection from Philip Street to Morphett Street is removed.
- A changed road surface material in Currie Street is proposed.
- The existing bus stop on the northern side of Currie Street is relocated outside of the Square.
- Vehicle speeds are reduced and zebra crossings installed.
- The dominance of the road is reduced by providing paved on-street parking areas with

Option 1

Relocate North-South vehicle movement along Morphett Street to the eastern side of the Square only. This option will maintain East-West movement on Currie and Waymouth Street.

- 1 Relocates traffic movement to the eastern side of the Square.
- 2 Pushes the road carriageways to the east within the existing carparking and pedestrian footpath zones.
- 3 Achieves vehicle access to properties on the western side of the Square from existing laneways running off Currie and Waymouth Streets.
- 4 Introduces a right turn from Waymouth onto Morphett Street when travelling from the west.
- 5 Introduces the ability to continue to travel east along Waymouth Street through the Morphett Street intersection when travelling from the west.
- 6 Removes the right turn from Morphett onto Currie Street when travelling from the south.
- 7 Removes the right turn from Morphett St onto Currie St when travelling from the North.
- 8 Removes the right turn onto Morphett Street from Currie Street when travelling from the west.
- 9 Removes the right turn onto Morphett Street from Currie Street when travelling from the East. Alternatively right turn movement outside peak hours can be provided.
- 10 A bus only right turn bay can be provided from Currie Street when travelling from the East.

Option 2

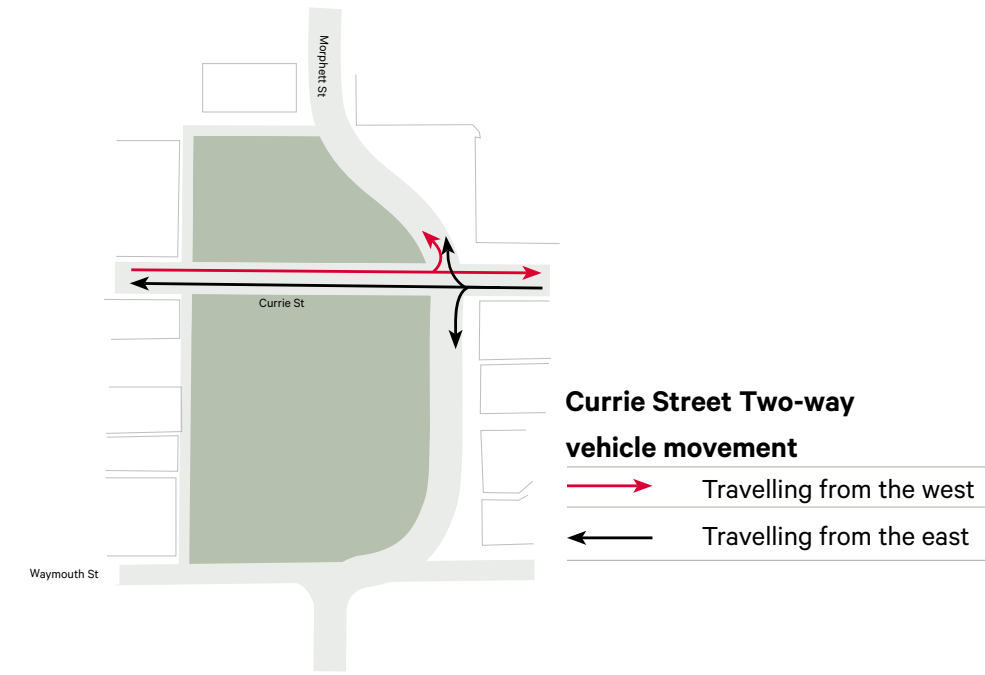
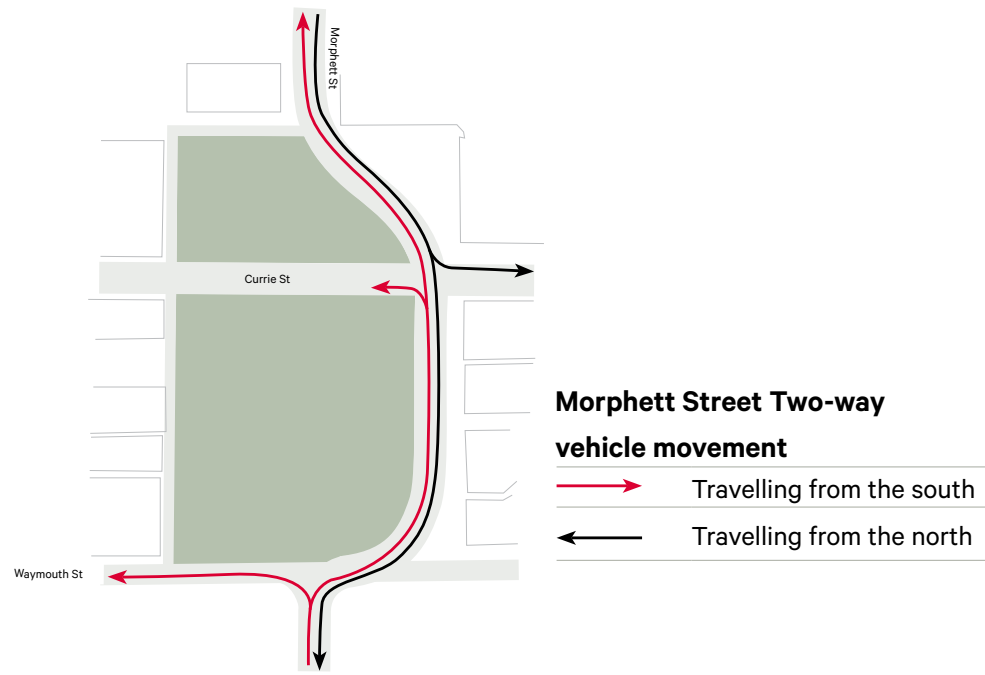
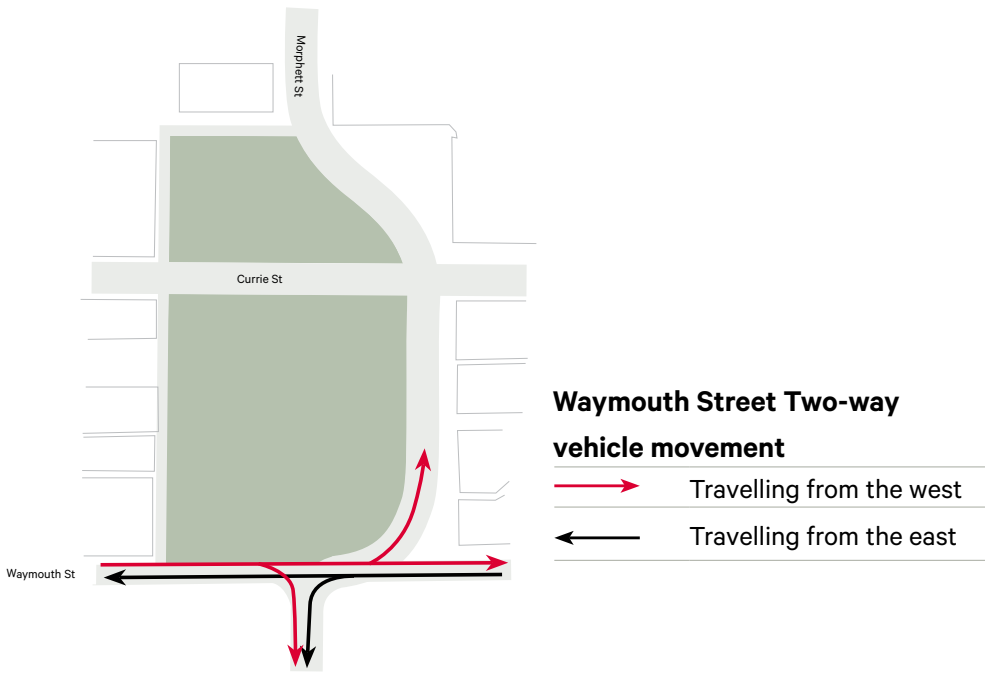
Retains vehicle movement along Morphett Street either side of the Square and increases the central green area of the Square by removing slip lanes, pushing the traffic lanes outwards and reducing the width of the current parking and pedestrian verges.

- 1 Retains the existing north south traffic movement along Morphett Street but relocates the road carriageways outwards.
- 2 Includes limited loading and access carparks on the eastern side.
- 3 Retains existing lane configuration at signalised intersections.
- 4 Introduces the ability to continue to travel east

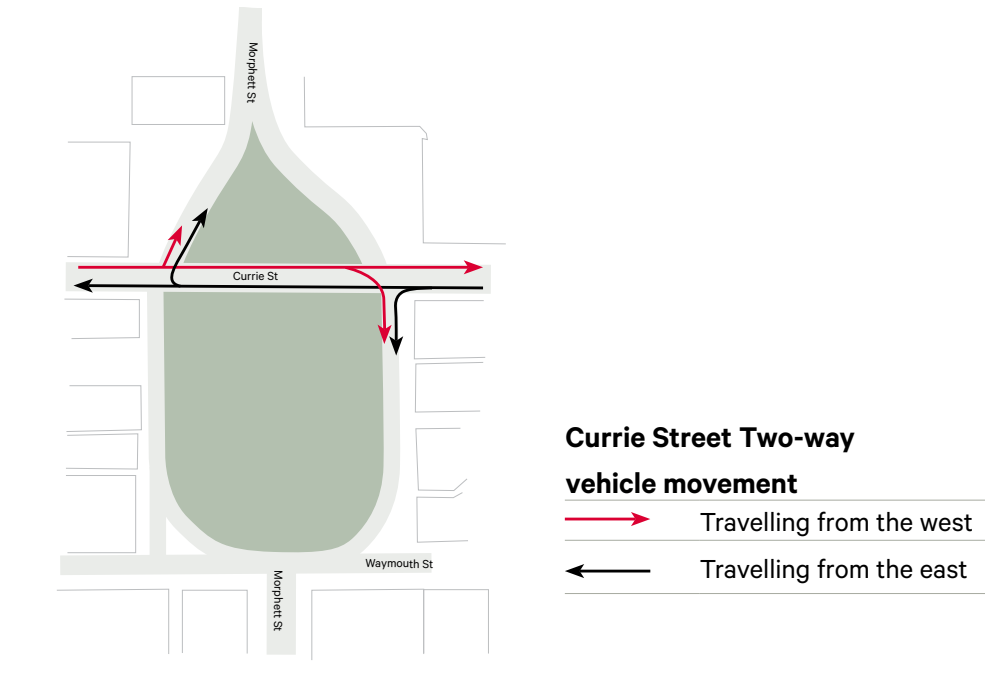
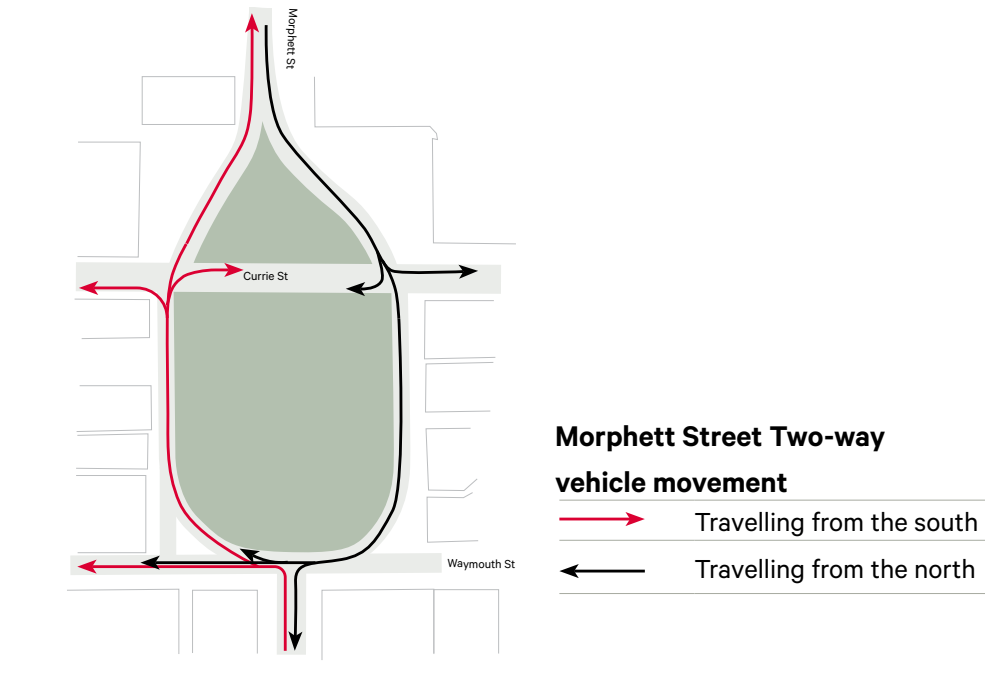
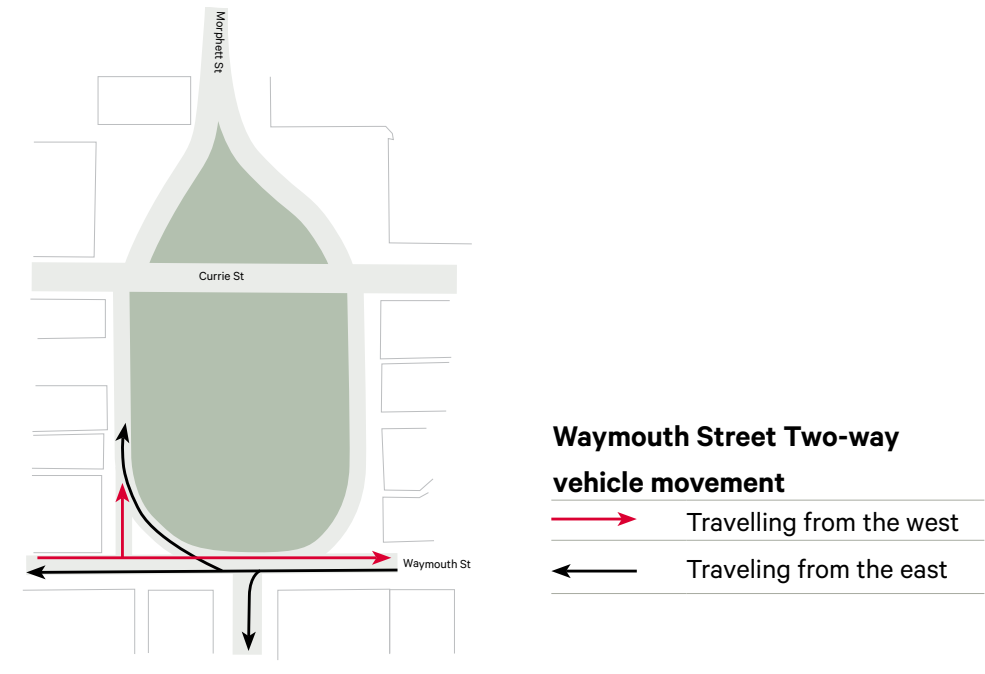
Master Plan Strategies

Vehicle Movement cont.

Option 1



Option 2



Master Plan Strategies

Lighting

The public realm operates over a 24 hour cycle. Lighting contributes towards public safety and security, as well as site character.

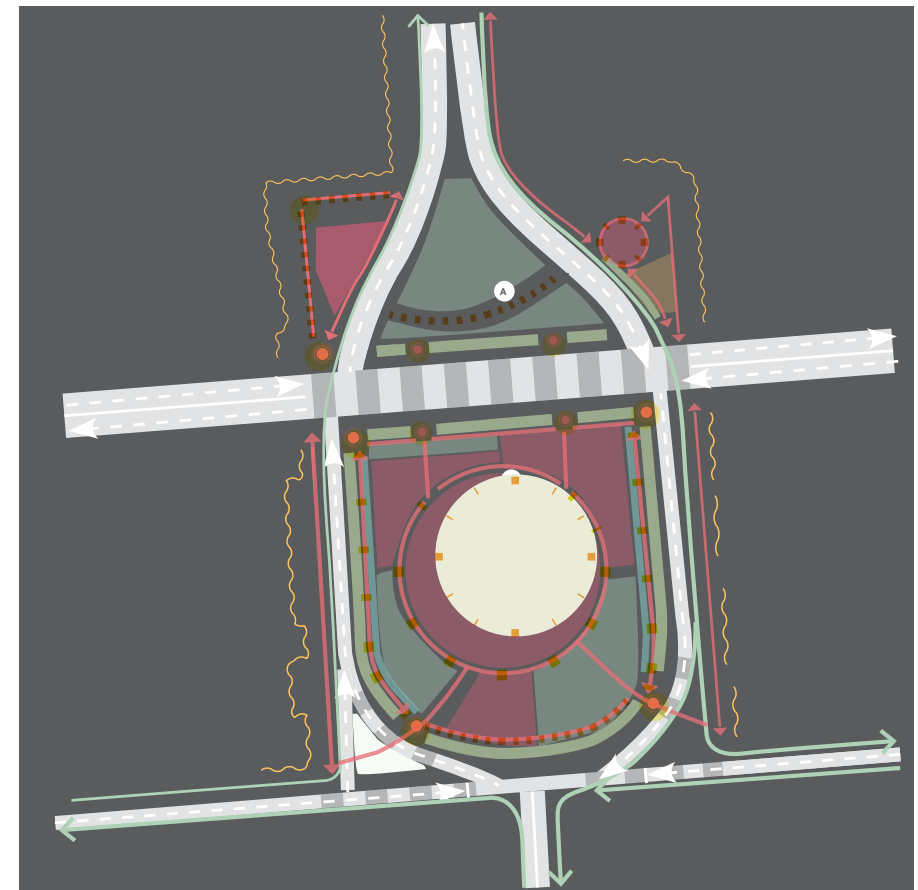
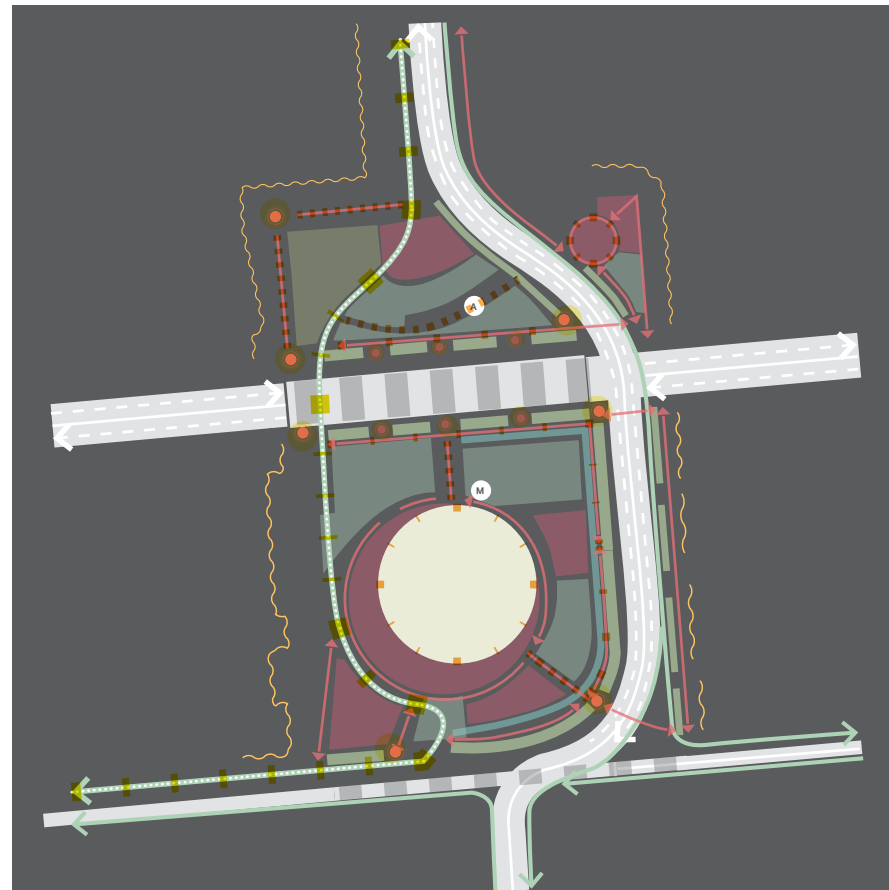
A mix of functional pole top lighting combined with feature and amenity lighting provides a safe and attractive public realm.



The Master Plan:

- 1 Increases safety and wayfinding through lighting design**
Key spaces and all pedestrian paths are well lit.
Consideration is given to the hours of use and when lighting should be turned off, if at all.
- 2 Uses energy efficient lighting**
Lamps utilise LED technology. The colour temperature of lamps is in the range of 3,200 – 4,000 Kelvin.

- 3 Creates a sense of place**
Feature lighting and lighting design are used to create a sense of place. Design and placement considers any overlap with event space and any height clearances.
- 4 Supports event and seasonal lighting**
Temporary lighting installations contribute towards activation and events.



Master Plan Strategies

Aboriginal and Torres Strait Islander Culture

It is not only the loss of the Kurna Meyunna people from the Adelaide Plains that is to be recognised but also the loss of the ecological systems that were integral to the cultural practices and beliefs of the culture. In the same manner that cultural memory is being utilised to rebuild and adapt Kurna Meyunna culture for contemporary urban living, so too landscape memory is integral to that process.

Cultural aims and outcomes:

- Enhance the richness of the cultural narrative-Kurna Meyunna and other non-Kurna people.
- Contextualise human occupation of the Adelaide region as a cultural continuum.
- Manage and locate sites of significance, before and post colonisation.
- Recognise Kurna Meyunna dispossession and dislocation.
- Tell personal stories from colonisation onwards.
- Reveal the complexity and relevance of Kurna Meyunna culture to the present day.

- Provide cultural narratives to young people to assist them carry it forward.
- Explore inter-cultural synthesis and inter-cultural contributions.
- Construct the cultural narrative in a positive as well as honest manner.
- Explore the common ground and speculate on a common, or bi-cultural, future.

Karl Winder Telfer and Gavin Malone



Master Plan Strategies

National Heritage Values

The National Heritage listed Adelaide Park Lands and City Layout represents a diverse and complex cultural landscape with a range of values related to its historical association with the colonisation of Australia, Colonel William Light’s unique city plan and creative achievement, and its social value to South Australians who see it as fundamental to the character and ambience of the city.

The Master Plan has had regard to the objectives of the draft National Heritage Management Plan which includes to:

- Keep the Square as green public open space with a village green form
- Interpret the changes over time of the City Gardeners’ landscape design
- Keep significant remnant early plantings, including the Moreton Bay Fig Tree
- Reduce the focus on car traffic and support public and social uses
- Partner with the Kurna community to appropriately record, respect and celebrate Aboriginal and Torres Strait Islander heritage
- Incorporate the monument and burial site of Colonel Light in the design.



Figure 5: National Heritage Listed Adelaide Park Lands and City Layout with Park numbers and City Squares

Master Plan Strategies

Access and Inclusion

The Master Plan aims to improve accessibility for pedestrians and cyclists to achieve safe, universally accessible and equitable open space. It also aims to provide spaces that reflect diverse cultures, expression and participation.

The Master Plan:

Incorporates principles for equitable access and inclusivity, including cultural inclusion.

- Responds to pedestrian desire lines and cycle connectivity.
- Utilises signage, planting and minor landscape elements to channel and direct movement.
- Considers movement and access requirements by large gatherings whilst events are occurring in the Square.
- Considers diverse experiences of age, culture, gender and disability.
- Increases safety and the perception of safety through lower vehicle speeds, passive surveillance and lighting.
- Incorporates innovative methods that supports activity, movement, and socialising promoting health and wellbeing.



Master Plan Strategies

Events and Programming

The Master Plan aims to create a welcoming environment and attractive destination for events and cultural programs.

The Master Plan:

Provides opportunities for activation promoting community participation and inclusion.

- Promotes a diversity of cultural events, exhibitions and display, including an emphasis on recognition of culture and knowledge and participation by culturally and linguistically diverse communities.
- Includes a variety of grassed and paved open spaces with supporting service infrastructure. The Master Plan considers lighting and opportunities for events to extend after dark.
- Invites participation by adjacent building users and institutional programs, including existing programs at TAFE, the University of South Australia and the Adelaide College of the Arts.

- Through a central hub provides event infrastructure for 'plug + play' activities.
- Supports occasional large community events, such as Illuminate Adelaide and Tasting Australia.
- Includes large open lawn suitable for a range of small and medium events.
- Includes smaller spaces for small scale events to be held.
- Provides improved safety and lighting for events year round.
- Provides spaces that will encourage live music to support Adelaide designated a UNESCO City of Music.

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Master Plan Strategies

Public Art

Light Square/Wauwi is currently home to a number of significant artworks including Pride Walk, the Eternal Question, by Richard Tipping and The Knot, a commissioned work of art by Bert Flugelman originally located at the Art Gallery of South Australia. Other objects and markers are located in the Square.

The Master Plan:

- Proposes a coordinated approach to public art and objects consistent with an integrated approach to spatial organisation, events and placemaking.
- Introduces opportunities for new artworks and creative expression in the form of performance art and temporary installations.
- Involves both the community and local businesses and institutions in the commissioning process.
- Supports Aboriginal and Torres Strait Islander public art through cultural layering within the landscape design, including spatial design, furniture and subject design, planting, stories and cultural memory, and performance.
- Develops a rolling program of temporary artworks and performance that support the Master Plan objectives for community participation.



Master Plan Strategies

Technology and Innovation

A key measure of success in regenerating Light Square/Wauwi is the incorporation of technologies to enhance visitor experience and increase safety and maintenance.

The Master Plan:

- Incorporates data collection, storage and reuse for asset management and design.
- Adopts a common approach to technology consistent with other technologies and innovations being used by the City of Adelaide.
- Encourages collaboration and knowledge sharing with the surrounding knowledge sector and other businesses and institutions developing creative programs and practices.
- Utilises techniques like onsite sensors to collect real-time data that monitors environmental conditions, use of the Square and operational performance.
- Provides for data and service infrastructure to be incorporated into the design to support event operations and day-to-day maintenance requirements such as bin collection.
- Utilises technology and digital tools to engage the community, fostering a sense of ownership and empowerment through their feedback.
- Utilises technology to assist with wayfinding.
- Showcases innovative waste technology for efficient waste management.
- Explores the potential to generate onsite solar energy to use for onsite 'plug + play' and for export
- Showcases a circular economy in action by using products and materials from recycled content.



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Appendices

Image: Joshua Pathon

Site Description and Project Extent



Light Square/Wauwi is located in the north-west quadrant of the City of Adelaide and is one of the six Squares in the Adelaide Park Lands.

The Master Plan study area includes the main body of the Square and the separated northern section that is again divided by a slip lane providing access to the TAFE carpark. The study area includes paved verges on the outside edges, smaller triangles of turf and trees separated by slip lanes, and wide verges adjacent to the Adelaide College of the Arts and TAFE.

- Master Plan precinct boundary
- Extent of Works of Light Square/Wauwi
- Areas outside of the project boundary

Existing Site Conditions

Elements



Furniture



Furniture



Public toilet



Turf



Paving



On-street carparking with wide verges



Rose garden



Internal footpaths



Pedestrian crossing



Cityscape



Pedestrian crossing



Lighting



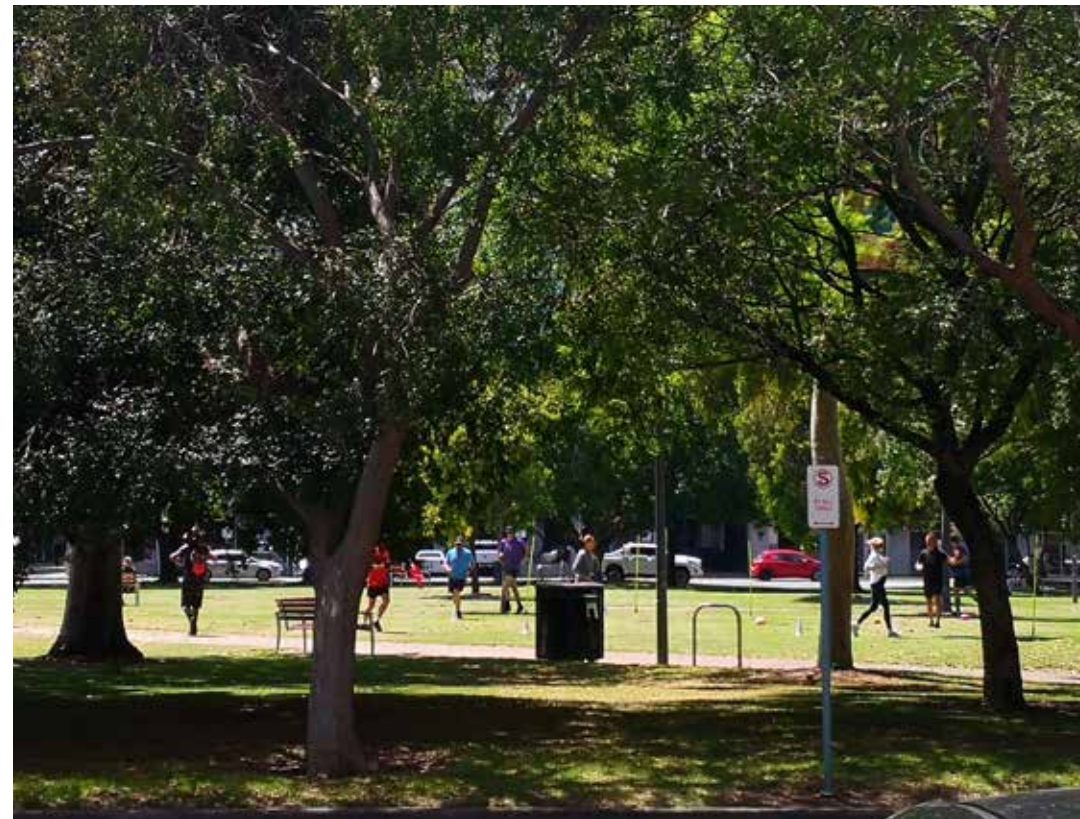
Existing Site Conditions

Elements



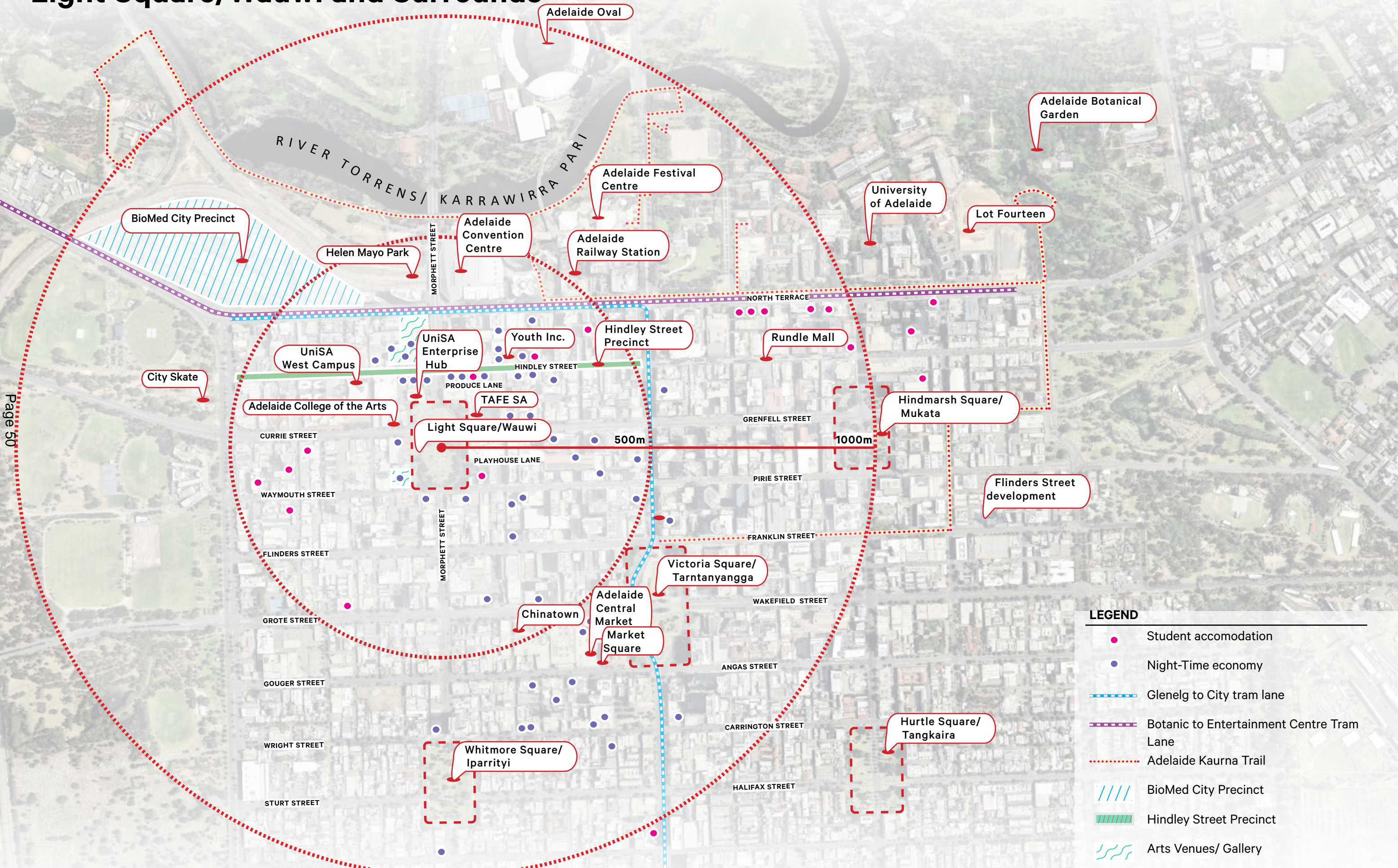
Existing Site Conditions

Activities



Light Square/Wauwi and Surrounds

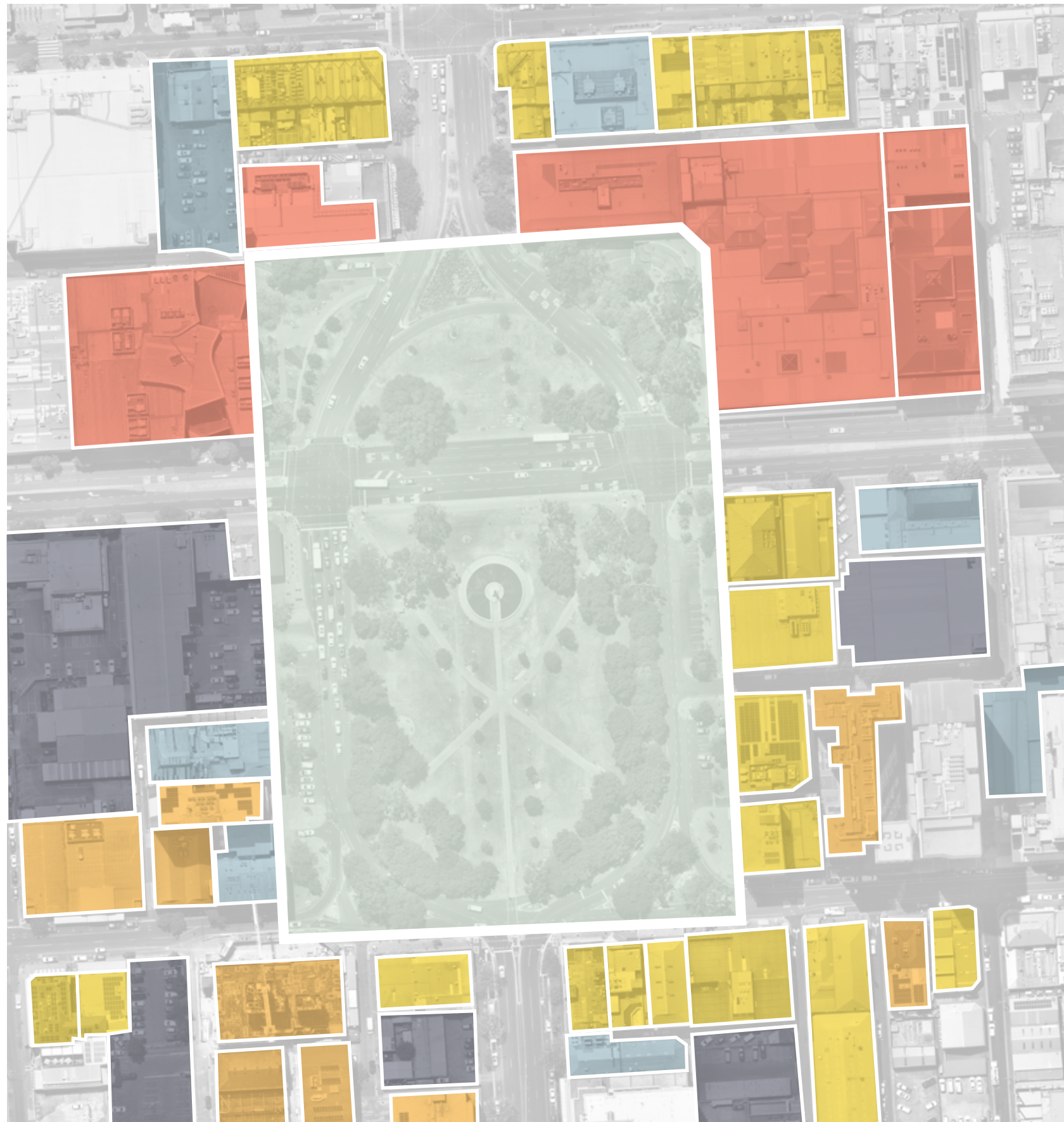
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LEGEND

- Student accomodation
- Night-Time economy
- Glenelg to City tram lane
- Botanic to Entertainment Centre Tram Lane
- - - Adelaide Kurna Trail
- //// BioMed City Precinct
- //// Hindley Street Precinct
- ~ Arts Venues/ Gallery

Adjacent Land Uses

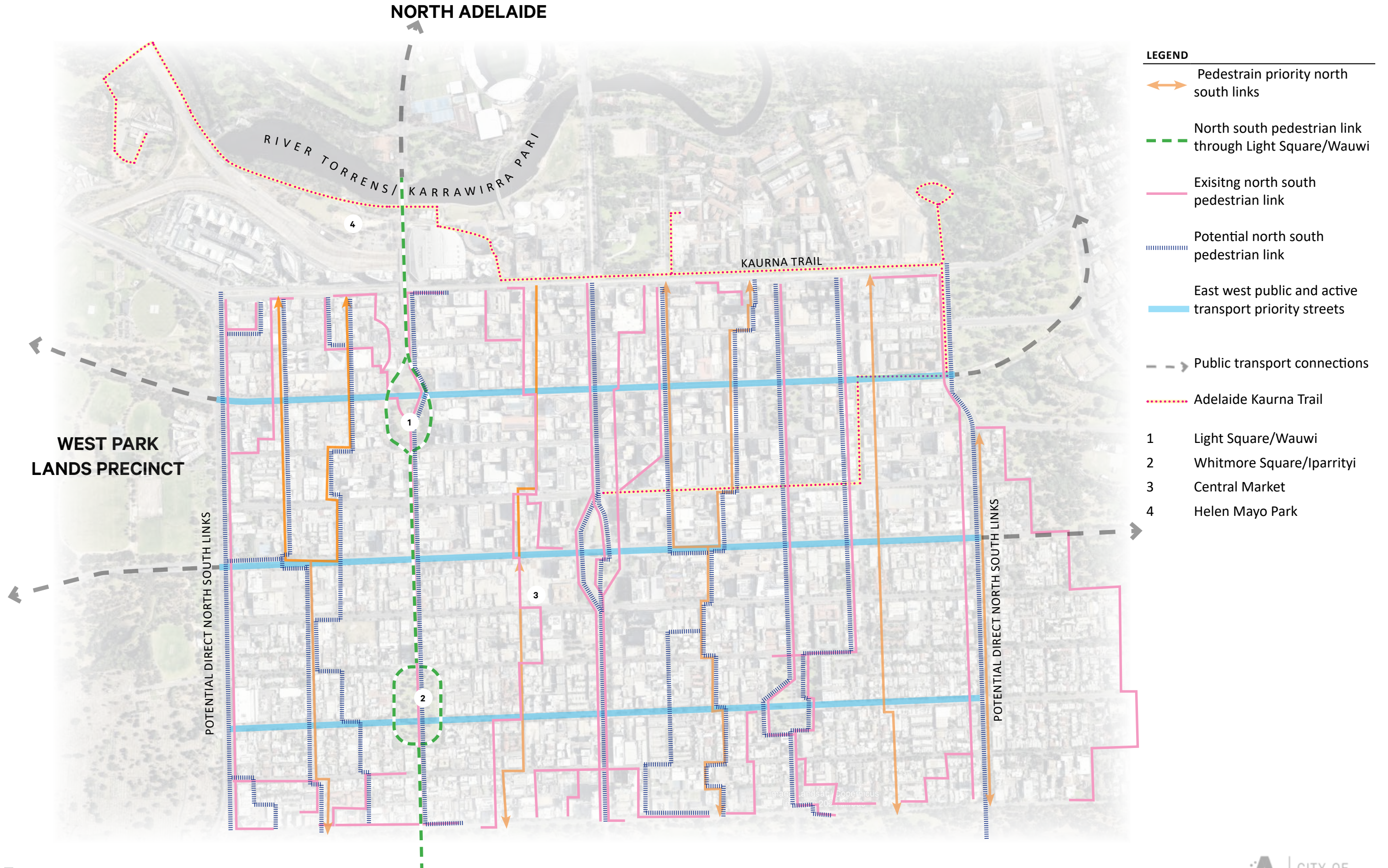


LAND USE

- Commercial use
- Educational use
- Accommodation use
- Utilities / Industry
- Study area
- Public institution

Public and Active Transport Links

The Master Plan options respond to improving links to public and active transport networks and to the Squares and Adelaide Park Lands.



- LEGEND**
- Pedestrian priority north south links
 - North south pedestrian link through Light Square/Wauwi
 - Existing north south pedestrian link
 - Potential north south pedestrian link
 - East west public and active transport priority streets
 - Public transport connections
 - Adelaide Kaurana Trail
- 1 Light Square/Wauwi
 - 2 Whitmore Square/Iparrityi
 - 3 Central Market
 - 4 Helen Mayo Park

Community and Stakeholder Engagement Summary

Community engagement for this project is being undertaken in two phases:

Phase 1 was undertaken in May 2024

Phase 2 is intended to be carried out in July 2024

Feedback collected from Phase 1 has guided the development of the current draft Master Plan for the Square.

PHASE 1



Exploring & Visioning & Engaging with Communities

Phase 1 encompassed information gathering to understand the Square. We listened to the insights of a wide range of local stakeholders and asked questions to better understand the issues.

We asked the community to tell us about their relationship with the Square now and what types of experiences they would like the Square to provide into the future.

Key Themes + Values

A series of themes and core values emerged from Phase 1 including:

— Kaurna Culture

- Support for a strong and visible Aboriginal and Torres Strait Islander presence holistically integrated in the design and creation of a culturally sensitive place.

— Wellbeing, Safety & Inclusion

- Elements that increase perceptions of safety such as improving lighting, improving road crossings and reducing the noise and physical impact of traffic.
- Support for the creation of a welcoming space that engenders community ownership and use by students, local residents and businesses and visitors.

— Movement

- Traffic identified as a detractor from using and staying in the Square, including safety concerns.
- Suggestions for reducing traffic impact

and transforming the area to a pedestrian centred, well connected space with potential to reclaim some of the road surface for Park Land Purposes.

— Character & Activation

- The Square would benefit from the creation of a strong identity and purpose, which is currently perceived to be lacking, linked to its context within the West End.
- Opportunity to create a flexible space that maximises and encourages multi-purpose elements and diversity of users, including responding to surrounding residents and students, creative industries and as an event space.

— Greening & Climate Change Resilience

- Support to retain and increase greening for multiple purposes including linking with Kaurna culture, as a visual barrier and identity marker, increasing biodiversity and to create a green oasis that contributes to cooling and wellbeing.

— Interpretation of Cultural Features

- Opportunities to better inform users about the existing cultural features, including artworks and their contemporary value and purpose.

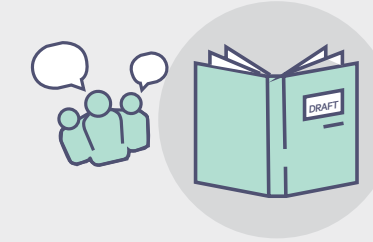
— Infrastructure

- A range of suggested additional features to attract users and improve amenity and inclusion, including consideration of a kiosk and public toilet.

— Sustainability

- Potential to explore onsite solar generation and include circular economy materials and products.

PHASE 2



Draft Master Plan

Phase 2 will test the draft Master Plan to understand the level of support for the proposed options, principles and strategies. This will help inform the approach to the detailed design phase to follow.

Further considerations

- **Cyclists** - Further resolution on how cyclists can move through and around the Square - in particular the northern section from Currie Street across the Square.
- **Big + Small Spaces** - The scale of big spaces and how much shade is provided. More detail on small 'pocket spaces'.
- **Central Hub** - Some mixed views on the central location of the toilet in respect to safety and sightlines. Revised design to consider the overall composition of the Central Hub and its functionality.
- **Signalised Intersections** - Some community concern over the number of signalised intersections proposed. Proposed intersections to be modelled as part of detailed design to ensure impacts are considered.
- **Fencing Edges** - Some mixed opinions on fencing and edges to the Square, in particular the location and type. Ranging from complete heritage fence surrounds to low hedging and mounds.



Reconciliation Action Plan 2021-2024 Final Report

Wednesday, 4 September 2024
Reconciliation Committee

Strategic Alignment - Our Community

Public

Program Contact:

Sarah Gilmour, Associate
Director Park Lands, Policy &
Sustainability

Approving Officer:

Ilia Houridis, Director City
Shaping

EXECUTIVE SUMMARY

The purpose of this report is to provide a summary of the implementation of the Stretch Reconciliation Action Plan (RAP) 2021-2024 for the period 1 January 2024 to 30 June 2024.

Highlights for the current reporting period to 30 June 2024 are:

- Kaurna Artefact Ceremony
- Kaurna Voices
- National Reconciliation Week (NRW).

This report also provides the final report for the Stretch Reconciliation Action Plan 2021-2024 (Attachment A), which concluded on 30 June 2024.

The City of Adelaide (CoA) committed to implementing 106 actions over the 2021-2024 period. Of the 106 actions in the RAP 84% were completed, are in progress or are ongoing commitments and have been carried over into the draft 2024-2027 RAP.

The actions that were not commenced were workshoped with the Committee at its meeting on 29 November 2023 to determine inclusion in the next RAP or otherwise ([Link 1](#)). These actions represented 16% (17 specific actions) of the 106 total actions in the 2021-2024 RAP and each of these actions were considered by the Reconciliation Committee to no longer align with organisational priorities and did not need to transition to the draft Stretch RAP 2024-2028.

RECOMMENDATION

THAT THE RECONCILIATION COMMITTEE

1. Receives the final Stretch Reconciliation Action Plan 2021-2024 report as contained in Attachment A to Item 5.2 on the Agenda for the meeting of the Reconciliation Committee held on 4 September 2024.

IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	Strategic Alignment – Our Community An inclusive, equitable and welcoming community where people feel a sense of belonging.
Policy	Stretch Reconciliation Action Plan 2021-2024
Consultation	The Reconciliation Committee receives regular updates on progress with the RAP and was consulted on actions to be carried over into the draft 2024-2027 RAP or to not proceed.
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	This final report on the 2021-2024 RAP provides an opportunity for the Committee to reflect on the achievements it has guided and supported over the past three years.
24/25 Budget Allocation	The 2024/25 Annual Business Plan and Budget includes a strategic project allocation of \$150,000 for implementation of the Stretch Reconciliation Action Plan 2024-2027.
Proposed 24/25 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	The report will conclude the 2021-2024 Stretch RAP. The 2024-2027 Stretch Reconciliation Action Plan is currently in development.
24/25 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

1. The Stretch Reconciliation Action Plan (RAP) 2021-2024 was a four-year plan developed by the City of Adelaide (CoA) Reconciliation Committee with regular implementation reporting to the Committee.
2. The RAP is separated into four pillars: Relationships, Respect, Opportunities and Reporting.
3. This report summarises implementation outcomes from 1 January 2024 to 30 June 2024. Highlights include:
 - 3.1. Kurna Artefact Ceremony
 - 3.1.1. Kurna Yerta Aboriginal Corporation and the Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS) had the honour of hosting a celebration for the return of four significant cultural heritage items to the Kurna Traditional Owners in South Australia by the Grassi Museum, Leipzig Germany.
 - 3.1.2. The return celebration on the 3 May 2024 at the Possum Park/ Pirltawardli (Park 1) memorial site (North Adelaide Golf Course), facilitated by AIATSIS and supported by the City of Adelaide. The return of artefacts is a result of ongoing conversations with the German Government regarding the return of Aboriginal and Torres Strait Islander people's material held in German collecting institutions.
 - 3.2. Kurna Voices
 - 3.2.1. The City of Adelaide in partnership with the Kurna Yerta Aboriginal Corporation launched Kurna Voices on 29 May 2024 during National Reconciliation Week ([Link 2](#)).
 - 3.2.2. Kurna Voices is an interactive website which maps the city and features culturally significant sites with historical text, archival images, oral history and video interviews with Kurna Elders and community leaders.
 - 3.3. National Reconciliation Week (NRW)
 - 3.3.1. The CoA participated in the National Reconciliation Breakfast hosted by Reconciliation SA as a demonstration of its commitment to promoting dialogue, education, and collaboration, helping to build stronger, more inclusive relationships.
 - 3.3.2. Themed banners, 2024 Now More than Ever!, and flagpole displays were installed on King William Street and Gouger Street.

Final report on Stretch RAP 2021-2024

4. The RAP concluded on 30 June 2024 and this report provides details of the outcome of each action over the 2021-2024 period (Attachment A).
5. The CoA committed to implementing 106 actions over the 2021-2024 period. Of the 106 actions in the RAP 84% were completed, are in progress or are ongoing commitments and carried over into the draft Stretch RAP 2024-2027.
6. 16% of actions (or 17 actions) were not commenced at 30 June 2024. The Reconciliation Committee considered these actions and provided feedback that the deliverables were no longer organisational priorities and did not need to transition to the draft Stretch RAP 2024-2028.
7. The actions that were not commenced were workshopped with the Committee in November 2023 to determine inclusion in the next RAP or otherwise ([Link 1](#)). The progress is detailed below:

Stretch RAP 2021-2024	Actions from 2021-December 2023	Actions from January 2024 – 30 June 2024
Pillar - Relationships – 28 actions		
Completed activity	18	22
Progressed in draft RAP 2024-27	5	5
Not complete	5	1
Pillar - Respect – 47 actions		
Completed activity	18	22
Progressed in draft RAP 2024-27	17	17
Not complete	12	8

Stretch RAP 2021-2024	Actions from 2021-December 2023	Actions from January 2024 – 30 June 2024
Pillar - Opportunities – 31 actions		
Completed activity	13	14
Progressed in draft RAP 2024-27	6	9
Not complete	12	8
TOTALS		
Completed activity	49	58
Progressed in draft RAP 2024-27	28	31
Not complete	29	17

8. Key achievements attributed to the Stretch RAP 2021-2024 include:
- 8.1. Kurna Voices – cultural mapping
 - 8.2. NAIDOC Week Annual Celebrations
 - 8.3. Handing back of Kurna Artefacts – Ceremony at Pirltawardli
 - 8.4. Place of Reflection – Memorial to Stolen Generations
 - 8.5. The Late Aunty Shirley Peisley AM - making history
 - 8.6. Adelaide Park Lands Cultural burn – a great success
 - 8.7. The Knowledge Project – An insight into Kurna history, spirituality and language
 - 8.8. Kids on Country.

The Uluru Statement from the Heart - installed in the Adelaide Town Hall.

Next Steps

9. CoA is continuing to progress the draft Stretch RAP 2024-2027 for approval and implementation in 2024/25 which will supersede the Stretch RAP 2021-2024.
 - 9.1. Preliminary advice has been received from Reconciliation Australia with refinements being made to the draft Stretch RAP 2024-2027 in September 2024.
 - 9.2. Once Reconciliation Australia has endorsed the refinements, the draft Stretch RAP 2024-2027 will be presented to the next available meeting of the City Community Services and Culture Committee and Council for decision to undertake public consultation.

DATA AND SUPPORTING INFORMATION

Link 1 – [Reconciliation Committee – Agenda – Wednesday, 29 November 2024](#)

Link 2 – [City of Adelaide Kurna Voices website](#)

ATTACHMENTS

Attachment A – Reconciliation Action Plan 2021-2024 – final report

- END OF REPORT -

OUR ADELAIDE.
BOLD.
ASPIRATIONAL.
INNOVATIVE.

Reconciliation Action Plan 2021–2024

Outcomes Report



CITY OF
ADELAIDE

Acknowledgement of Country

City of Adelaide tampendi, ngadlu Kurna yertangga banbabanbalyarnendi (inbarendi). Kurna meyunna yaitya mattanya Womma Tarndanyako.

Parnako yailtya, parnuko tappa purruna, parnuko yerta ngadlu tampendi. Yellaka Kurna meyunna itto yailtya, tappa purruna, yerta kuma burro martendi, burro warriappendi, burro tangka martulyaiendi. Kumarta yaitya miyurna iyangka yalaka ngadlu tampinhi.

City of Adelaide acknowledges that we are meeting on the traditional country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present.

We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today. And we also extend that respect to other Aboriginal Language Groups and other First Nations.

You can also listen to this acknowledgment at:

[cityofadelaide.com.au/community/reconciliation/ welcome-and-acknowledgement-of-country](https://cityofadelaide.com.au/community/reconciliation/welcome-and-acknowledgement-of-country)



Snapshot

The impact of the City of Adelaide Stretch Reconciliation Action Plan 2021–2024.

The City of Adelaide's commitment to reconciliation and the implementation of the Stretch Reconciliation Action Plan 2021–2024 (RAP) is crucial in bridging the gap between Aboriginal and Torres Strait Islander communities and the broader population. This commitment reflects the dedication to recognising and celebrating the cultural heritage, rights, and contributions of Aboriginal and Torres Strait Islander peoples. Through the implementation of the RAP the City of Adelaide demonstrates a proactive approach to fostering inclusivity, addressing past injustices, and creating equitable opportunities for all community members.

This outcomes report for the 2021–2024 RAP summarises overall achievement and celebrates some of the key outcomes across the RAP's life in artwork development, cultural celebrations, and increased community engagement.

Built on strong governance foundations, every RAP drives change through three core pillars: Relationships, Respect and Opportunities.

Key Achievements of the 2021–2024 RAP:

- Kurna Voices – cultural mapping
- NAIDOC Week Annual Celebrations
- Handing back of Kurna Artefacts – Ceremony at Pirltawardli
- Place of Reflection – Memorial to Stolen Generations
- The Late Aunty Shirley Peisley AM – making history
- Adelaide Park Lands Cultural burn – a great success
- The Knowledge Project – An insight into Kurna history, spirituality and language
- Kids on Country
- The Uluru Statement from the Heart – installed in the Adelaide Town Hall



Relationships

Focus: At the core of reconciliation lies the relationship between the broader Australian community and Aboriginal and Torres Strait Islander peoples.

Key achievement

Kaurna Voices – cultural mapping

In partnership with the Kaurna Yerta Aboriginal Corporation, the City of Adelaide has developed Kaurna Voices, a project to map the city and showcase culturally significant Kaurna sites through historical text, archival images, oral histories, and video interviews with Kaurna Elders and community leaders.

The Kaurna Voices website was launched during National Reconciliation Week in 2024.

The site’s research incorporates Tiati – truth-telling – to offer genuine Kaurna narratives, including stories of the destruction of Dreaming tracks and important cultural sites along River Torrens/Karrawirra Pari.

The interactive map explores the sacred connections of the Kaurna people to the land now known as Adelaide and highlights significant historical events and experiences from early colonisation.

“Cultural mapping is a healing process. Connecting to culture gives young Kaurna people a voice and a purpose.” Uncle Jeffrey Newchurch



(L-R) Corey Turner, Mitzi Nam, Isaiah Turner, Mearle Sampson, Lewis O'Brien, Yvonne Agius, Rosalind Coleman, Tim Agius, Lynette Crocker, Frank Wanganeen, Jeffrey Newchurch and Phillip Saunders.

NAIDOC Week Annual Celebrations

The City of Adelaide proudly joins the nation in celebrating NAIDOC Week, a time dedicated to honouring the history, culture, and achievements of Aboriginal and Torres Strait Islander peoples. The Lord Mayor hosts an annual awards event, and the City of Adelaide holds NAIDOC in the Mall with traditional performances, a celebrated commissioned artwork, and activities to bring together the community to celebrate the rich heritage of Aboriginal and Torres Strait Islander people.

NAIDOC Week serves as a powerful reminder of the importance of reconciliation and the ongoing journey towards a more inclusive and united community.

Lord Mayor's NAIDOC Award Winner in 2023
Kevin 'Uncle Dookie' O'Loughlin OAM



NAIDOC in the Mall – Artwork Unveiling



Respect

Focus: Recognising the Traditional Owners of the land, the Kurna people, displaying the Aboriginal and Torres Strait Islander flags, enhancing community awareness and engagement, and advocating for reconciliation

Key Achievement

Handing back of Kurna Artefacts – Ceremony at Pirltawardli

After nearly two centuries, Kurna artefacts gifted to German missionaries have been returned to Kurna land.

A handover smoking ceremony was held in Adelaide, attended by Aboriginal Elders, Foreign Affairs Minister Penny Wong, and Germany's Federal Minister for Foreign Affairs Annalena Baerbock.

The City of Adelaide Golf Operations Team supported the Kurna Yerta Aboriginal Corporation's request to host the ceremony at Pirltawardli, the original location of the artefacts.

The four cultural heritage items—kathawirri (sword), tantanaku (club or bark peeler), wirnta (spear), and wikatyi (net)—hold deep significance for the Kurna people and are over 180 years old. These artefacts are on display for the public at the Art Gallery of South Australia.

"KYAC and the Kurna Community are thrilled that these precious items have found their way home. Home to where they were part of the lives of the Kurna people that created them and where they were such integral parts of our lives."

Mitzi Nam, Chairperson, Kurna Yerta Aboriginal Corporation (KYAC), 2024

Place of Reflection – Memorial to Stolen Generations

The Place of Reflection is a high-profile memorial in Rymill Park/Murlawirrapurka (Park 14), developed in collaboration with Aboriginal artist Yvonne Koolmatrie and Karl Meyer of Exhibition Studios. The memorial promotes healing for members of the Stolen Generations, their families, friends and the wider community. It is a place to meet, a place of support, a place to feel connected and a place to reflect. Developed with significant consultation and engagement, it provides an opportunity to engage the wider community and grow understanding of the past and present experiences of the Stolen Generations and their stories.





Located in the pocket park beside Tandanya in the city's East End, the 'Place of Reflection' serves as a gathering space for members of the Stolen Generations, their families, friends, and the broader community to offer mutual support.

At the heart of this space stands a bronze sculpture, a collaborative creation by renowned Ngarrindjerri weaver Aunty Yvonne Koolmatrie and South Australian designer Karl Meyer. The artwork portrays a life-size mother figure with cradling arms, crossed legs, and a bowed head, symbolising the profound absence left by a missing child.

Every element of this thoughtfully designed and landscaped space underscores the deep connection between the natural world and the cultural lives of Aboriginal and Torres Strait Islander peoples.

The 'Place of Reflection' was officially unveiled in September 2023.

The Late Aunty Shirley Peisley AM – making history

For the first time in the City of Adelaide's 182-year history, a portrait of an Aboriginal person is displayed on the walls of the City of Adelaide Council Chamber with pioneering reconciliation advocate Aunty Shirley Peisley AM celebrated as part of the Women in the Chamber initiative.

Aunty Shirley Peisley AM was a Ngarrindjeri/Boandik Elder who dedicated her life to working towards reconciliation. Since the 1960s she actively campaigned for Aboriginal rights, playing an important role in the 1967 referendum.

In the Council Chamber, the portrait of the late Aunty Shirley Peisley, who recently passed away, is prominently displayed, serving as a poignant reminder of her enduring legacy and contributions to our community.

"Aunty Shirley is a fearless role model not just for South Australian women, but women across Australia, who demonstrates the power of faith, integrity, generosity and optimism", said the Lord Mayor.



Opportunities

Focus: Enhancing the employment and retention of Aboriginal and Torres Strait Islander employees at the City of Adelaide, extending financial support to community groups and organisations, and partnering with Kurna and broader Aboriginal and Torres Strait Islander communities to amplify cultural tourism opportunities in the city.

Key achievement

Adelaide Park Lands Cultural burn – a great success

In November 2019, as the nation grappled with the onset of what would become one of Australia's most severe fire seasons, the City of Adelaide's Horticulture Team, project managers, and members of the Kurna community convened in the city centre with traditional fire practitioner Victor Steffensen. A descendant of the Tagalaka people from Northern Queensland, Victor has dedicated the past 20 years to sharing his knowledge of cultural burning practices.

The Cultural Burn was both historic and celebratory. It marked the first time the Kurna people could publicly practice their cultural burning techniques since many of their traditions were displaced following European colonisation. It also represented the first cultural burn conducted in an Australian capital city.

Over 200 participants, including representatives from other Aboriginal groups and local residents, joined Kurna Elders and the Lord Mayor for a moving Welcoming Ceremony that highlighted the event's significant cultural, ecological, and reconciliation impacts. This ground breaking project, which reintroduced traditional fire management practices to the Adelaide Park Lands for the first time in over 240 years, showcased the City of Adelaide's strong commitment to meaningful reconciliation.

The burn focused on incorporating Kurna traditional knowledge into the management of biodiversity in the Adelaide Park Lands.

"To be able to have fire in the City of Adelaide, what that does for me as an Aboriginal man, is it empowers me. It gives me strength, it lets me know that, hey we have a voice here and we're part of some of that decision making around what happens to our country on the Adelaide Plains." Alan Sumner, Kurna Yerta Aboriginal Corporation Director



The Knowledge Project – An insight into Kurna history, spirituality and language

The Knowledge Project stems from a two-year City of Adelaide Community Impact Strategic Partnership awarded to Kuma Kaaru in 2023. The partnership aims to foster a deeper understanding between the Kurna people and the broader community.

The goal is to promote better conversations and mutual respect through shared understanding. By fostering open dialogue in a non-judgemental

environment, The Knowledge Project aims to bridge cultural gaps and strengthen community connections.

To be delivered in two stages, Stage 1 has allowed Kuma Kaaru to develop two videos ocussed on Modern History and Spirituality.



Kids on Country

Kids on Country is an ongoing annual event, initially launched in 2018, and held in Wirrarninithi (Park 23) adjacent to the billabong in collaboration with the Kurna Community.

Designed by Kurna leaders, the program aims to connect young people with their cultural roots, fostering a strong sense of inclusion and identity. Over the years, this initiative has become a lasting commitment, now firmly embedded within the City of Adelaide's Stretch Reconciliation Action Plan.

Kids on Country provides Kurna young people with the opportunity to connect with their culture by walking on their ancestral lands. It offers a community-led learning experience designed to deepen young people's knowledge and understanding of Kurna culture. Additionally, the event creates a day for sharing their rich cultural heritage with Aboriginal children from other language groups as well as non-Aboriginal children, fostering cross-cultural connections and mutual respect.

In 2023, 360 primary school aged children in year 3 to year 5 from primary schools across greater Adelaide and the city with high numbers of Aboriginal students participated in the initiative.

The Uluru Statement from the Heart – installed in the Adelaide Town Hall

The City of Adelaide endorses the Uluru Statement from the Heart and is committed to recognising and celebrating Aboriginal and Torres Strait Islander people based on three core principles – respect, relationships, and opportunities. The statement is displayed in the Adelaide Town Hall as a symbol and statement of City of Adelaide's commitment to reconciliation.





City of Adelaide

25 Pirie Street
Adelaide SA 5000

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W cityofadelaide.com.au



Aboriginal Employment Update

Wednesday, 4 September 2024
Reconciliation Committee

Strategic Alignment - Our Corporation

Program Contact:
Louise Williams, Manager People

Public

Approving Officer:
Anthony Spartalis, Acting Chief
Operating Officer

EXECUTIVE SUMMARY

City of Adelaide's 2021–2024 Stretch Reconciliation Action Plan (RAP) outlines a commitment to achieving an Aboriginal and Torres Strait Islander employment rate of 2%. In 2023 this commitment was reaffirmed in the City of Adelaide's 2024-2028 Strategic Plan.

This paper provides an update on City of Adelaide's current Aboriginal and Torres Strait Islander employment rate, outlines the recruitment activity which has occurred in the previous six months to support Aboriginal and Torres Strait Islander employment, and highlights Aboriginal and Torres Strait Islander employment initiatives and priorities planned for 2024/25.

RECOMMENDATION

THAT THE RECONCILIATION COMMITTEE

1. Notes the progress made in meeting Council's commitment to supporting Aboriginal employment as outlined in this report.

IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	Strategic alignment - Our Corporation The report outlines progress towards the achievement of City of Adelaide's strategic target to achieve an Aboriginal and Torres Strait Islander employment rate of 2%.
Policy	Achieving an Aboriginal Employment Rate of more than 2% is a commitment in CoA's Stretch RAP
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Not as a result of this report
24/25 Budget Allocation	Through the 2024/25 Business Plan and Budget process, funding was approved for a 0.8 full time equivalent employee in the position of Aboriginal Employment and Inclusion Coordinator
Proposed 25/26 Budget Allocation	Consistent with the 2024/25 Budget
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
24/25 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

Current Employment

1. City of Adelaide (CoA) has a target to achieve an Aboriginal and Torres Strait Islander employment rate of 2%; inclusive of apprentices and trainees hosted by CoA. As at 30 June 2024, the targeted 2% would equate to 22 employees.
 - 1.1. As at 30 June 2024, ten of 1025 employees identified as Aboriginal or Torres Strait Islander. This equates to an employment rate of 0.98%.
 - 1.2. As at 30 June 2024, one of 32 trainees and apprentices identified as Aboriginal or Torres Strait Islander. This equates to an employment rate of 3.1%.
 - 1.3. CoA's overall Aboriginal and Torres Strait Islander employment rate as at 30 June 2024 was 1.0%.
2. Of CoA's ten Aboriginal and Torres Strait Islander employees:
 - 2.1. Six identified as female and four as male.
 - 2.2. Five are engaged on a permanent full time basis, two are engaged on a permanent part time basis, one is engaged on a fixed term part time contract, and two are casual employees.
 - 2.3. The average length of service is 7.6 years, compared with an average length of service for all CoA employees of 7.5 years.

Recruitment

3. To increase our reach and target employment opportunities towards Aboriginal people, all external CoA vacancies are circulated to CoA's Reconciliation Officer, Tauondi Aboriginal Community College, Job Prospects Senior Aboriginal Employment Mentor, Turkindi, Workskil's Specialist Employment Mentor, and The University of Adelaide's Indigenous Employment Officer. This is in addition to the usual mechanisms such as SEEK and LinkedIn.
4. CoA continues to display a commitment to directly investing in roles which support Aboriginal employment and CoA's target for a workforce comprising more than 2% Aboriginal and Torres Strait Islander people.
5. In March 2024, CoA appointed an Aboriginal Employment and Inclusion Coordinator, working within the People Experience team.
 - 5.1. The successful candidate identifies as Aboriginal and is senior member of the Yaegl and Githabul people that form part of the Bundjalung Nation in NSW. They bring significant experience working in similar roles within the Public Sector.
6. In February 2024, CoA advertised a Customer Service Representative position, working within the Customer Centre, as a targeted position for a person identifying as Aboriginal or Torres Strait Islander.
 - 6.1. The position of Customer Service Representative was considered appropriate for this initiative as recruitment for these roles generally attracts a high volume of candidates, and positions are suitable for people with a broad range of skills and experience. Further, there is a strong history of Customer Service Representative positions providing an entry point for individuals to start a longer career within CoA.
 - 6.2. The recruitment campaign was successful in appointing an Aboriginal candidate to this position.
7. Following Council's approval of the 2024/25 Business Plan and Budget, CoA has advertised the position of Project Coordinator, Social Planning and Reconciliation as a targeted position for a person identifying as Aboriginal or Torres Strait Islander.
 - 7.1. The Project Coordinator, Social Planning and Reconciliation will provide a full range of administrative and project support to the Social Planning and Reconciliation Team, and will support the development, implementation and review of Council's Stretch Reconciliation Action Plan, and provide administrative support to the Reconciliation Committee.

Initiatives and Priorities 2024/25

8. Following the last report presented to the Reconciliation Committee in February 2024, CoA's People Team, led by the Aboriginal Employment and Inclusion Coordinator, has progressed with a number of Aboriginal employment actions:
 - 8.1. A CoA Aboriginal Trainee and Cadet program is in the early stages of development and aims to provide people of Aboriginal descent meaningful career pathways at CoA.

- 8.2. Resources for leaders of Aboriginal employees have been developed, with the intended launch of these occurring before the end of 2024.
- 8.3. An Aboriginal employee network has been established along with regular conversations between CoA's Aboriginal Employment and Inclusion Coordinator and Aboriginal employees to provide insights into experiences, aspirations, and challenges. This network will aim to help develop and retain existing employees.
- 8.4. Hosting of a NAIDOC celebration event, which provided opportunity to celebrate the history, culture, and achievements of Aboriginal and Torres Strait Islander People from across the country. Having piloted the approach with three programs in Corporate Services, CoA will explore opportunities to increase the reach of similar events in the future.
- 8.5. Building of relationships with University of Adelaide, to strengthen our employer brand as a preferred destination for top Aboriginal talent and enhance our ability to attract and retain high performing individuals. It is hoped this relationship will support CoA in successfully appointing an Aboriginal graduate in 2025 and will support the success of our intended trainee and cadet programs.
- 8.6. Development of position descriptions for two Aboriginal Ranger positions; ensuring roles are designed in a culturally appropriate way and provided for clear career progression pathways.

- END OF REPORT -

Standing Item: KYAC Pipeline Discussions

Wednesday, 4 September 2024
Reconciliation Committee

Strategic Alignment - Our Community

Program Contact:
Sarah Gilmour, Associate
Director Park Lands, Policy &
Sustainability

Public

Approving Officer:
Ilia Houridis, Director City
Shaping

EXECUTIVE SUMMARY

The purpose of this report is to update the Committee on discussions with the Kaurna Yerta Aboriginal Corporation (KYAC) on Council projects in the City of Adelaide (CoA).

This report outlines the KYAC pipeline meeting agenda held on 20 June 2024, noting the last KYAC pipeline meeting was held on 3 September 2024 (after the publication of this report). A verbal update will be provided at the Reconciliation Committee.

KYAC and the CoA have a cooperative working relationship based on ongoing engagement about projects and their relationship to Kaurna Native Title. Meetings of the KYAC Directors and CoA Administration are held quarterly, or more frequently as required, to discuss projects and seek advice.

Discussions in the fourth quarter of 2023/24 focused on the Stretch Reconciliation Action Plan 2024-2027 (RAP) and the Kaurna activity within the RAP.

RECOMMENDATION

THAT THE RECONCILIATION COMMITTEE

1. Notes the update on the KYAC Pipeline discussions to the period ending 20 June 2024.
 2. Notes that the 3 September KYAC Pipeline discussions were held following publication of this report and a verbal update was provided to the Reconciliation Committee.
-

IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	Strategic Alignment –Our Community An inclusive, equitable and welcoming community where people feel a sense of belonging
Policy	The KYAC pipeline discussions align with the ‘Relationships’ pillar in the City of Adelaide’s RAP and Council’s enduring commitment that: <i>‘Consultations with Kaura community members are carried out regularly to ensure Council responds meaningfully to the advice and concerns of the Traditional Owners’.</i>
Consultation	KYAC pipeline meetings are a way to engage with KYAC members outside of any formal commitment to take the City of Adelaide discussion items to the KYAC Board for endorsement.
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	The pipeline discussions recognise the significant work of KYAC across Kaura Native Title lands and provide regular opportunities for the City of Adelaide and KYAC to engage. KYAC Pipeline meetings provide an opportunity to strengthen relationships with Board Members.
24/25 Budget Allocation	The City of Adelaide has a 2024/25 budget allocation of \$9,700, for engagement with KYAC. Kaura input to the Rymill Park Kiosk upgrade can be funded from a \$20,000 allocation in the 2024/25 Annual Business Plan and Budget for delivery of Kaura initiatives.
Proposed 25/26 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	The pipeline meetings will be held throughout 2024/25.
24/25 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (e.g. maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

Background

1. Kurna Yerta Aboriginal Corporation (KYAC) and the City of Adelaide (CoA) have a cooperative working relationship based on ongoing engagement about projects and their relationship to Kurna Native Title.
2. Meetings of the KYAC Directors and CoA Administration are held quarterly, or more frequently, to discuss projects and seek advice.
3. The last meeting was held on 20 June 2024 and discussions focused on Action 17 in the RAP whereby CoA commits to increase the profile of KYAC. Each deliverable was discussed and the following agreed:
 - 3.1. RAP Action 17.1: Promote on the City of Adelaide website a profile of Board Members of the KYAC
 - 3.1.1. KYAC Directors support the development of a board member profile on the City of Adelaide public webpage in 2024/25.
 - 3.2. RAP Action 17.2: Support with providing professional images of KYAC Board Members
 - 3.2.1. A photoshoot will be arranged for KYAC Board Members, to be uploaded on the KYAC section of the CoA's website.
 - 3.2.2. It was recommended that the photoshoot be conducted at Pirltawardli due to its significance to Aboriginal history and culture. Any alternative location may include an Aboriginal mural background.
 - 3.3. RAP Action 17.3: Include information online for educative purposes on the significant 2018 Kurna Native Title Determination.
 - 3.3.1. CoA has updated its website to include a dedicated page on Kurna Native Title Determination ([Link 1](#)), which was endorsed by KYAC Board Members at the pipeline meeting on 20 June 2024.

Draft Stretch RAP 2024-2027

4. The draft RAP and proposed activity for the next three years was tabled at the pipeline meeting for review and discussion. The actions discussed were:
 - 4.1. RAP Action 3: Kurna Representation – The City of Adelaide is dedicated to creating engagement protocols that enable the representation and partnership of the Kurna people.
 - 4.2. RAP Action 5: Kurna Land Management – Collaboration on management of the Adelaide Park Lands waterways and land practices.
 - 4.3. RAP Action 10: Kurna Visibility – Increase Kurna visibility with a focus on acknowledgement of the Native Title Determination.
 - 4.4. RAP Action 11: Kurna Ancestral Remains/Repatriation – Develop a process for repatriation of Ancestral remains.
 - 4.5. RAP Action 14: Cultural Burn – Imbed cultural burn practices.
5. The KYAC Directors supported the identified actions and offered project support during implementation.

Rymill Park Kiosk

6. Redevelopment of the Rymill Park Kiosk will begin construction from 1 October 2024 with an expected completion date of 1 May 2025, and an opening date by 1 June 2025.
7. At its meeting on 12 March 2024, the Council considered the Rymill Park Kiosk and supported KYAC's engagement to seek advice on culturally appropriate acknowledgment of the Kurna community's cultural and historical connections with Murlawirrapurka / Rymill Park.
8. KYAC Board Members sought clarification on the finalisation of the building's architectural design and the purpose of the site. Discussions ensued including that:
 - 8.1. There is the opportunity for a Kurna interpretation including an educational opportunity via Kurna artwork installation and storytelling space (including QR codes, signages, animations, etc). There was a consensus from Board Members to address historical and cultural perspectives of storytelling and truth telling, appropriate for a family-oriented space.
 - 8.2. It was proposed that a CoA working committee may be formed to guide the story telling and truth telling for adults and children; this group will include a lead Director from KYAC.

- 8.3. The City of Adelaide will develop an artist brief for a tender process is to be initiated, and KYAC will work closely with the artist to ensure a correct narrative.

Next meeting

9. The 3 September 2024 KYAC pipeline meeting was held after the publication of these agenda papers.
10. Items on the agenda to discuss are:
 - 10.1. Light Square / Wauwi Master Plan Stage 2 consultation.
 - 10.2. Kurna Business Register.
 - 10.3. Witness Tree - In the heart of the Adelaide Park Lands, an ancient pre-colonial tree has fallen, marking the end of an era that began long before modern civilisation touched the land. This tree is currently stored at the City of Adelaide's London Road Depot awaiting KYAC advice on storage and use (temporary and long term).
11. A verbal update will be provided at the Reconciliation Committee on Wednesday 4 September 2024.

ATTACHMENTS

Link 1 – [City of Adelaide website - Kurna Native Title Determination](#)

- END OF REPORT -

Terms of Reference Review

Strategic Alignment - Our Corporation

Public

Wednesday, 4 September 2024

Reconciliation Committee

Program Contact:

Sarah Gilmour, Associate Director Park Lands, Policy & Sustainability

Approving Officer:

Ilia Houridis, Director City Shaping

EXECUTIVE SUMMARY

The purpose of this report is to consider the proposed Reconciliation Committee (the Committee) Terms of Reference and Meeting Procedures as contained in **Attachment A**.

The Reconciliation Committee is established by Council under Section 41 of the *Local Government Act 1999* (SA) and is subject to the provisions under parts 1, 3 and 4 of the *Local Government (Procedures at Meetings) Regulations 2013* (the Regulations).

The revised Terms of Reference and Meeting Procedures document incorporates identified improvements including discretionary provisions to aid in clarifying the operation of the Committee and to provide clarity and accessibility to all stakeholders including members of the public, Committee Members and Administration.

The Terms of Reference have been initially discussed at the meeting of the Reconciliation Committee on 29 November 2023 and subsequently at meetings of Panpanpalya. Feedback received at these meetings, including the request to investigate the establishment of a targeted Torres Strait Islander Committee position and to clarify Proxy Member entitlements, is addressed in this report.

If endorsed by the Committee and adopted by Council the amended Committee Terms of Reference and Meeting Procedures will replace the existing Reconciliation Committee Terms of Reference.

RECOMMENDATION

THAT THE RECONCILIATION COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Adopts the Reconciliation Committee Terms of Reference and Meeting Procedures as contained in Attachment A to Item 5.5 on the Agenda for the Reconciliation Committee meeting held on 4 September 2024.
2. Authorises the Chief Executive Officer or delegate to make grammatical or technical amendments to the Reconciliation Committee Terms of Reference and Meeting Procedures as contained in Attachment A to Item 5.5 on the Agenda for the Reconciliation Committee meeting held on 4 September 2024.

IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	Strategic Alignment – Our Corporation <i>'Effective leadership and governance'</i>
Policy	Reconciliation Committee Terms of Reference (Current)
Consultation	Clarification of the Reconciliation Committee's Terms of Reference was requested by the Reconciliation Committee and discussed at the Reconciliation Committee meeting on 29 November 2023 and subsequently at meetings of Panpanpalya.
Resource	Not as a result of this report
Risk / Legal / Legislative	Local Government Act 1999 (SA) Local Government (Procedures at Meetings) Regulations 2013
Opportunities	Revisions to the Reconciliation Committee's Terms of Reference seek to provide clarification for Reconciliation Committee Members to understand their attendance at meetings and roles in implementing reconciliation priorities. The review includes introducing livestreaming of Reconciliation Committee meetings subject to several cultural considerations, for consistency with other Committees of the Council.
24/25 Budget Allocation	Not as a result of this report
Proposed 25/26 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	The Reconciliation Committee was established by Council on 13 December 2022 for the 2022-2026 Council term.
23/24 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

Background

1. The Reconciliation Committee (the Committee) was established by Council at its meeting on 13 December 2022 pursuant to Section 41 of the *Local Government Act 1999* (SA) (the Act).
2. Council subsequently appointed the membership of the Committee and adopted the Committee’s Terms of Reference ([Link 1](#)) and Remuneration Schedule ([Link 2](#)).
3. At its meeting on 22 March 2023 the Committee resolved to appoint its Dual Chair and Deputy Dual Chair from the Community Representative Membership for a period of 2 years ([Link 3](#)).
4. In response to requests from Committee Members to provide clarity on the roles and responsibilities of both Committee and Proxy Members, and to consider the establishment of a targeted Torres Strait Islander Community Representative position, the Committee, at its meeting on 29 November 2023, was presented with a revised Terms of Reference ([Link 4](#)).
5. A preliminary review of the Terms of Reference was undertaken at Panpanpalya on 8 November 2023 and general support was provided for the draft revisions to the Terms of Reference.
6. The resolution of the Committee at its meeting on 29 November 2023 resulted in a request to Administration to further investigate the implementation of a targeted Torres Strait Islander Community Representative position and to amend the designation of proxies in relation to Community Members of the Committee.

Discussion

7. In response to the resolution of the Committee on 29 November 2023, Administration has undertaken a robust governance review of the Terms of Reference with the proposed revised document, the Reconciliation Committee Terms of Reference and Meeting Procedures contained in Attachment A to this report.
8. The proposed Terms of Reference and Meeting Procedures as contained in Attachment A to this report has been initially reviewed at Panpanpalya on 7 August 2024. General support was provided for the draft with feedback being incorporated into Attachment A.
9. The style and structure of the document aligns with the proposed Terms of Reference and Meeting Procedure documents for Council Committees, intending to provide clarity surrounding roles, responsibilities, decision making and meeting procedures.
10. The proposed document is structured to enhance accessibility for Committee Members, Administration and members of the public and incorporates a structure that guides the user through the full Terms of Reference and meeting procedures process, including the following key sections:
 - 10.1. Purpose of the Reconciliation Committee
 - 10.2. Responsibilities and reporting
 - 10.3. Behavioural provisions
 - 10.4. Before the Meeting
 - 10.5. During the Meeting
 - 10.6. After the Meeting
11. The review has identified changes that can be addressed in the current term of Council and further identifies changes to be addressed at the establishment of the Committee in the 2026-2030 Council term.
12. Key changes in the proposed Terms of Reference and Meeting Procedures are identified in the table below:

Current Terms of Reference	Proposed Terms of Reference and Meeting Procedures
Structure of document includes: <ul style="list-style-type: none"> • Process • Role • Frequency of Meetings • Reporting requirement • Process for Selection and Appointment 	Structural and content additions to the whole document including new sections: <ul style="list-style-type: none"> • Cover Page • Acknowledgement of Country • Index Page • Purpose • Appointment of Members and Membership

	<ul style="list-style-type: none"> • Role, Responsibilities and Reporting • Guiding principles • Behaviours • Meeting Procedures: <ul style="list-style-type: none"> ○ Before the Meeting ○ During the Meeting ○ After the Meeting • Other Matters <ul style="list-style-type: none"> ○ Special Meetings ○ Review
Not included	<p>Inclusion of Meeting Procedures as set out under parts 1, 3 and 4 of the <i>Local Government (Procedures at Meetings) Regulations 2013</i> including discretionary provisions and associated behavioural provisions.</p> <ul style="list-style-type: none"> • This inclusion does not amend the role or function of the Committee, but formalises the procedural aspect of the Committee and aligns the format with all Council Committees and legislative requirements.
Not included	<p>Introduction of live streaming, including provisions to:</p> <ul style="list-style-type: none"> • Enable the Committee to resolve to close a stream for cultural considerations. • Enable Administration to remove stream recordings from public websites prior to the commencement of the subsequent meeting of the Committee.
Not included	<p>Inclusion of process for selection and appointment of the Community Member Dual Chair and Deputy Community Member Dual Chair, including a two year term appointment clause.</p> <ul style="list-style-type: none"> • This provision formalises the decision of the Reconciliation Committee to appoint the Community Member Dual Chair and Deputy Community Member Dual Chair for a period of two years and outlines the process for nominations and appointments.

13. Should the Committee and Council adopt the proposed Terms of Reference and Meeting Procedures, the document will be in immediate effect.

Council Term 2026-2030

14. In response to the resolution of the Committee on 29 November 2023, requesting Administration to further investigate the implementation of a targeted Torres Strait Islander Community Representative position and to amend the designation of proxies in relation to Community Members of the Committee, Administration has considered the steps to be undertaken to establish these requests.

14.1. Targeted Torres Strait Islander Community Representative position considerations:

- 14.1.1. The membership of the Committee was established by Council on 13 December 2022 and provides for three Aboriginal and/or Torres Strait Islander Community Representative Committee Members and two proxies.

- 14.1.2. Amendments to the current membership structure of the Committee will require consideration and adoption through Council.
 - 14.1.3. It is recommended that the establishment of a targeted Torres Strait Islander Community Representative position is reviewed by the Committee when the Committee Membership Structure is being considered for the next term of Council and if an agreed position is reached, may be incorporated into the future Terms of Reference, to be adopted when the Committee is re-established in 2026.
 - 14.1.4. This approach will allow consideration regarding the Membership Structure of the Committee to ensure that there is an agreed level of Community Representation moving forward and will allow Administration to consider any recruitment, budgetary and administrative implications associated.
- 14.2. Community Representative Proxy Members:
- 14.2.1. It is acknowledged that the attendance, participation and remuneration of Proxy Community Member Representatives has been an ongoing practice and provides valuable input to the Committee.
 - 14.2.2. The current Terms of Reference and Committee Remuneration Schedule as adopted by Council do not set out any specific provisions in relation to the voting rights, participation and designation of Community Representative Proxy Members.
 - 14.2.3. Amendments to the current membership structure of the Committee will require consideration and adoption through Council.
 - 14.2.4. It is recommended that the designation of Proxy Members is reviewed when the Committee Membership Structure is being considered for the next term of Council and will be incorporated into the future Terms of Reference documents, to be adopted when the Committee is re-established in 2026.
 - 14.2.5. This approach will allow consideration regarding the membership structure of the Committee to ensure that there is an agreed level of Community Representation moving forward and will allow Administration to consider any budgetary and administrative implications, as well as ensure consistency with other Committee structures and practices.
15. Through the review of the Terms of Reference, Administration has identified an opportunity to review the role and function of Panpanpalya, to be undertaken prior to the 2026 term of Council.

Next Steps

- 16. If supported by the Reconciliation Committee the revised Terms of Reference will be submitted to the City Finance and Governance Committee ahead of being presented to Council.
- 17. If endorsed by the Committee and adopted by Council, the proposed Committee Terms of Reference and Meeting Procedures (**Attachment A**) will replace the existing Reconciliation Committee Terms of Reference.

DATA AND SUPPORTING INFORMATION

- Link 1 – [Reconciliation Committee Terms of Reference \(current\)](#)
- Link 2 – [Reconciliation Committee Remuneration Schedule](#)
- Link 3 – [Minutes of the Reconciliation Committee 22 March 2023](#)
- Link 4 – [Reconciliation Committee Proposed Terms of Reference 29 November 2023](#)

ATTACHMENTS

Attachment A – Reconciliation Committee Terms of Reference and Meeting Procedures

- END OF REPORT -

DRAFT

City of Adelaide Reconciliation Committee Terms of Reference and Meeting Procedures

2024

Legislative

ACKNOWLEDGEMENT OF COUNTRY

The City of Adelaide acknowledges that we are located on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past, present and emerging.

We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to visitors of other Aboriginal Language Groups and other First Nations.

DRAFT

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1. PREAMBLE

1. The City of Adelaide Reconciliation Committee (Reconciliation Committee) was established by Council on 13 December 2022 pursuant to section 41 of *the Local Government Act 1999 (SA)*, for the 2022-2026 Council term with a membership of 11 comprising:
 - The Lord Mayor (Ex Officio)
 - Three Councillors
 - Three strategic agency representatives - representing Reconciliation South Australia, Aboriginal Affairs and Reconciliation (Attorney General's Department) and Aboriginal Health Council of South Australia
 - Three Aboriginal and/or Torres Strait Islander representatives
 - One Kurna specific representative and one proxy (representing Kurna Yerta Aboriginal Corporation)
 - Two proxies
2. The Reconciliation Committee will have dual Chairs, one of whom will be the Lord Mayor for the 2022-2026 term of office, and the second person for the dual Chair role, as well as a Deputy Chair, for a term not exceeding 2 years, will be selected by the Reconciliation Committee from the community representative membership.

Selecting Dual Chairpersons enables equal participation by both Council Members and Aboriginal and Torres Strait Islander members of the Reconciliation Committee and promotes a shared responsibility for advancing reconciliation in the city.
3. The Reconciliation Committee may be wound up at any time by resolution of the Council.
4. The establishment of the Reconciliation Committees does not derogate from the power of the Council to act in a matter.
5. The Reconciliation Committee will operate until the end of the 2022-2026 term of office unless Council resolves otherwise.

2. PURPOSE OF THE RECONCILIATION COMMITTEE

6. The Reconciliation Committee will provide advice and recommendations to the Council by considering the following matters:
 - Council Reconciliation Action Plans (schedule of reconciliation initiatives) that demonstrates Council's commitment to reconciliation.
 - Policy development and strategic advice across areas likely to impact Aboriginal and Torres Strait Islander peoples as requested by Council or resolved by the Committee.
 - Promote and advocate a positive representation of Aboriginal and Torres Strait Islander peoples, facilitate reconciliation between the City's diverse communities and contribute to the education and awareness of the City's communities about the diversity of Aboriginal and Torres Strait Islander cultures.
 - Monitor the implementation of the guiding principles of Council's Reconciliation Vision Statement across CoA.

3. APPOINTMENT OF MEMBERS AND MEMBERSHIP

Council Members

7. Council will appoint the Lord Mayor (Ex Officio) and will nominate and appoint three Council Members onto the City of Adelaide Reconciliation Committee.

Strategic Agency Representatives

8. Three agencies identified as strategic representatives will be invited to nominate a representative onto the City of Adelaide Reconciliation Committee.

These nominations are managed through Council's administration, by writing directly to strategic agencies that align with outcomes sought through the COA's Stretch Reconciliation Action Plan 2021-2024, and amending from time to time.

Kaurna Representative

9. Correspondence will be forwarded to the Chairperson of the Kaurna Yerta Aboriginal Corporation (KYAC) inviting the nomination of one representative and one proxy on to the City of Adelaide Reconciliation Committee.

Aboriginal and/or Torres Strait Islander Community Representatives

10. Three Aboriginal and/or Torres Strait Islander community positions will be promoted on City of Adelaide's employment pages, Social Media channels, in the Koori Mail and through Aboriginal information networks.
11. Nominees will be required to provide a 500-word summary of skills and experience relating to the Terms of Reference and address the following points in their response:
 - Recognised as an Aboriginal or Torres Strait Islander.
 - Experience as an ambassador and in advancing reconciliation.
 - Demonstrate the value and extent of their networks with Aboriginal communities.
 - Demonstrate a history of positive involvement with Aboriginal communities and the reconciliation process.

Proxies

12. Two Aboriginal and/or Torres Strait Islander proxies will be selected from the pool of community applicants.
Each Strategic Agency Representatives will be able to nominate a proxy to the Committee.
The Kaurna Representative will be able to nominate one proxy to the Committee.
If any Committee member is unable to participate in a committee meeting, then the appointed proxy member can participate in the Committee meeting and is entitled to vote.

Selection and Appointment

13. Administration will undertake initial assessment of nominations received from all proposed representatives and provide recommendations to Council or the Chief Executive Office for endorsement and appointment to the City of Adelaide Reconciliation Committee.
14. Kaurna Yerta Aboriginal Corporation and Strategic Agency representatives will be appointed to the City of Adelaide Reconciliation Committee by the Chief Executive Officer following liaison with each entity.
The Chief Executive Officer will appoint Kaurna Yerta Aboriginal Corporation and Strategic Agency representatives to the Committee after liaising with each entity.
Confirmation of each selection and appointment will be provided in writing by the Reconciliation Officer.
Consideration should be given to equity and diversity of the Committee members when appointing Committee members.

Remuneration Schedule 2022-2026

15. The Lord Mayor and Council Members are not remunerated for participation on the City of Adelaide Reconciliation Committee as their participation is voluntary, and can be considered an extension of their role.
16. Strategic Agency Representatives are not remunerated for participation as they are supported by their workplace to represent them on the City of Adelaide Reconciliation Committee.
17. Aboriginal and/ or Torres Strait Islander Representatives, including designated Kurna Yerta Aboriginal Corporation representatives, are remunerated for participation on the City of Adelaide Reconciliation Committee, as per the following schedule:
 - The City of Adelaide Reconciliation Committee convenes quarterly meetings
 - Each meeting is scheduled for 2½ hours
 - The Dual Chair of the Reconciliation Committee, elected at the first meeting of the Reconciliation Committee from amongst Aboriginal and/ or Torres Strait Islander Community Representatives, is required to attend a ½ hour pre- briefing meeting with the Lord Mayor prior to each meeting – remuneration for each meeting of the Reconciliation Committee is \$650/ meeting
 - Remuneration at a rate includes reading and preparation time and is based on an Adelaide, market- average, social planning consultant remuneration rate that has been benchmarked. Remuneration for each meeting will be \$550.
 - Reimbursement at a rate of \$50/ meeting is made as a contribution towards participation costs (loss of income, transport/parking, childcare etc.).
 - Remuneration for participation at Panpapanalya is \$150 for members and \$200 for Chair.

4. RECONCILIATION COMMITTEE RESPONSIBILITIES AND REPORTING

18. Whilst the Reconciliation Committee format is less structured and seeks less formality than a Council meeting, several procedures emulate those procedures observed by and mandated by Regulation for a meeting of Council and/or a committee established by the Council.

The Reconciliation Committee will observe the provisions contained in Parts 1, 3 and 4 of the *Local Government (Procedures at Meetings) Regulations 2013 (SA)*, along with the provisions in this Terms of Reference and Meeting Procedures document.

19. The Reconciliation Committee will provide advice and make recommendations to Council through the applicable Core Committee.
20. The Reconciliation Committee may:
 - Engage collaboratively with peak Government and non-Government reconciliation groups to advance reconciliation in the City and encourage and seek broad Aboriginal and Torres Strait Islander participation in Council activities and events.
 - Seek input and advice from Aboriginal community members and organisations when examining specific matters.
 - Determine who will undertake the Dual Chairing role alongside the Lord Mayor, and also a Deputy Chair for an appointment not exceeding 2 years within the 2022-2026 council term of office.

The process to select and appoint a Co-Chair and Deputy Chair is as follows:

- Nominations sought to elect from amongst Aboriginal and/ or Torres Strait Islander Community Representatives.
- A ballot process for selection if required.
- Appointment through resolution (refer to ballot process in parts 108-114)

- Determine the dates and times of meetings to support a quarterly meeting schedule.
- Appoint Strategic Agency representatives.
- Receive and consider reports to resolve a recommendation for Council determination.
- Receive reports for noting.
- Receive Presentations.
- Determine its own procedure provided it is not inconsistent with the Act, Regulations, or this document.

5. GUIDING PRINCIPLES

21. Procedures in the Reconciliation Committee meeting that must be observed are detailed in the *Local Government Act 1999 (SA)* and *Local Government (Procedures at Meetings) Regulations 2013 (SA)*.
22. Council has resolved to apply the provisions of Parts 1, 3 and 4 of the *Local Government (Procedures at Meetings) Regulations 2013 (SA)*.
23. Procedures within the:
 - *Local Government Act 1999 (SA)* (the Act)
 - Parts 1, 3 & 4 of *Local Government (Procedures at Meetings) Regulations 2013 (SA)*
 - Behavioural Standards for Council Members
 have informed the drafting of the Terms of Reference and Meeting Procedures for the Reconciliation Committee.
24. This document includes any Council specific requirements, identifies practices or protocols that support meeting procedures, is in plain language and is a summary of the legislation wherever possible.
25. Where a procedure is not prescribed, the Reconciliation Committee can determine its own procedure provided it is not inconsistent with the Act, Regulations, or this document.
26. This document is drafted to support the guiding principles that the procedures to be observed at meetings of the Reconciliation Committee will:
 - contribute to open, transparent, and informed decision making.
 - encourage appropriate public participation in the affairs of the Council.
 - reflect levels of formality appropriate to the nature and scope of responsibilities exercised at the meeting.
 - be sufficiently certain to give the community and decision makers confidence in the deliberations undertaken at the meeting.
27. This document is written for the information of the public, Reconciliation Committee members and staff of the City of Adelaide and applies to ordinary and special meetings.

6. BEHAVIOURS

28. City of Adelaide Council members are required to observe the Behavioural Standards as determined by the Minister. The Behavioural Standards published in the Government Gazette 22 November 2022 are a public declaration of the principles of good conduct and standards of behaviour that the Lord Mayor and members of Council are expected to demonstrate in the performance of their responsibilities as elected community representatives and within decision-making forums.

Behavioural Standards

29. Council has adopted a Council Member Behavioural Support Policy, within which Council members have also committed to the following values and supporting behaviours:

- Value & Respect – We engage with each other respectfully in robust debate. We listen to others' views and speak to the issue and not the person/s.
- Optimism – We are positive, constructive and creative in our problem solving. We are open-minded and are willing to learn from each other and from staff input.
- Integrity – We are well prepared and stay focused on agreed strategic priorities. We uphold decisions of Council. Where it is not a unanimous decision, we respectfully communicate the decision to others.
- Connected – We ensure we provide a safe, supportive environment where people thrive, are listened to and communication is open and transparent.
- Excellence – We value leading toward clear strategic and inspiring goals and implement outcomes that benefit the community as a whole.
- Accountability – We value accepting responsibility for our actions.

Committee Member Integrity

30. City of Adelaide Reconciliation Committee members, pursuant to s62 of the *Local Government Act 1999 (SA)* are required to observe the following:
- A member of Committee must always act honestly in the performance and discharge of official functions and duties.
 - A member of a committee must always act with reasonable care and diligence in the performance and discharge of official functions and duties.
 - A member or former member of a committee must not, whether within or outside the State, make improper use of information acquired by virtue of his or her position as a member of the Committee to gain, directly or indirectly, an advantage for himself or herself or for another person or to cause detriment to the council.
 - A member of a committee must not, whether within or outside the State, make improper use of his or her position as a member of the committee to gain, directly or indirectly, an advantage for himself or herself or for another person or to cause detriment to the council.
 - A member or former member of a committee must not disclose information or a document:
 - where there is a confidential order in effect for the information or document to be treated confidentially, or
 - that the member or former member knows, or ought reasonably to know, is information or a document that is otherwise required to be treated confidentially.
 - A member of a committee must not direct or seek to influence an employee of the council in the exercise or performance of a power or function delegated to or performed by the employee.
 - A member of a committee must—
 - ensure that a request for information or a document from a person engaged in the administration of the council is made in accordance with the requirements of the chief executive officer of the council; and
 - ensure that a request for the performance of work or the taking of action by an employee of the council is made in accordance with the requirements of the chief executive officer of the council.
31. A Reconciliation Committee member must not whilst at a meeting –
- Behave in an improper or disorderly manner, or
 - Cause an interruption or interrupt another member who is speaking.

32. A Reconciliation Committee member is not considered to have caused an interruption if they are:
- Objecting to words used by a member who is speaking, or
 - Calling attention to a point of order, or
 - Calling attention to want of quorum.
33. If the Co-Chair presiding considers that a committee member has behaved improperly, or in a disorderly manner, or is causing interruption or interrupts another who is speaking, the meeting may resolve to censure or suspend for a part or remainder of the meeting.

Members of the Public

34. Public access to meetings underpins a key aim of the Local Government Act for transparency and accountability of Council and Committee decision making.
35. Any person attending a meeting of the Reconciliation Committee is required to:
- not intentionally obstruct or hinder proceedings.
 - not behave in a disorderly manner.
 - not disrupt or interrupt the meeting.
 - be respectful in their language and behaviour.
 - reserve discussion and conversation for before or after the meeting.
 - observe the protocol for electronic devices to be switched off or switched to silent.
 - limit the number of distracting activities.
36. The Co-Chair presiding may remind any person attending a meeting (as a participant or an observer) of the expectation of behavioural standards at the beginning of the meeting.
37. The Co-Chair presiding may request any participant or observer to not behave or to not continue to behave in a disorderly or disruptive manner.
38. In the event that a participant or person attending a meeting refuses the request of the Co-Chair presiding, that person may be escorted from the meeting or the meeting may be adjourned.
39. A member of the public who behaves in a disorderly manner or causes interruption at a meeting may incur a maximum penalty of \$500.

7. MEETINGS

Reconciliation Committee

40. All meetings are open to the public.
41. The public may be excluded from attendance at part of a meeting if the meeting determines that the receipt, discussion and consideration in confidence is necessary and appropriate.
42. An up-to-date schedule of dates, times and places set for ordinary meetings of the Reconciliation Committee, Council and the following Core Committee meeting forums:
- City Community Services and Culture Committee
 - City Finance and Governance Committee
 - City Planning, Development and Business Affairs Committee
 - Infrastructure and Public Works Committee
- can be found on www.cityofadelaide.com.au
43. Special meetings may be held at any time, the date, time and place will be published on www.cityofadelaide.com.au

Frequency, Times and Locations of Meetings

44. Council has determined that the Reconciliation Committee will meet quarterly in the Colonel Light Room, Town Hall, King William Street, Adelaide, unless otherwise determined by Council or the Chief Executive Officer.
45. The Reconciliation Committee will consider and determine its meeting dates and commencement times to support a quarterly meeting schedule.
46. Each Reconciliation Committee meeting is scheduled for 2 ½ hours.

8. BEFORE THE MEETING

Notice of Meeting and Agenda

47. Notice to the public of the times and places of Reconciliation Committee meetings will be published on www.cityofadelaide.com.au
48. Public notice with an Agenda will be displayed at 25 Pirie Street, Adelaide until the completion of the relevant meeting.
49. An agenda is the list of items of business to be considered at a meeting.
50. The agenda for every meeting will identify any items of business and the basis for any matter recommended to be received, discussed and considered in confidence.
51. A notice of meeting setting out the date, time, place of meeting and accompanied by the agenda with reports for the Reconciliation Committee will be distributed to Committee members and published on the Council website by Friday 12:00 pm of the week before the meeting.
52. Public notice for an ordinary meeting of the Reconciliation Committee will be at least 3 days before the meeting.
53. One hard copy of the agenda for a Reconciliation Committee, including reports or workshop/discussion items and excluding any items recommended to be received and discussed in confidence, will be displayed at 25 Pirie Street, Adelaide until completion of the relevant meeting and made accessible to the public via, the City of Adelaide website at www.cityofadelaide.com.au.
54. Public notice with an agenda for a special meeting of the Reconciliation Committee will, wherever possible, be published with at least 24 hours' notice of the meeting.
55. Noting the minimum notice to be given of four hours prior to a special meeting, an agenda with reports for a special meeting will, wherever possible, be distributed with at least 24 hours' notice of the meeting.
56. If the nature of a matter requires that it remains confidential, the matter will be marked 'Confidential' in agendas, reports and any other meeting papers dealing with the matter, prior to distribution to meeting participants.
57. A person receiving a meeting paper marked 'Confidential' must not provide that paper to any other person or discuss or disseminate information in that paper unless the meeting has resolved that the matter is not treated confidentially.

Agenda Structure

58. The Chief Executive Officer may change the structure of the agenda at any time.
59. The Co-Chair presiding with the consent of the meeting may change the order of consideration of an item listed on the agenda.

60. Agenda structures for an ordinary meeting and special meeting are provided below.

Ordinary Meeting Agenda

1. Welcome and Apologies
2. Acknowledgment of Country
3. Moment Silence in Remembrance of Departed Community Members
4. Confirmation of Minutes
5. Declaration of Conflict of Interest
6. Reports
7. Presentations
8. Any Other Business
9. Exclusion of the Public (if required) *
10. Confidential reports (if required) *
11. Next Meeting
12. Closure

*Note - Items 10 and 11 will only be listed on the agenda when an Item is presented with a request for consideration in a meeting closed to the public

Special Meeting Agenda

1. Welcome and Apologies
2. Acknowledgement of Country
3. Declaration of Conflict of Interest
4. Reports (Chief Executive Officer Reports) (or purpose of the special meeting)
5. Closure

*Note –The Special meeting agenda will list and identify an Item presented with a request for consideration in a meeting closed to the public

Developing the Agenda

61. The Chief Executive Officer is responsible for Agenda development and publication for Council and Committee meetings.
62. The Reconciliation Officer will convene a Panpapanalya to identify topics likely to be presented to a quarterly meeting.
63. To enable effective decision making at the meetings of the Reconciliation Committee, members must commit to reading agendas in advance of the meetings and addressing any questions or concerns about the content to the Reconciliation Officer or to the Chief Executive Officer.

Confidential Items

64. To support transparency and accountability, Council endeavors to receive reports in public wherever possible and any reports proposed to be considered in confidence will be in line with relevant legislation.
65. Confidential items are listed toward the end of the agenda to minimise disruption to the meeting and public gallery.
66. The matter will be listed with the basis for consideration in confidence.
67. A Reconciliation Committee member must not disclose information, or a document identified for consideration in confidence.
68. Staff must not disclose information, or a document identified for consideration in confidence.

Late Reports

69. From time to time, a report will be prepared for the consideration of the Reconciliation Committee after the compilation of reports for the preparation of the agenda. This will only occur when there is a matter of urgency that requires a timely decision by the Council.
70. A late report will be listed on the agenda with a notation advising the report will be distributed separately and circulated to committee members via email and published on Council's website, at the earliest opportunity prior to the meeting.
71. A late report not circulated with an agenda for a meeting will be attached to the minutes of the meeting.

Attendance at Meetings

Leave of Absence

72. Whilst absence from a meeting may, on occasion, be unavoidable, it is recommended practice to request a 'leave of absence' when a member knows in advance that they will be unable to attend two or more Reconciliation Committee meetings. The council has given delegation to the Chief Executive Officer to grant leave of absence requests.
73. A Council member who stands as a candidate for election as a member of Parliament in South Australia is granted leave of absence from the office of a member of the council from the date on which nominations for the election close until the result of the election is publicly declared.

Apologies

74. Apologies for non-attendance at a Reconciliation Committee meeting must be forwarded to the Co-Chairs and Reconciliation Officer before the scheduled start time of the meeting. Apologies will be recorded in the minutes and, time permitting, in the agenda.

Non-Attendance at Meetings

75. A member who does not attend a Reconciliation Committee meeting without a formal leave of absence or an apology will be recorded in the minutes as absent.

Leaving during a Meeting

76. If a committee member needs to leave the Colonel Light Room, he or she should indicate this to the Co-Chair (e.g. by standing, facing the chair and making eye contact before leaving the meeting).
77. This will also provide the minute taker with the opportunity to record the movement from the Colonel Light Room. Committee members should be aware that as soon as they leave their seats, they are considered to have left the meeting.

Conflict of Interest

Committee Members

78. The Act outlines material and general conflicts of interest and disclosure. It is the responsibility of all members to acquaint themselves with these Sections to inform them of the considerations and behaviour required.
79. Committee members need to review the agenda and supporting papers and reports prior to attending a Reconciliation Committee meeting and have considered his or her potential interest in the matters to be discussed at the meeting. A copy of the Conflict-of-Interest form will be circulated with the agenda.
80. A member will complete a Conflict-of-Interest form prior to the meeting to outline their conflict and how they intend to manage it. This will be submitted to COAGovernanceTeam@cityofadelaide.com.au who will also provide it to the Co-Chairs no later than 12:00 pm on the day of the meeting.

81. If a member wishes to seek advice about a possible conflict of interest before a meeting, they should contact the Reconciliation Officer or Manager Governance or Team Leader Council Governance. If necessary, staff will refer the matter to the Council's lawyers for advice.
82. Committee members are required to inform the meeting and will be asked by the Co-Chair presiding to declare their conflict, describe the nature of the interest and indicate whether they propose to participate in the matter, at the beginning of the meeting.

Staff

83. It is a condition of employment and the responsibility of all staff acquaint themselves with relevant sections of the Act to inform them of the considerations and behaviour required.
84. The Chief Executive Officer must inform the Council and staff must inform the Chief Executive Officer.
85. Staff providing advice or making recommendations are also required to inform the meeting.

9. AT THE MEETING

Dual Chairpersons

86. The Co-Chair presiding and the meeting are required to observe the provisions in this Terms of Reference and Meeting Procedures document.
87. The Co-Chair presiding must be fair and impartial to all in a meeting to maintain order and to ensure that the conduct of the meeting adheres to this document.

The Dual Chairs are not excluded from debate and may add to the debate nearing its end (to not lead whilst presiding).

88. The role of Co-Chair presiding is to:
 - Oversee the orderly conduct of meetings in accordance with meeting regulations and the Terms of Reference for the Reconciliation Committee.
 - Ensure that all committee members have an opportunity to participate in discussions in an open and responsible manner.
 - Following discussion, request a motion be moved, seconded and voted upon by Committee members:
 - To confirm Minutes
 - To exclude the public (if required)
 - To retain a matter in confidence (if required)
 - To confirm the outcome of discussion that will be a decision of the Committee
 - Ensure when a matter has been significantly discussed and no new information is being introduced to ask for the discussion to be finalized and for the motion or amendment to be voted upon or to proceed to the next discussion item.
 - Regularly engage with the Reconciliation Officer outside of meetings to facilitate the timely progression of the Committee's work

Other Procedure

89. In the event a procedure is not prescribed, by the Act, regulation or determined in this document, for a circumstance that occurs in a meeting, the Co-Chair presiding and/or meeting may determine a procedure to manage the circumstance having considered the following principles:
 - to be fair and contribute to open transparent and informed decision-making,
 - appropriate participation by people present at the meeting,
 - the level of formality appropriate to the nature and scope of the responsibilities exercised at the meeting, and

- the need to demonstrate certainty to give members and other key stakeholders confidence in the deliberation undertaken at the meeting.

Minutes

90. The Chief Executive Officer is responsible for ensuring that minutes are kept of the proceedings at every Council or Council Committee meeting.

Recording of Meetings and Use of Mobile Phones

91. Recording of meetings (including audio, photographs and/or video) by members or third parties will only be allowed with the prior approval of the Co-Chairs.
92. If the public session of the meeting is being recorded and/or streamed live to the internet, the Co-Chair presiding or the Reconciliation Officer or Chief Executive Officer will announce this at the opening of the meeting.
93. Mobile phones (including other devices capable of emitting sound, should be turned off or in silent mode during the Reconciliation Committee meeting.
94. Committee Members should limit their use of mobile phones during meetings. If members need access to their phone, members are required to leave the Colonel Light Room to take a call without disruption to the meeting.

Quorum

95. With a membership of 11, the quorum for a meeting of the Reconciliation Committee to proceed is six.
96. A meeting is not able to conduct any business until a quorum is present.
97. The quorum for a meeting is ascertained by dividing the total number of members by two, ignoring any fraction resulting from the division, and adding one.

Adjournment of meeting prior to start time

98. If the number of apologies received by the Reconciliation Officer and Chief Executive Officer indicates that a quorum will not be present at a meeting, the Chief Executive Officer will cancel the meeting, and refer the business listed for the meeting to the next or another meeting.

Chair

99. The Committee has dual Chairs, one of whom is the Lord Mayor and the other an Aboriginal and/or Torres Strait Islander Community Representative member on the Committee.
100. When a person appointed as a Co-Chair is present, they must preside.
101. When Co-Chairs are absent the Deputy Chair will preside.
102. In the absence of both Co-Chairs and the Deputy Chair, a committee member selected via nomination is chosen to preside by resolution of the members present. The Committee member chosen may preside until a Co-Chair or Deputy Chair is present.

Appointing a committee member to preside if required

103. In the absence of the Co-Chairs and Deputy Chair, the process to appoint a Chair for the meeting is as follows:
 - Nominations sought.
 - A ballot for selection if required.
 - Appointment through resolution.
104. With a quorum present, the Chief Executive Officer, Manager Governance or Governance officer will ask for nominations for a committee member to preside.
105. Nominations do not require a seconder, nor do they need to be in writing.

106. To proceed to an appointment, a committee member nominated will be requested to indicate acceptance of their nomination.
107. If there is only one nomination, a mover and seconder will be sought, and motion voted upon to appoint the Committee member to the role of Chair for the meeting.
108. If there is more than one nomination, a ballot will be conducted prior to a mover, seconder and motion voted upon. The ballot may be conducted electronically or via a paper ballot. A record of individual votes in a secret ballot is not retained.

Ballot Process

109. The Chief Executive Officer, Manager Governance or Governance officer will identify the name of each nominee and request each member to vote by marking their ballot with an X for their preferred nominee.
110. All Committee members present will indicate which member they wish to vote for via their ballot. A senior officer distributes and collects the ballot and conducts the count.
111. The member with the most votes from the ballot will be declared the winner. A senior officer reports the numbers to the Co-Chairs or the meeting.
112. In the case of a tied ballot, members are to cast a vote for their preferred candidate from the tied candidates. If a revote cannot determine a clear winner and there is a continuing tie, then lots must be drawn to determine which candidate(s) will be excluded.
113. A senior officer will place the names of the nominees into a voting box. The name of the candidate/s withdrawn are excluded from the ballot. After lots are drawn the remaining candidate is the winner.
114. The successful candidate is announced. The meeting makes the appointment by resolution, namely a mover/seconder for a motion to appoint and a majority vote in favour by show of hand.

Starting the Meeting

115. The Co-Chair presiding will seek the attention of all members present and start an ordinary or special meeting at the time given in the Notice for the meeting or soon after when a quorum is present.

Adjournment for want of a quorum

116. If after 30 minutes from the commencement time specified in the notice of meeting a quorum is not present, the Chief Executive Officer will disband the meeting and refer the business listed for the meeting to the next or another meeting.
117. If debate is interrupted for want of a quorum and the meeting is then adjourned the debate, on resumption of the meeting, will continue from the point at which it was interrupted.
118. A meeting can be adjourned from time to time and from place to place, on another day or the same day as the notice for the meeting.

Decision making by Resolution

119. A matter for decision at a meeting will be decided by a majority of the votes cast by the members present at the meeting and entitled to vote.

By Resolution

120. The decision-making process for meetings is by resolution ie
 - A motion,
 - That is moved, seconded and
 - voted on by show of hand in favour or against.
 - A majority in favour becomes a decision and the resolution.

The process also includes debate (speaking), possible amendment or variation and final voting by the members present and entitled to vote.

121. The outcome of a majority vote in favour of a motion is referred to as the resolution. The phrase 'by resolution' is used to refer to the decisions of Council and a Committee.
122. The resolutions of the Reconciliation Committee decision-making process are for the purpose of recommendation to Council for determination, except for several matters that relate to the operation of the meeting.
123. Resolutions of the Reconciliation Committee requiring Council determination are presented in a report to the relevant Core Committee by the Chief Executive Officer.

Voting

124. Subject to Conflict-of-Interest provisions, each member of the Reconciliation Committee has a deliberative vote.
125. The Co-Chairs or Deputy Chair, or another member presiding in a meeting of the Reconciliation Committee, has a deliberative vote with no casting vote in the event of an equality of votes.
126. To vote, the Co-Chair will ask for the votes of those members in favour and then for the votes of those members against.
127. Those Reconciliation Committee members present and entitled to vote must vote and clearly indicate by show of hand when asked to vote by the Co-Chair.
A proxy member in attendance is entitled to vote when representing a committee member who is not present at the meeting.
128. This process can be repeated as often as is necessary to enable the Co-Chair to determine the result of the voting and then declare the outcome.
129. A member who is not in his or her seat is not permitted to vote.
130. The outcome of a vote will be declared by the Co-Chair in a meeting of the Reconciliation Committee to be:
 - Carried (majority in favour) (decision made)
 - Lost (majority against) (no decision)
 - Lost due to an equality of votes (no decision)

Speaking, Motion/Amendments/Variations in Decision-making

Addressing each other

131. When the Lord Mayor is present at a meeting, the Lord Mayor is to be addressed as 'Lord Mayor'.
132. At a meeting of a Reconciliation Committee, the Co-Chair presiding is to be addressed as 'Chair'.
133. At a meeting a committee member should address the Chair and not the public gallery.

Speaking

134. To support shared values and supporting behaviours, Committee members are requested to:
 - engage with each other respectfully in robust debate.
 - listen to others' views and speak to the issue and not the person/s.
 - be positive, constructive and creative in problem solving.
 - be open-minded and willing to learn from each other and from staff input.

135. To support engagement and provide an equal and equitable opportunity for participation, the Chair will invite questions from each committee member.
136. During each item the Chair will facilitate and support a forum that enables all committee members and staff present to participate in an open and transparent discussion and exchange of information on each item.
137. A committee member must not speak for longer than five minutes at any one time without the consent of the Chair.
138. Following the moving/seconding of a motion or amendment, a member may speak:
- Once to a motion (including the Chair, immediately prior to the mover in reply who will be summing up).
 - Once to each amendment to a motion.
 - As the mover in reply to a question seeking clarity on the motion or amendment.
 - As the mover requesting leave of the meeting to vary, alter or withdraw a motion or amendment.
 - As the mover of a motion or amendment to sum up.
139. The contribution of a member must be relevant to the subject matter of the debate.
140. A member whilst speaking or through their behaviour, must not behave in an improper or disorderly manner.
141. It is at the discretion of the Chair, whether to control improper and/or disorderly behaviour by way of a few warnings before imposing regulation.
142. A member whilst speaking or through their behaviour must not speak to cause interruption or interrupt another member who is speaking, unless they are:
- Objecting to words being used by the member speaking.
 - Raising a point of order.
 - Advising of a loss of a quorum.

Speaking to raise a Point of Order

143. A point of order is raised to draw attention to and must relate to an alleged breach of the Act, a meeting regulation or this document in relation to the proceedings of the meeting.
144. The Chair may call to order a member who is in breach.
145. A Committee member may raise a point of order and must identify the nature of the breach.
146. A point of order takes precedence in the meeting until determined.
147. Discussion in the meeting is to cease whilst the Chair considers and then rules on the point of order raised.
148. If the ruling is accepted, the meeting continues in accordance with the direction in the ruling and discussion in the meeting resumes from where it was before the point of order was raised.
149. The meeting may resolve to not agree with the ruling and in so doing the ruling will have no effect and the point of order is annulled.
150. If the ruling is objected to, a motion that the ruling is not agreed must be moved and seconded immediately.
151. Prior to the motion to not agree with the ruling being put to a vote, the Chair may make a statement in support of the ruling.
152. If the motion to not agree with the ruling is lost, the ruling of the Chair stands, and the meeting continues in accordance with the direction in the ruling.

153. If the motion to not agree with the ruling is carried, the resolution binds the meeting and the ruling will have no effect, the Point of Order is annulled and the meeting continues.

Speaking to ask a Question in a meeting

154. During consideration of an item of business, Committee members may direct a question in a respectful manner through the Chair and the Chief Executive Officer in relation to the item of business.
155. A question raised in relation to an item of business is not an opportunity to debate or express an opinion on the matter the subject of the question.
156. Staff will respond to questions from the floor at the invitation of the Chair and will acknowledge the Chair.
157. The Chair may:
- Allow a reply to a question to be given at the next meeting.
 - Rule that a question not be answered if the Chair considers that the question is vague, irrelevant, insulting or improper.
158. A question asked and the reply to a question will not be included in the minutes of the meeting unless a motion is moved/seconded and carried to do so, at the time the reply is given.

Motion, Amendments and Variations

159. The following is a precis of the process that may occur in a decision-making process:
- Motion (moved/seconded)
 - Motion accepted/refused by Chair
 - Debate on motion
 - Leave of the meeting to vary, alter or withdraw a motion
 - Amendment – 2
 - Amendment (moved/seconded by members who have not spoken in the debate)
 - Debate on an amendment
 - Leave of the meeting to vary, alter or withdraw an amendment
 - Mover of amendment to sum up.
 - Vote on an amendment and outcome declared by Chair
 - Debate continues, motion or motion as amended
 - Mover of the motion (or motion as amended) afforded the opportunity to sum up prior to a vote.
 - Vote on the motion (or motion as amended) and outcome declared by Chair.

Resolutions

160. Once debated, the Chair puts the motion to a vote and if carried by a majority of votes, it becomes a resolution of the meeting. Resolutions of the Reconciliation Committees are implemented by the Chief Executive Officer.
161. The Reconciliation Committee cannot make decisions except by resolution.
162. In the meeting, the Chair will facilitate a motion being moved, seconded, debated and voted upon by the members present.

Order of Business

163. With a quorum present, the Chair will open/commence the meeting and introduce the business of the meeting in the order as listed in the agenda, unless otherwise determined.

Welcome and Apologies

The Chair will advise the meeting of any known apologies or leave.

Protocol

Acknowledgement of Country

The Meeting and/or Dual Chairs will state:

'The City of Adelaide Reconciliation Committee acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past, present and emerging.

City of Adelaidelru ngadlu Kaurna Yartangka tampinhi.

Kaurna miyurna yaitya mathanya Wama Tarntanyaku.

Ngadlurlu Kaurna Miyurna, puki-unangu, yalaka, tarrkarrila tampinhi.

We recognise and respect their cultural heritage, beliefs and relationship with the land.

We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.'

Moment Silence in Remembrance of Departed Community Members

The Chair will identify a departed community member or seek advice from a committee member to identify a departed community member and request a moment of silence in remembrance

Confirmation of Minutes

The Chair will seek a mover/seconded for a motion to confirm the minutes of a previous meeting. In the absence of any discussion, the motion will be put to the vote and the outcome declared.

Discussion on the minutes must only relate to the accuracy as a record of proceedings.

At or after the meeting, once the minutes -Have been confirmed, the Co-Chair presiding will initial each page of the minutes and place their signature and the date of confirmation at the foot of the last page of the minutes.

Declaration of Conflict of Interest

The Co-Chair will ask Members to declare and describe any conflicts of interest and advise whether they plan to participate in matters on the agenda where they have conflicts of interest.

When a conflict occurs during the meeting, the Member will need to ensure that they declare and describe the interest in accordance with the requirements of the Act. Members will also need to complete the Conflict-of-Interest form and provide it to Council Governance staff.

A disclosure made at a Reconciliation Committee meeting will be recorded in the minutes, including the details of whether the member remained in the meeting, and if the member remained, the way all members voted.

The Chief Executive Officer will also inform the Council as will staff providing advice or making recommendations.

Reports for recommendation to Council

Reports provide information and advice to assist in decision-making.

Reports in this section contain a recommendation based on expertise and provide a starting point for deliberation and resolution by the Reconciliation Committee.

The recommendation in the report may be moved as a motion, moved with alteration, or not moved at all and a different motion moved.

The decision of the Reconciliation Committee will be presented as a recommendation for Council determination.

The Reconciliation Committee may resolve to defer a matter to another meeting.

Presentations

Provision for external or CoA presentations

Any Other Business

Provision to raise business items

Exclusion of the Public

An order to exclude the public will be sought for each item with a request for consideration in confidence.

When a resolution is passed to consider an item in confidence:

- members of the public gallery and administration not required to be present are asked to leave the meeting room and move to a location where the meeting cannot be overheard or viewed
- the doors of the meeting room are closed.

The Reconciliation Committee will disconnect any live stream of a meeting for the period that the meeting is closed to the public.

Confidential items

All confidential items on the agenda are clearly identified as confidential.

Each report in this section includes a recommendation that incorporates a confidentiality order.

The Chair will seek a resolution for the recommendations listed in the reports in this section.

The confidentiality order within a resolution of the Reconciliation Committee is included in the public minutes of the meeting to inform the community of the confidential status of the matter.

Members who wish to retain confidential papers for reference are required to keep them in a secure location.

Next Meeting

The Chair will identify the date of the next meeting.

Closure

In the absence of Items to be considered in confidence the Chair will formally close the meeting after identifying the date of the next meeting.

At the conclusion of deliberation in confidence the meeting will re-open for the Chair to formally close the meeting.

The Reconciliation Committee will aim to determine all matters within the agenda before the close of the meeting. The Reconciliation Committee meeting will finish once all items have been dealt with, or after 2 ½ hours, whichever is met sooner.

Managing interruptions or improper/disorderly behaviour

164. It is at the discretion of the Chair, whether to control improper and/or disorderly behaviour by way of a few warnings, before resorting to reliance upon a procedure that

could result in a member being suspended from part or remainder of a meeting or being censured.

165. It is expected that committee members will support the Chair, in his/her endeavours to maintain appropriate standards of behaviour during meetings, without the need to implement a provision that would result in in censure or suspension.
166. A Reconciliation Committee member must not, while at a meeting—
- behave in an improper or disorderly manner; or
 - cause an interruption or interrupt another member who is speaking.
- It is not an interruption if the member is:
- objecting to words used by a member who is speaking; or
 - calling attention to a point of order; or
 - calling attention to want of a quorum.

Meeting to consider conduct

167. The Chair may indicate to the meeting that they consider that a member is behaving improperly, in a disorderly manner or has caused interruption to the meeting or a person speaking.

This indication may be in response to observation or a ruling in response to a Point of Order.

In so doing, the Chair will ask the Member to make a personal explanation about his/her behaviours prior to leaving the room for the meeting to consider the matter.

168. The meeting will then consider the conduct and determine if it wishes to take any action against the Member.

If the remaining Members resolve that the Member has behaved in the manner indicated by the Chair, those Members may, by resolution:

- censure the relevant Member; or
- suspend the Member for a part, or for the remainder, of the meeting

169. A resolution to censure the Member is an expression or statement of dissatisfaction with the Member's performance, conduct and/or behaviours. Such a resolution has no further effect other than as a formal, public reprimand that is expressed publicly and recorded in the Minutes of the meeting.
170. Suspension of the Member by resolution will be reserved for the most serious behaviours.
171. A Member who refuses to leave a meeting, or enters a meeting in contravention of a suspension, is guilty of an offence and a maximum penalty of \$1250 may apply.

Closure of the Meeting

172. The Reconciliation Committee will aim to determine all matters within the agenda before the close of the meeting.
173. Reconciliation Committee meetings will finish once all items have been dealt with, or after 2 ½ hours, whichever is met sooner.
174. The Chair may seek to extend the time of closure of the meeting until all business has been dealt with.
175. Any items not dealt with at the meeting will be deferred to the next or another Reconciliation Committee meeting or a Core Committee (if time critical).

10. AFTER THE MEETING

Minutes of Reconciliation Committee

176. If a meeting is disbanded or adjourned, for want of a quorum, the minutes of the meeting will identify the meeting adjourned for want of a quorum, the names of the Committee members present and identify that the business listed for consideration will be re-presented as determined by the Chief Executive Officer.

177. The minutes of the proceedings of a meeting will include—

- the names of the members present at the meeting.
- the name of any member who is not present because the member is suspended or taken to have been granted leave of absence from the office of member of the council.
- in relation to each member present—
 - the time at which the person entered or left the meeting; and
 - unless the person is present for the whole meeting, the point in the proceedings at which the person entered or left the meeting; and
 - if, during the meeting, the member is excluded, a statement that the member was excluded and the period for which the member was excluded.
- each motion or amendment, and the names of the mover and seconder.
- any variation, alteration or withdrawal of a motion or amendment.
- whether a motion or amendment is carried or lost.
- any disclosure of interest made by a member.

If a member discloses a general conflict of interest in a matter to be discussed at a meeting, the following details must be recorded in the minutes of the meeting:

- the member's name;
- the nature of the interest, as described by the member;
- the manner in which the member dealt with the general conflict of interest;
- if the member voted on the matter, the manner in which the member voted;
- the manner in which the majority of persons who were entitled to vote at the meeting voted on the matter.

If a member discloses a material conflict of interest in a matter to be discussed at a meeting, the following details must be recorded in the minutes of the meeting:

- the member's name;
- the nature of the interest, as described by the member;
- if the member took part in the meeting under Ministerial approval, the fact that the member took part in the meeting.
- details of the making of an order to exclude the public from the meeting.

If an order is made to exclude the public, a note must be made in the minutes of the making of the order and specifying -

- the grounds on which the order was made; and
- the basis on which the information or matter to which the order relates, falls within the ambit of each ground on which the order was made; and
- if relevant, the reasons that receipt, consideration or discussion of the information or matter in a meeting open to the public would be contrary to the public interest.
- a note of the making of an order to keep a matter confidential.

If through resolution there is an order to keep a matter confidential, a note must be made in the minutes specifying -

- the grounds on which the order was made.

- the duration of the order, or the circumstances in which the order will cease to apply.
- a period after which the order will be reviewed.
- details of any adjournment of business.
- a record of any documents tabled at the meeting.

AND

- Carried unanimously (as directed by the Chair)
- The opening and closing time of the meeting
- The names of members with Apologies and approved leave of absence
- The names of members who have not provided an apology or been granted a leave, as being absent
- A record of any undertaking given by the CEO
- Acknowledgment of Country
- The topic of a Presentation, name of speaker and precis of topic presented

Confirmation of Minutes

178. The minutes of the proceedings at a meeting must be submitted for confirmation at the next meeting or, if that is not possible, at a subsequent meeting.
179. On confirmation of the minutes, the Chair must, on hardcopy or electronically:
- initial each page of the minutes, which are to be consecutively numbered.
 - place his or her signature and the date of confirmation at the foot of the last page of the minutes.
180. The Chair may initial/date/sign the minutes at or after the meeting.

Reconciliation Committee Minutes

181. Committee Members will receive a copy of all minutes of proceedings within 5 days of the meeting and all City of Adelaide Council Members will also be provided with a copy

Public Access to Minutes

182. Minutes excluding proceedings retained in confidence, will be available on the City of Adelaide website www.cityofadelaide.com.au following distribution to Committee Members

Live streamed meetings

183. Reconciliation Committee commits to meetings being live streamed unless otherwise determined by Reconciliation Committee or Council or in the event the location of the meeting does not support live streaming.

If an audio and/or visual recording of a meeting for live streaming (excluding any portion of the meeting closed to the public) is produced, the visual recording for live streaming will be available via the City of Adelaide YouTube channel, accessible on the City of Adelaide website www.cityofadelaide.com.au, for the quarter following the meeting and will be replaced each quarter.

If the public session of the meeting is being recorded and/or streamed live to the internet, the Co-Chair presiding, Reconciliation Officer or relevant Director will announce this at the opening of the meeting.

Live streaming may be paused at the direction of the meeting during a discussion identified as culturally sensitive.

11. OTHER MATTERS

Special meetings of Reconciliation Committee

- 184. Special meetings may be held at any time.
- 185. If a written request with an agenda for a special meeting is given to the Chief Executive Officer, the Chief Executive Officer must call a special meeting of the Reconciliation Committee at the request of:
 - the Co-Chairs, or
 - at least two members of the Reconciliation Committee.
- 186. A member of the Reconciliation Committee must receive notice of a special meeting at least 4 hours prior to the commencement of the special meeting.
- 187. Public notice with an agenda for a special meeting of the Reconciliation Committee will, wherever possible, be published with at least 24 hours’ notice of the meeting.

Provisions that Apply to Reconciliation Committee

- 188. The Terms of Reference and meeting provisions contained in the City of Adelaide Reconciliation Committee Terms of Reference and Meeting Procedures were resolved by Council on ## ##### 2024.

Review

- 189. As part of Council’s commitment to deliver the City of Adelaide Strategic Plan, services to the community and the provision of transparent information, all policy documents are reviewed as per legislative requirements or, when there is no such provision a risk assessment approach is taken to guide the review timeframe.
- 190. The Reconciliation Committee Terms of Reference will cease to operate if the Reconciliation Committee is wound up through Council resolution or at the conclusion of the 2022-2026 Term of Office.

Review History

- 191. In the event of:
 - statutory provisions enacted by the Parliament of the State of South Australia being amended; or
 - resolution of the Council;
 the Terms of Reference will automatically be updated, and a description of the edit included in the review history table below.

Trim Reference	Authorising Body	Date	Description of Edits
	Council	##/##/2024	Determined by Council

Contact:

For further information contact the Governance Program

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